



Community Development Department, 919 Palm Street, San Luis Obispo, California 93401. (805) 781-7170

Information on this list must be submitted for your project to be accepted for processing, reviewed and scheduled for hearing. These are the minimum requirements and additional information and plans may be required to evaluate your application following initial review by staff. Applications not containing the necessary information as shown on the checklist will not be accepted for review. Check each box to indicate that you have provided the appropriate information.

Annexation
Application Fee: \$22,094
Effective: 7-01-16

- Applicant City
Completed Planning Application Form: Applications can be obtained from the Community Development Department or by mail, fax, or at www.slocity.org. Applications must include business owner and property owner signatures.
Map exhibit on an 8 1/2" X 11" sheet taken from the General Plan Land Use Element Map with the area to be annexed highlighted and the proposed changes to the City Limit Line clearly delineated. The location of the urban reserve line should be called out.
Annexation Map, 12 copies, 24" x 36" maximum dimensions and one 8 1/2" x 11" reductions. (All plans should be in U.S. Customary or English Units)
Each set of plans must contain:
North arrow and scale. The scale should be as large as possible.
Exterior boundaries of annexation. The map must clearly show the exterior boundaries of the proposed annexation and the delineation must distinguish between the proposed City Limit Line and the existing City Limit Line.
Acreage. The acreage of the affected parcels must be shown on the map.
Common lines. Any common lines between the City and the annexation area shall be clearly shown.
Vicinity map. All maps shall include a vicinity map showing the general location of the property(ies).
Roads and Easements. All roads, easements, rights-of-way, etc. within, adjacent to or crossing the boundary line of the proposed annexation area shall be shown on the map and clearly labeled.

Preliminary development plan including the following items:

- A detailed statement of the objectives to be achieved by the project through the proposed development.
A statement of the applicant's intentions regarding future sale or lease of all or portions of the planned development.
A schedule indicating the approximate dates when construction of the development or phases of the development are to be started and completed.
A summary of the total number and type of dwelling units, parcel sizes, coverage, modified and natural open space, grading, residential densities, and areas devoted to non-residential uses.
Identification of portions of the development which do not conform to Use Regulations, Property Development Standards, or other provisions of the Zoning Regulations for the underlying zone and reason for the deviation from these standards.
Information on land area adjacent to the proposed development indicating important relationships between the proposal and surrounding land uses, circulation systems, public facilities and natural features.



Applicant City

- 12 sets of plans, folded 1" = 20' min. scale. Also, include 1 additional set of plans reduced to 8 1/2" X 11".
(All plans should be in U.S. Customary or English Units)
Each set of plans must contain:
 - Existing site conditions, including elevation contours, watercourses and vegetation.
 - The plan must include the following information about trees. Show the location, type, trunk and canopy diameter of all trees on the property and indicate status (e.g. to be removed, maintained, or relocated).
 - Proposed lot designs.
 - The location of top of bank and of riparian vegetation shall be shown on all project plans subject to City approval. The location of these features is subject to confirmation by the Community Development Director, based on observation of actual conditions and, as needed, the conclusions of persons with expertise in hydrology, biology, or geology.
 - Location and floor area of existing and proposed buildings or outlines of areas within which building may be located.
 - Existing and proposed circulation system of arterial, collector, and local streets; off-street parking, loading, and emergency access areas; points of access to public rights-of-way; proposed ownership of circulation routes.
 - Location and size of all areas to be conveyed or reserved as common open spaces or for public or semi-public uses.
 - Existing and proposed sidewalks and paths.
 - Existing and proposed utility systems, including sanitary sewer, storm drainage, water, electricity, gas and telephone.
 - A general landscape plan.
 - A preliminary grading plan.

- Inclusionary Housing Proposal**
Provide a statement indicating how the project will meet its inclusionary housing requirement including plans showing the number, type and location of affordable units to be built or converted and the term of affordability, or a preliminary calculation of in-lieu fees, or an offer of land dedication.

- Other:** A pre-annexation agreement may be required prior to City Council consideration of the requested annexation.

End Note: See Resource list of documents at
<http://www.slocity.org/communitydevelopment/docsandforms/adcodesdocs.asp>

I, the undersigned Applicant/Representative, do verify that all the items necessary for this project and as checked above are included in the attached submittal.

Name (Printed)

Signature

Date