



(Project may be subject to Fish and Wildlife Fees*) Effective: 7-01-16

Community Development Department, 919 Palm Street, San Luis Obispo, California 93401. (805) 781-7170

Information on this list must be submitted for your project to be accepted for processing, reviewed and scheduled for hearing. These are the minimum requirements and additional information and plans may be required to evaluate your application following initial review by staff. Applications not containing the necessary information as shown on the checklist will not be accepted for review. Check each box to indicate that you have provided the appropriate information.

- Applicant City
Completed Planning Application Form: Applications can be obtained from the Community Development Department or by mail, fax, or at www.slocity.org.
A list of other public agencies which must approve or grant a permit for your project.
Description of the project: Please provide a detailed description of the project including: the type of proposed activities, hours of operation, goods and services offered, number of employees, number of parking spaces dedicated to the use and any other information related to the use. Also, provide project statistics including the zoning and current uses of the site, total square footage, the area of the site to be covered by structures, density calculations, and the total number of new and existing dwelling units listed by number of bedrooms.
Archaeological Resources Inventory (ARI, Phase 1 Study). Please request a list of qualified archaeological consultants for the San Luis Obispo area.
Information from previous soils engineering reports, noise studies, or archaeological studies which would assist the planner in making an environmental determination.
*Department of Fish and Wildlife fee: Most projects that require the preparation of an initial study of environmental impact will require the payment of fees to the Department of Fish and Wildlife at the time that a Notice of Determination is filed, which occurs after the City has approved the environmental document associated with the project. Applicants will be informed by a letter of what fees will apply when they receive notice from the City of the environmental determination and an agreement to accept mitigation measures, if applicable.
Other:

End Note: See Resource list of documents at http://www.slocity.org/communitydevelopment/docsandforms/adcodesdocs.asp

I, the undersigned Applicant/Representative, do verify that all the items necessary for this project and as checked above are included in the attached submittal.

Name (Printed)

Signature

Date