



Community Development Department, 919 Palm Street, San Luis Obispo, California 93401. (805) 781-7170

# Historic Preservation Review

Information on this list must be submitted for your project to be accepted for processing, reviewed and scheduled for hearing. These are the minimum requirements and additional information and plans may be required to evaluate your application following initial review by staff. Applications not containing the necessary information as shown on the checklist will not be accepted for review.

Applicant City

Completed Planning Application Form:

Applications can be obtained from the Community Development Department or by mail, fax, or at [www.slocity.org](http://www.slocity.org).

Changes to historic buildings.

Changes to a historic building will require architectural review. Changes that are not visible from a street or do not significantly change the building's architectural character may be acted on by the Community Development Director. Changes visible from the street that significantly change the building's architectural character will be acted on by the Architectural Review Commission (ARC).

The Cultural Heritage Committee (CHC) reviews projects and provides advice to the Director or the ARC. In addition to the materials usually required for architectural review, you must submit the following items:

Eight sets of plans containing the information required for architectural review of the project. If you do not have a checklist for architectural review, a planner can assist you.

Colored photographs showing the existing structure and its relationship to adjoining structures.

When additions or modifications to a structure will be visible from a street, accurate perspective drawings of the structure showing the changes from a pedestrian's point of view.

Samples of exterior building materials or a board showing the types of exterior materials to be used.

Photographs, illustration or video tape showing the surrounding neighborhood.

New buildings in historical districts

The Cultural Heritage Committee (CHC) reviews projects and provides advice to the ARC. In addition to the materials usually required for architectural review, you must submit the following items:

Eight sets of plans required for architectural review. If you do not have a checklist for architectural review, a planner can assist you.

Colored photographs showing the relationship of the parcel to adjoining properties and structures.

A perspective drawing of the proposed building(s) as viewed by a pedestrian from the street.

Samples of exterior building materials or a board showing the exterior materials to be used.

Photographs, illustration or video tape showing the surrounding neighborhood.

Continued on reverse side.



# application checklist

# Historic Preservation Review

Applicant City

- Demolition or relocation of historic buildings**  
Demolition or relocation of historic buildings requires ARC approval. The application for ARC review of a demolition shall include architectural plans for a replacement structure or structures. The Cultural Heritage Committee (CHC) reviews these projects and provides advice to the ARC. In addition to the materials usually required for architectural review, you must submit the items listed above for new buildings in historical districts.

- Other:**

End Note: See Resource list of documents at  
<http://www.slocity.org/communitydevelopment/docsandforms/adcodesdocs.asp>

I, the undersigned Applicant/Representative, do verify that all the items necessary for this project and as checked above are included in the attached submittal.

\_\_\_\_\_  
Name (Printed )

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date