



Agenda

Human Relations Commission

Wednesday, February 1, 2017

5:00 pm

REGULAR MEETING

**Council Hearing Room
990 Palm Street
San Luis Obispo, CA**

CALL TO ORDER: Chair Michelle Tasseff

ROLL CALL: Commissioners Julia Jones, Paul Orton, Carol Sexton, Nancy Welts, Vice Chair Robert Clayton, and Chair Michelle Tasseff

PUBLIC COMMENT PERIOD: At this time, the general public is invited to speak before the Human Relations Commission on any subject within the jurisdiction of the Human Relations Commission that does not appear on this agenda. Although the Commission will not take action on any item presented during the Public Comment Period, the Chair may direct staff to place an item on a future agenda for formal discussion.

CONSIDERATION OF MINUTES

Minutes of the Human Relations Commission meeting of November 2, 2016

PUBLIC HEARINGS

1. 2016 Neighborhood Matching Grants Funding Recommendations. – GERSHOW

BUSINESS ITEMS

2. 2017-18 Grants in Aid Subcommittee Selection – WISEMAN

COMMISSION & STAFF COMMUNICATIONS

3. Consider Cancellation of March 2017 Meeting

ADJOURNMENT

The next Regular Human Relations Commission meeting is scheduled for Wednesday, March 1, 2017 at 5:00 p.m., in the Council Hearing Room, 990 Palm Street, San Luis Obispo, California.

APPEALS: Administrative decisions by the Human Relations Commission may be appealed to the City Council in accordance with the appeal procedure set forth in Chapter 1.20 of the San Luis Obispo Municipal Code.



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Human Relations Commission Minutes

Wednesday, December 7, 2016 Regular Meeting of the Human Relations Commission

CALL TO ORDER

A Regular Meeting of the San Luis Obispo Human Relations Commission was called to order on Wednesday, December 7, 2016 at 5:00 p.m. in the Council Chamber, located at 990 Palm Street, San Luis Obispo, California, by Chair Tasseff.

ROLL CALL

Present: Commissioners Julia Jones, Paul Orton, Carol Sexton, Nancy Welts, Vice Chair Robert Clayton and Chair Michelle Tasseff

Absent: Commissioner Gene Strohl

Staff

Present: Acting Housing Programs Manager Jenny Wiseman, Planning Technician Steven Orozco, Associate Planner Rebecca Gershow

CONSIDERATION OF MINUTES

1. Minutes of the Human Relations Commission Meeting of November 2, 2016

Motion by Vice Chair Clayton, second by Commissioner Welts, carried 6-0 to approve the Minutes of the Human Relations Commission meeting of November 2, 2016.

BUSINESS ITEMS

2. Neighborhood Matching Grants Presentation

Associate Planner Gershow gave an annual update to the Commission on the Neighborhood Matching Grants. Ms. Gershow also provided a PowerPoint Presentation which described the background of the program, the grant selection process and the HRC's role, the number of applicants, the use of funds, and pictures from events funded by the grant.

Vice Chair Clayton encouraged having events like the ice cream social to bring the community together.

Commissioner Sexton and Orton suggested to Ms. Gershow to inform the HRC on future events.

PUBLIC HEARING**3. 2017 Community Development Block Grant (CDBG) Draft Funding Recommendations**

Acting Housing Programs Manager Wiseman narrated a PowerPoint presentation which provided an overview of the Community Development Block Grant Program and the HRC's role associated with the grant. Ms. Wiseman also updated the Commission on the applicants who applied for funding and the amounts requested.

PUBLIC COMMENT

Chair Tasseff opened the public hearing.

Michael Kaplan, Transitions Mental Health Association, expressed gratitude for the recommendation. Mr. Kaplan described the project and the need for funding the project.

Bryn Smith, Community Action Partnership of San Luis Obispo, would like to thank the HRC and the City of San Luis Obispo for recommendations to fund projects for housing. Ms. Smith summarized services provided by the Maxine Lewis Memorial Shelter and the Prado Day Center. Ms. Smith also described how CAPSLO uses the grant funds to provide positive services in San Luis Obispo.

Joanna Balsamo, Family Care Network, would also like to thank the HRC and the City of San Luis Obispo for the recommendation. Ms. Balsamo described the need for funding and the use of funding at Family Care Network.

Scott Smith, Housing Authority of San Luis Obispo (HASLO), would like to thank staff for everything they do and for considering the projects. Mr. Smith also described HASLO's role within the community and how they strive to create a positive impact for the community.

There being no others desiring to speak on this item, the public comment was closed.

After final discussion, a motion to approve the CDBG Recommendations was made by Vice Chair Clayton, second by Commissioner Jones, Carried 6-0.

COMMISSIONER AND STAFF COMMUNICATIONS**4. Final Review of 2017-19 Advisory Body Goals**

Acting Housing Programs Manager Wiseman reviewed the goals selected by the HRC and how to accomplish the goals.

Motion by Vice Chair Clayton to approve the 2017- Advisory Body Goals, Second by Commissioner Jones.

5. Consider Cancellation of January 2017 Meeting

The January HRC Meeting will be cancelled. Next meeting will be held February 1st.

ADJOURNMENT

There being no further business, Chair Tasseff adjourned the meeting at 6:04 pm. to the next regular meeting scheduled for Wednesday February 1, 2016 at 5:00 p.m. in the Council Hearing Room at 990 Palm Street, San Luis Obispo.

DRAFT



memorandum

TO: Human Relations Commission
VIA: Jenny Wiseman, Interim Housing Programs Manager
FROM: Rebecca Gershow, Associate Planner, Long Range Planning 
MEETING DATE: February 1, 2017

SUBJECT: Item #1: FY 2016-17 Neighborhood Matching Grant Staff Recommendations and Award

RECOMMENDATION

Award three Neighborhood Matching Grants, to Nextdoor Mitchell Park for \$5,000; Serra Meadows for \$1,982; and Bill Roalman Bike Boulevard (Morro St) for \$550, with contract clarifications as noted.

PROGRAM BACKGROUND

On August 18, 2015, the City Council adopted a resolution authorizing the Neighborhood Matching Grant Pilot Program for two years, with \$5,000 available for distribution in FY 2015-16, and \$10,000 in FY 2016-17. The City Council delegated the responsibility of awarding Neighborhood Matching Grants to the Human Relations Commission (HRC). Last February, the HRC awarded the City's first two Neighborhood Matching Grants for the Islay Park Creek Restoration and Trail Clean Up, and the Cerro San Luis Foothills Seasonal Social Gatherings. Staff gave the HRC a program update in December summarizing activities to date. Three final applications were submitted in January 2017, as described further below.

GRANT SELECTION PROCESS AND HRC ROLE

The Neighborhood Matching Grant program is administered differently than either the Grants-in-Aid or CDBG programs. Per City Council direction, the HRC is the final decision-making body for Neighborhood Matching Grant awards. From the Program Guidelines:

The HRC has the discretion to approve full or partial funding for any or all of the project applications submitted, assuming allocations align with available funding. However, the HRC is not required to allocate any or all of the grant money for a cycle if it determines that proposals require further refinement or consideration at a later date.

YEAR 2: 2016-17 NEIGHBORHOOD MATCHING GRANT PROGRAM

For the second year of the program, a similar process was used for advertising the opening of the grant cycle. As shown in Table 1, by the October 17 deadline, five draft applications were received:

Table 1
Year 2 Draft Neighborhood Matching Grants

Name	Address/Location	Applicant	Funds Requested
1. Bill Roalman Bike Boulevard Village Building	Morro Street	Robin Liepman	\$2,000
2. PUPs - Pop-Up Parties	Serra Meadows Neighborhood	Cesar Torres Bustamante	\$3,900
3. Mitchell Park Renewed	Mitchell Park	Trudy Lindaman	\$2,960
4. Woodside Drive Neighborhood Entrance Beautification	1370 Woodside Drive	Erin Augustine	\$2,000
5. The “Woods” Neighborhood Gatherings	Woodside, Briarwood and Fernwood	Valerie Neuschwander	\$2,000

Staff reviewed the draft applications, provided input to applicants, and met with all but one, who was out of town for an extended period. Similar to the first year, a number of the applications submitted were very conceptual in nature, and applicants needed to do significant work to meet the requirements of a final application, such as generating neighborhood support and developing a project budget.

Final Applications were due January 3, 2017, and three applications were received, totaling \$8,927.21 in grant requests (Table 2). CDD staff performed a completeness review, and all three applicants submitted additional information. The staff team then reviewed and ranked the projects using the Project Criteria in the Grant Guidelines, page 3. The staff recommendation is based on this review and input.

Table 2
Year 2 Final Neighborhood Matching Grants

Name	Address/Location	Applicant	Funds Requested
1. Mitchell Park	Santa Rosa St between Pismo and Buchon Streets	Nextdoor Mitchell Park	\$4,945
2. PUPs – Pop Up Parties	Serra Meadows Neighborhood	Serra Meadows	\$1,982.12
3. Bill Roalman Bike Boulevard City Repair Project	2 blocks of Morro St, between Buchon and Leff	Bill Roalman Bike Boulevard (Morro St.)	\$2,000

Listed on the following page are project summaries, staff comment summaries and funding recommendations. Full applications are included as Attachments 1-3.

PROJECT #1: Mitchell Park

Project description (from the application): *Mitchell Park Renewed will refresh the landscaping in two prominent park areas: the bandstand and the Senior Center. The project will serve as a model of xeriscape gardening. Using drought-tolerant, low-maintenance plants, the landscape will highlight and enhance the former Kindergarten School, one of the city's historic resources.*

Staff comments (summarized): This is a very strong project, with clear neighborhood benefits and support. The applicant team impressively gathered commitments from 64 neighbors to help with the project – totaling 517 hours of volunteer time. Additionally, they canvassed the neighborhood and received 146 signatures of support on the Neighborhood Petition Form as well as 11 letters of support, including from the Senior Center Executive Board whom they met with to share their plans.

Recommended project changes for contract: The applicant has already consulted with the City's Parks Maintenance Supervisor, Jeff Hendricks; they will need to receive approval of the final landscape plan from him after the contract is signed. Ron Combs, City Arborist, will need to approve the tree removal plan. Following those approvals, the applicant will need to review the project plans with the Parks and Recreation Commission. These additional consultations could alter the details of the planting plan, but should not change the overall intention of the project. If anything, there will be less grant money needed for tree removal, and more money available for planting.

Recommendation: Increase allowable funding to \$5,000 (request is \$4,945) with above changes included in contract.

PROJECT #2: PUPs—Pop-Up Parties

Project description (from the application): *PUPs are inclusive events that break unfamiliarity and connect neighbors through 'parties' or 'festivals' through event organization, participation, socializing and education and to implement emergency preparedness and watching groups; Serra Meadows is a new development and this is a seed project for fostering a sense of community in the neighborhood.*

Staff comments (summarized): This is the second application for Serra Meadows; last year they submitted a draft application for multi-use 'community boxes' but they were unable to get permission from PG&E to place them in the area under the power line. This is a new application, based on Cerro San Luis' successful "Seasonal Social Gatherings" project that was funded this year. These events will build on some small neighborhood gatherings held in Serra Meadows this year. A small group of neighbors will organize two events—A 5 de Mayo piñata workshop, and a South Hills photo contest. Staff likes that the gatherings will also be used to develop a neighborhood watch group and a neighborhood plan for emergency preparedness, the potential for involving more neighbors, and the creativity of both events. However, the events seem overly complicated and could be scaled-back in complexity, while broadened to involve more people, given the size of the neighborhood.

Recommended project changes for contract: Staff suggests moving some of the requested project funding from prizes, toys and equipment for a few (e.g., baseball caps for photography contest participants) to help fund additional communications and outreach to involve more of the neighborhood in activities. More focus should be on funding towards neighborhood watch development and emergency preparedness planning. Staff suggests keeping the reimbursable limit the same, but focusing on larger, simpler events and clarifying the allowable costs in the contract.

Recommendation: Fund in full (\$1,982) with changes on allowable costs included in contract.

PROJECT #3: Bill Roalman Bike Boulevard City Repair Project

Project description (from the application): *As part of the 2017 SLO Village Building Convergence, we will gather community to implement village infrastructure on Morro St. We will paint an intersection mural (similar to the one recently painted on Luneta Dr), install planter boxes to grow pollinator plants and food, and install a front-yard garden and a community message board.*

Staff comments (summarized): This project has good potential but too many project requirements have not been met. Staff is concerned about a number of uncertainties surrounding the project, some of which include: the primary project contact and applicant does not live in the neighborhood; there are no letters of permission or details provided for the improvements proposed on private property; the project is very close to Mitchell Park and overlaps with the Mitchell Park neighborhood (Project #1); outreach to the neighborhood beyond the three neighbors included in the application was not shown; the project schedule begins before contracts are awarded; and there are a wide variety of proposals included in the project narrative so the grant focus is not entirely clear. In addition, the applicant indicates that they have the budget to initially fund these projects, as the project is being coordinated with a larger effort (SLO Village Building Convergence).

Recommended project changes for contract: There are too many uncertainties, and places where the application does not meet the grant program requirements, for the City to fund physical infrastructure improvements. However, if the applicant is interested in scaling back the application significantly, staff supports grant funds for helping support monthly gatherings, or a neighborhood celebration event at the completion of the SLO Building Convergence neighborhood activities. Therefore, staff recommends a grant of \$550 for neighborhood-building event support, but not physical improvements. Funds can be used for communications, outreach, food, (non-alcoholic) refreshments, (non-amplified) music, and other event support. For the contract, a neighbor must be designated as the project's primary contact/fiscal agent.

Recommendation: Fund in part (\$550), with revised project contact, project scope, budget and clarifications on allowable costs included in contract.

FISCAL IMPACT

Funding the three projects at the amounts listed above puts the grant award total at \$7,532 for FY 16-17; this is within the \$10,000 allocation for FY 16-17. \$5,320 was awarded in FY 15-16.

NEXT STEPS

After projects are selected, staff will work with applicants to adjust their applications, as necessary, and develop project contracts. Work will begin in March. Staff will oversee grant administration, including project monitoring and reimbursement requests. On March 7, staff will present a program update to the City Council to determine program funding for the following two-year budget cycle.

ATTACHMENTS

1. Mitchell Park Application
2. PUPs—Pop-Up Parties Application
3. Bill Roalman Bike Boulevard City Repair Project Application
4. Neighborhood Matching Grant Pilot Program 2016-17 Guidelines



Neighborhood Matching Grant Program: 2016-17 Application

For the grant cycle opening September 15, 2016

Draft Application deadline: **October 17, 2016, 5 pm**

Final Application deadline: **January 3, 2017, 5 pm**

Thank you for applying for a Neighborhood Matching Grant! Before filling out a project application:

- Please read the ***Neighborhood Matching Grant Program Guidelines***.
 - Discuss your project idea with the Neighborhood Matching Grant Program staff. Call or email Associate Planner Rebecca Gershow at 805/781-7011 or rgershow@slocity.org.
1. **Draft Application submittal:** One copy is due by 5:00 pm, Monday, October 17, 2016; either email or paper submittal (postmarks will not be accepted). See **page 5 in the Grant Program Guidelines** for information on the project Draft Application.

In order to give staff a thorough understanding of your proposed project, the Draft Application should include as many of the Application Checklist components as possible. However, Draft Applications are not expected to be complete. Draft Applications may be limited to the **Project Information and Project Narrative sheets** and also may also include questions directed to staff.

2. **Final Application submittal:** One original hard copy **and** one scanned and emailed .pdf of the application and all attachments are due by 5:00 pm, Tuesday, January 3, 2017.

The Final Application must include all of the Application Checklist components. Incomplete applications will not be considered for funding. Submit one original and one .pdf of the full application, including all attachments. Since we will be making copies of your application, please do not staple. Affix with a binder clip or paper clip.

3. See the **Application Checklist** on the next page for the required application components.
4. Submit Draft and Final Applications to: Rebecca Gershow, Associate Planner
Community Development Department
919 Palm St
San Luis Obispo, CA 93401
Phone: 805/781-7011
Email: rgershow@slocity.org

Application Checklist

Use this checklist as a tool to ensure all required components are submitted with your final application. Please attach it as the first page of your application.

- Application Checklist
- Project Information
- Project Narrative
- Project Schedule
- Project Budget Worksheets (Project Expenses and Project Match)

Required attachments:

- Location/Site Map, including neighborhood boundary
- Match Pledge Form
- Neighborhood Petition Form
- Written permission from the property owner, if applicable
- Final Application Only: Responses to Draft Application staff comments

Other (non-required) attachments (please specify):

- Letters of support _____
- Proposed plant list and planting plan _____
- Bid from tree company _____
- 10 reasons for removing pittosporum, letter from Matt Ritter _____

- My Final Application includes all documents listed above, submitted by 5 pm on January 3, 2017, including:

One (1) original application including all attachments submitted to 919 Palm St, San Luis Obispo, CA, 93401, Att: Rebecca Gershow, Associate Planner.

One (1) application including all attachments in PDF format, submitted via email to rgershow@slocity.org.

Project Information

Project Identification			
Project Name:	Mitchell Park Renewed		
Project Address or Location:	Mitchell Park		
Briefly describe the project in 50 words or fewer:			
<p>Mitchell Park Renewed will refresh the landscaping in two prominent park areas: the bandstand and the Senior Center. The project will serve as a model of xeriscape gardening. Using drought tolerant, low-maintenance plants, the landscape will highlight and enhance the former Kindergarten School, one of the city's historic resources.</p>			
Applicant Information			
Applicant: (name of neighborhood organization or ad-hoc group)	Nextdoor Mitchell Park		
Primary Contact:	Ann Robinson		
Mailing Address:	1152 Buchon Street, San Luis Obispo CA 93401		
Phone:	(805) 784-0201	Email:	annrob123@gmail.com
Secondary Contact :	Trudy Lindaman		
Mailing Address:	1057 Buchon Street, San Luis Obispo CA 93401		
Phone:	(805) 395-1022	Email:	tlindaman@gmail.com
<p><i>The signatory below declares that s/he is authorized to act on behalf of the applicant organization or group, and assures that (1) the information contained in this application is, to the best of my knowledge, true and accurate, (2) a majority of the neighborhood, as described in the grant application, supports this project, and (3) any funds received will be used only for purposes set forth herein.</i></p>			
Printed Name:	Ann Robinson	Signature:	
Mailing Address (if different than above):			
Phone:	(805) 784-0201	Email:	annrob123@gmail.com
Project Funding Summary (from Project Budget Worksheets)			
Total Neighborhood Match:	(d)	\$ 12180.52	
Grant funds requested:	(a)	\$ 4945.00	

Project Narrative

Please provide responses to the following four questions, which are based on the Project Criteria listed on pages 3-4 of the Grant Guidelines. Please limit your responses to no more than 250 words per question. Grant reviewers respond best to clear, concise narrative.

1. Project Description and Neighborhood Benefits

Please describe your project and the group applying for funds. Why do you feel your project is important to your neighborhood? Please explain how you will ensure its success.

Mitchell Park is a beautiful asset for the city and especially for people living in the surrounding neighborhood. Enjoyable activities include not only playing, sun bathing, reading, and picnicking, but also community festivities and simply strolling through the park. Unfortunately, aging and drought stressed plants have left some of the landscaping looking forlorn. One neighbor commented, "I think about the sorry state of the park every day as I walk past!" Our project, to renovate areas of the park, was initially suggested on the online Nextdoor website, which has a local community of neighbors called Mitchell Park. Since then, more than 16 neighbors have worked on creating our shared vision for improving two visibly stressed areas in the park.

This project will use volunteer labor to design, install, and maintain sustainable, drought tolerant landscaping, encompassing primarily the area ringing the bandstand and the planting beds at the corner of Santa Rosa and Buchon. Volunteers will be scheduled for work days to

2. Neighborhood Involvement and Support

Clearly describe your project location and neighborhood. Please quantify the number of people outreached to, in support of and participating in your project, and how your project demonstrates a broad neighborhood commitment. Attach supplemental information, as appropriate.

Mitchell Park is located in the midst of the Old Town, the Railroad, and Downtown sections of San Luis Obispo. For purposes of the grant, the Mitchell Park neighborhood corresponds with that defined by Nextdoor Mitchell Park. Residents include renters as well as homeowners of all ages. A map showing the neighborhood is included in this packet.

Jill White of Transitions-Mental Health, an organization with clients living in the Mitchell Park neighborhood, quickly offered to support the newly proposed project. She brought in Craig Wilson from Growing Grounds who provided initial technical expertise for the draft application. Craig was also involved in the groups' first meeting with Jeff Hendricks from Parks and Rec. Sharon Castle, a landscaper who has installed a number of low-water gardens in the neighborhood, has provided assistance for design, plant selection, irrigation, and budgeting. Her leadership will be tremendously beneficial in coordinating teams of volunteers to complete the project.

Nine volunteers have canvassed throughout the neighborhood to explain the project and ask for support and volunteers. They have found widespread enthusiasm. Over 146 people have signed

3. Project Readiness

Please summarize your project's budget, match and schedule, and how it will be managed. For physical improvement projects, how will you address long-term maintenance? Please identify any approvals or permits necessary for project success, as well as plans or policy documents that support your project. *For Final Application submittal only:* Explain how you have addressed any issues raised by staff during the Draft Application review.

Our project requests reimbursement for almost \$5000. The figure includes plants, the services of a tree company, drip irrigation supplies, soil amendments, landscape rocks, and dump fees. The neighborhood match will include volunteer labor to complete site clean-up, purchase plants and other supplies, prepare the soil, install plants, supplement the drip irrigation system, and provide continuing care.

As soon as the project has been awarded grant funds, committee representatives will schedule a meeting with Parks and Recreation Maintenance Supervisor Jeff Hendricks to go over the plant list and other plans and to review and test the current irrigation system. Full knowledge of the current infrastructure is needed to provide a proper surface irrigation system.

Volunteers who have pledged time and indicated their desire to schedule and to contact other volunteers will take the lead in organizing work days, using the names and contact information gathered from the pledge forms. Additionally, announcements about project needs and upcoming work days will be published on Nextdoor. Given the visibility of the area where the work is to happen, we anticipate also getting drop-in help.

Most work days will be scheduled on weekends, with the target date for completion set for the end of June 2017. Volunteers will provide water monitoring until the plants mature.

4. Sustainability Values

As applicable, describe how your project is sustainable. Such as, how it contributes to the environmental health of our community, will have a positive effect on the local economy, supports responsible stewardship of public resources, and contributes to social equity in San Luis Obispo.

Colorful, drought tolerant plants from California, New Zealand, Australia, and South Africa will be used. Disease resistant and frost hardy plants have been chosen for their minimal leaf fall and consistent year-round structures which require little pruning. Vigorous prostrate varieties will create carpet effects which inhibit weeds and discourage foot traffic. The work required of the city's maintenance crew will be lessened as there will be few weeds and no need for poisons or fertilizers. The crew will be asked only to blow the sidewalks, not the soil, and to monitor the irrigation system for leaks, and to watch for human and animal damage to the plants.

Water consumption will be kept to a minimum by using half-inch drip hoses with a variety of emitters suitable to individual plant needs. Sprinklers currently in the targeted areas will be removed.

Once the installation is completed, a celebration will be held to introduce the new landscape. Until the plants are well established, volunteers will monitor their water needs. As the city is only able to run the irrigation system twice a week, conditions may warrant additional hand watering of the immature plants.

To maintain the new landscape, neighbors will be invited to biannual gardening days to take care of whatever needs have come up, whether it's thinning, replacing mulch, judicious pruning,

Project Schedule

Some ideas for how to develop a project schedule:

- List in chronological order the steps you will take to carry out your project after it has been awarded grant funds (**Step or Activity**).
- Identify who will be primarily responsible for each step or activity (**Person or Group Responsible**).
- Estimate the month and year the step or activity will be completed (**Date Completed**).
- Projects should be completed within one year of the signed agreement with the City (approximately March 17, 2017).

Step or Activity	Person or Group Responsible	Date Completed
Reconcile project plans with Parks & Rec <input type="checkbox"/>	Volunteer Steering Committee	April 5, 2017
Meet with Senior Center to share plans	Volunteer Steering Committee	April 10, 2017
Assign immediate and ongoing	Volunteer Steering Committee	April 15, 2017
Prepare site for irrigation and planting	Volunteers	April 30, 2017
Choose plants and materials	Volunteer Steering Committee	April 15, 2017
Plant landscape	Volunteers	June 30, 2017
Complete drip irrigation system	Volunteers	June 30, 2017
Implement hand watering schedule	Volunteers	May 1, 2017
Neighborhood party on site to celebrate	Ladies Lunch Group	July 1, 2017
Nurturing days	Volunteer Steering Committee	Oct 2017 & Mar 2018
Annual party to maintain pride in	Ladies Lunch Group	ongoing

Project Budget Worksheets

Please use the following worksheets to estimate your project's expenses and neighborhood match. When creating your project budget, it's a good idea to get estimates from more than one reliable source. Only items included as Project Expenses below are eligible for reimbursement. **Don't forget to keep all of your receipts for when you submit your reimbursement requests at the completion of your project.** Please see the Grant Guidelines for more information, and if you have a question, ask us!

Project Expenses

The following types of expenses are reimbursable:

- **Materials/Supplies** (e.g., construction or planting materials, non-alcoholic refreshments, etc.)
- **Printing/Reproduction** (e.g., fliers, invitations, newsletters, etc.)
- **Capital Purchases** (e.g., signage, bike racks, etc.)
- **Rentals/Lease** (e.g., equipment, tools, chairs, tables, tents, PA system, etc.)
- **Contracted Services** (e.g., site planning, concrete pouring, etc.)
- **Other Project Expenses** (e.g., permit fees, insurance, etc.)

Please list your proposed project expenses below, with as much specificity as possible.

Project Expenses:	Amount:
Plants (see plant list)	\$ 1500
Drip irrigation surface system	\$ 750
Soil amendments	\$ 650
Rocks for landscaping	\$ 500
Tree service for removal of pittosporum shrub and other vegetation (see bid)	\$ 1475
Dump fees	\$ 70
	\$
	\$
	\$
	\$
	\$
	\$
Grand Total of Reimbursable Expenses:*	a) \$ 4945

*These are the grant funds you are requesting

Project Match

The following types of donations and volunteer hours are eligible to be used as your project match:

- **In-kind donations.** Include the person or group and the services or goods donated.
- **Volunteer hours.** Include the activity to be performed, person or group volunteering, and number of volunteer hours. Volunteer time is valued at \$23.56/hr.

Please review the match requirements in the Grant Guidelines before completing.

In-kind Donations

Amount:

While neighbors will provide the use of vehicles to transport materials and plants,	\$
the use of tools, the use of waste containers, as well as donations of plants,	\$
irrigations supplies, and food, these items are not included in the project match	\$
at this time.	\$
Total donations:	b) \$0

Volunteer Participation*

Hours:

Amount:

(Hours x \$23.56)

Gardening/general labor	349	\$ 8222.44
Volunteer coordination	55	\$ 1295.80
Outreach	36	\$ 848.16
Planning and organizing celebrations	54	\$ 1272.24
Driving private vehicles to transport supplies and waste	23	\$ 541.88
		\$
		\$
		\$
Total volunteer hours:	c) 517	\$ 12180.52

*No more than 25 percent of the total volunteer hours may come from outside of the neighborhood.

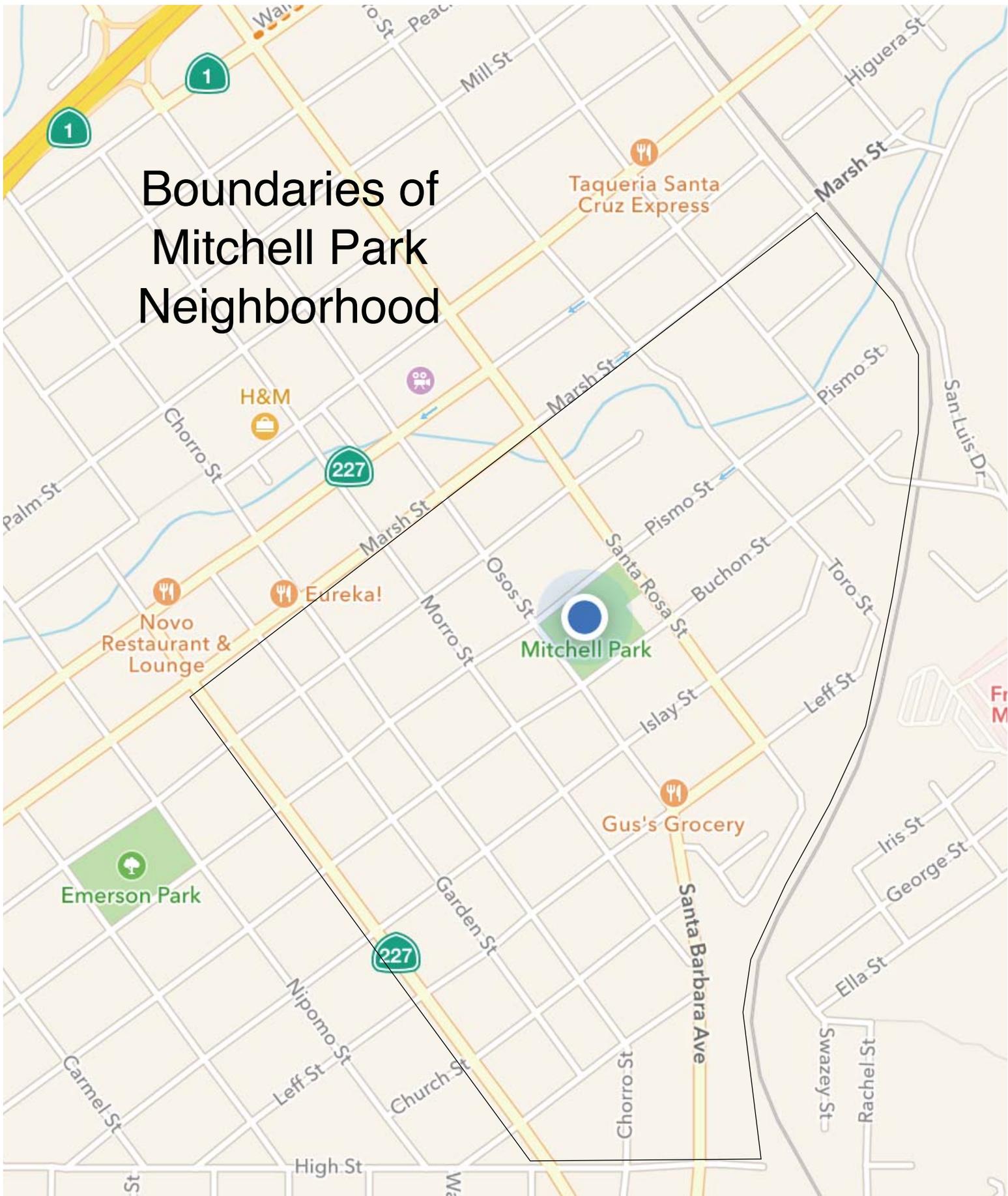
Grand Total of Project Match = in kind donations + volunteer participation (b+c) d) \$ 12180.52

Must be equal to or greater than the grand total of reimbursable expenses (a)

Attachments for Mitchell Park Renewed proposal

City of San Luis Obispo Neighborhood Matching Grant

Boundaries of Mitchell Park Neighborhood





**Areas Targeted for
Renovation in
"Mitchell Park Renewed"
marked in red**

Match Pledge Form

The Match Pledge Form should be used to document all volunteer labor and donated cash, materials, services or supplies. Use the form to collect pledges, and use additional sheets as necessary. The project budget must include an amount of volunteer time or in-kind donations equal to the grant request. See page the Grant Guidelines for complete project match requirements.

Project Name and Location:	Mitchell Park Renewed, Mitchell Park		
Name/Address/Phone /Email	Signature	Description of Volunteer Role or In-Kind Donation (include # hrs. pledged)	Value of Item or Hours
1263 Pismo St, 500 KATHY MITCHELL MURPHY		labor 8 hrs.	\$ 188.48
1256 Buchanan St 500 Cathy Blanchavise		time - 8 hrs	\$ 188.48
1530 Buchanan St Sibyl Hanson		labor - 20 hrs	\$ 471.20
1242 Buchanan Cynthia Meyer 500		buy plants	\$ 200-
Anshata Wind 1171 Pismo St Feather-range moon@gmail.com		LABOR 8 hr.	\$ 188.48
CHRISTIAN YOUNG 1147 PISMO ST (714) 457-3820 youngchristina@gmail.com		LABOR 8 hr	\$ 188.48
Ann Robinson 1152 Buchanan		Record Keeping 20 coordination	\$ 471.20
			\$
			\$

Match Pledge Form

The Match Pledge Form should be used to document all volunteer labor and donated cash, materials, services or supplies. Use the form to collect pledges, and use additional sheets as necessary. The project budget must include an amount of volunteer time or in-kind donations equal to the grant request. See page the Grant Guidelines for complete project match requirements.

Project Name and Location:		Mitchell Park Renewed, Mitchell Park		
The individuals, businesses, or organizations listed below commit to donate volunteer time, materials, or services for the above project. Volunteer labor is valued at \$23.56 per hour.				
Name/Address/Phone/Email	Signature	Description of Volunteer Role or In-Kind Donation (include # hrs. pledged)	Value of Item or Hours	
Haley Fuller, Katherine Benedict 1541 825 St. (805) 698-5710 haley@haleyfuller.com	Haley F.	3 hrs. work Cal Poly plant students	\$ 70.68	
Robert Hartzel 1529 808 St 555 1074 Hartzel 23 (93) mar	[Signature]	3 hours Truck Gardening	\$ 70.68	
FITZGERALD KELLY ROBERTSON 1110 Buchanan	[Signature]	8 Garden/Drum	\$ 188.48	
Kristen Demmond (909) 780-5779 878 Isley St. Unit B, SLO, CA	[Signature]	2-3 hrs Gardening	\$ 47.12	
RoseAnn Martin 1744 Garden St. SLO. CA	[Signature]	20 hrs Organize garden celebrate	\$ 471.20	
LINDA OVERTON 1536 Broad St	[Signature]	contact for organize garden 3 hours	\$ 70.68	
Deedee Gargues 1154 Islay St	[Signature]	3 hours gardening	\$ 70.68	
Carol Nelson-Saltz 1201 Left St SLO 93401	[Signature]	24 hours outreach organize, coordinate	\$ 565.44	
Gene Griffing 1436 Johnson Ave SLO CA 93401	[Signature]	24 hours help w/ organize, celebration	\$ 565.44	

Match Pledge Form

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Project Name and Location:		Mitchell Park Renewed, Mitchell Park		
The individuals, businesses, or organizations listed below commit to donate volunteer time, materials, or services for the above project. Volunteer labor is valued at \$23.56 per hour.				
Name/Address/Phone/Email	Signature	Description of Volunteer Role or In-Kind Donation (include # hrs. pledged)	Value of Item or Hours	Value of Item or Hours
JAN DUECOCHER 1415 Morro #6 janinslo@att.net		digging & planting	\$ 4	94.24
Nina Richeart 788 Buehorns St Nimarich2000@yahoo.com		weeping x planting	\$ 4	94.24
WAYNE RYDBERG 1415 MORRO #8 SLO/SOLOGARS@ mypowerpipe.com		digging & planting	\$ 4	94.24
Nancy Carter 1407 Morro St. Slo kitchentrans@ AOL.com		any	\$ 4	94.24
Dennis Be. d 2303 Sunset 2093101		any	\$ 1 188.48	
CHRIS FAZIO		Fernandez/Cadres	\$ 1	23 56
			\$	
			\$	
			\$	

Match Pledge Form

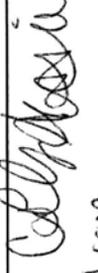
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Name/Address/Phone/Email	Signature	Description of Volunteer Role or In-Kind Donation (include # hrs. pledged)	Value of Item or Hours	
Celine Hayden 1159 Left St		5 hours	\$ 117.80	
Dylan Wilmsen 1159 Left St.		5 hours	\$ 117.80	
Bob McArthur 1159 Left St San Jose, CA		5 hrs	\$ 117.80	
Linnaea Phillips Linnaea Phillips		5 hrs	\$ 117.80	
Caroline Murgatroyd 1633 Santa Rosa St SW 93401		5 hours	\$ 117.80	
TRAMPAS COSTELLO 1827 LEFT ST. S.L.O.; CA 93740 trampascostello@gmail.com		5 Hours x 3 people = 15 hrs.	\$ 353.40	
HIDYGA 1148 Left hidygat@gmail.com		10 hrs	\$ 235.60	
Keenash Reeser 1157 Left (905) 459 8932		5 hours	\$ 117.80	
Phillip Hosteney 1051 Left 805 544 2065		4 hours	\$ 94.24	

City of San Luis Obispo Neighborhood Matching Grant Application 59 \$ 1,390,04
Match Pledge Form

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Kevin Lindaman 1057 Buckton St. kevinlindaman@gmail.com		gardening 10 hours	\$ 235.60	
Scott Radovich 1040 Isley scott@radovich.com		\$100 toward plants	\$ 100 -	
Will Powers 1028-C Isley drwill.powers@earthlink.net		hauling 5 hours	\$ 117.80	
1022 Isley woman@gmail.com Southern Hale 805 748-5044		refreshments on 3 hrs. workdays	\$ 70.68	
Rene Cavalegro 1037 Richmond B		celebrating 3 hrs	\$ 70.68	
Colby Genasci 1033 Buckton 831-595-0529 kgenasci@gmail.com		Gardening 3+12 members Basketball team 36 hours	\$ 848.16	
Talia Phillips Ortega 1050 Pismo St. (805) 215-4541 taliaortega@gmail.com		gardening/educating 5 hrs.	\$ 117.80	
MATT VALENTINE (925) 285-0614 mattvalentine@gmail.com		Gardening 12 HOURS	\$ 47.12	
			\$	

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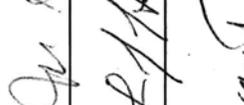
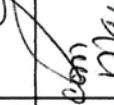
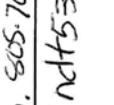
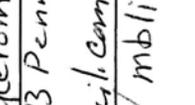
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Name/Address/Phone/Email	Signature	Description of Volunteer Role or In-Kind Donation (include # hrs. pledged)	Value of Item or Hours	
Carlyn Moore 808 342 1529 chammocree@gmail.com		Gardening 4 hours	\$ 94.24	
Caleb Moore // 1444 Santa Rosa St 916-262-2322 CalebMoore@gmail.com		Gardening Engineering 4 hours	\$ 94.24	
Janeet Philip // 1050 Howe St 805-543-2423		Gardening Celebration 10 hours	\$ 235.60 235.60	
Renier Dresser 1423 Osos St #A 805 776 3713 renierdresser@me.com		Promotion, Advertising 4 hours	\$ 94.24	
Diane Duenow, 1443 Osos St (805) 550-6519 SLD		Refreshments 4 hrs.	\$ 94.24	
Nancy Dwyer 1035 Fslay St (805) 748-2171 SLD		Gardening 4 hrs	\$ 94.24	
Tom Dwyer 1035 Dolan St 805/748-2170		" " "	\$ 94.24	
Stefany Gary 1053 Fslay St. 805-458-1129 stefanygar@gmail.com		Communicating Organizing Celebration 4	\$ 94.24	
			\$	

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Name/Address/Phone/Email	Signature	Description of Volunteer Role or In-Kind Donation (include # hrs. pledged)	Value of Item or Hours	
Joyce Romero & Tony 805-545-7751 joyceromero.sco@gmail.com		Gardening 12 hours	\$ 282.72	
Larry Hollis 1513 Penny Ln. 510 L_Hollis@hotmail.com, 805.704.1513		Driving, Party, Gardening	\$ 589.00	
Margaret Lindt mblindt53@yahoo.com		Handing 12 hrs!	\$ 282.72	
Jim Cheryl Burcher cherylburcher@gmail.com		Gardening 12 hrs	\$ 282.72	
Chela Menegon chela.menegon@hotmail.com		Gardening 10 hrs.	\$ 235.60	
KEVIN ETTLE KEVINETTLE@gmail.com 805-534-3613		GARDENING 10 HOURS	\$ 235.60	
JEFF EDWARDS 2415 Lawton, 9808786		Fiesta Committee Jobs	\$ 235.60	
			\$	
			\$	

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Name/Address/Phone/Email	Signature	Description of Volunteer Role or In-Kind Donation (include # hrs. pledged)	Value of Item or Hours	
BOB GOLDMAN byobman7 860 CHURCH ST @6mm		Driving & CARWASHING 10 hrs	\$ 188 35.60	
Sarah coe Sarahr.coe@gmail.com 659 Church St		educating gardening 8 hrs	\$ 188.48	
Victoria Woodard 4772 Church St		gardening 8 hrs	\$ 188.48	
Martina Knight 805- 655 Church St San 7041976		driving 4 hrs	\$ 94.24	
LAURA TREMBLAY 805- 2250 KING CT. #56 748- 560 93301 6853		Celebrating 4 hrs	\$ 94.24	
HEIDI HINKLE 805 440-9233 1723 GARDEN ST 93701 560		GARDENING 2 HRS	\$ 47.12	
Nathan Barr 1848 Carralitos Ave 560		Driving or Gardening 4 hrs	\$ 94.24	
			\$	
			\$	

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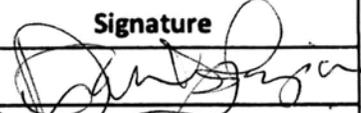
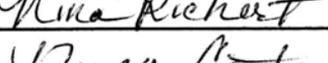
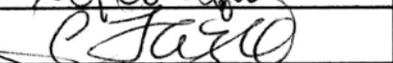
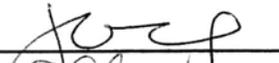
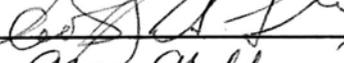
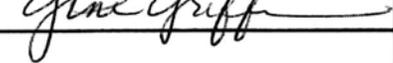
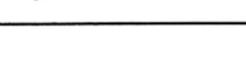
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The following residents of the Mitchell Park Neighborhood fully understand the aforementioned project and support the pursuit of a City of San Luis Obispo Neighborhood Matching Grant to implement it.

Name	Address	Signature
Sibyl Hanson	1265 Buchon St	<i>Sibyl Hanson</i>
Cynthia Meyer	1242 Buchon St.	<i>Cynthia Meyer</i>
KATHY MURRAY	1263 PISMO ST.	<i>Kathy Murray</i>
Carmie Casella	1205 Pismo	<i>Mary C. Casella</i>
Frank Campbell	1176 Buchon St	<i>Frank Campbell</i>
Mary Ellen Gibson	1251 Buchon St	<i>Mary Ellen Gibson</i>
Cathy Beandalise	1256 Buchon St	<i>Cathy Beandalise</i>
Jake Ruth	1160 Buchon St	<i>Jake Ruth</i>
Amanda Ruth	1160 Buchon St.	<i>Amanda I. Ruth</i>
Parish L. Ruth	1160 Buchon St	<i>Parish L. Ruth</i>
Susan Preheim	1182 Buchon St	<i>Susan Preheim</i>
Rod Preheim	1182 Buchon St	<i>Rod Preheim</i>
Marilyn Mathu	1157 Buchon St	<i>Marilyn Mathu</i>
MICHELLE CODDLE	1124 BUCHON ST	<i>Michelle Coddle</i>
CYRIL KENDEWALLE	1145 Buchon St.	<i>Cyril Kendewalle</i>
Ray Ann HARVEY	1151 Buchon, SLO	<i>Ray Ann Harvey</i>

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Name	Address	Signature
DAN TERZIAN	1415 MORRO #6 SLO	
Lee Price	1415 MORRO #5 SLO	
Tuesday C. Rydberg	1415 MORRO #8 SLO	
WAYNE RYDBERG	1415 MORRO #8 SLO	
Nina Richard	788 Buchon St SLO	
Nancy Carter	1427 Morro St SLO	
Nancy Reid	2303 Sunset Dr SLO	
Manoel Rizzo	Cafe Razzo	
C & J Tazzo	871 Islay St	
Susan Schlar	1415 MORRO ST	
JANICE WANG	1415 morro st	
SUSAN OLSON	896 Buchon	
Carol Nelson-Selby	1201 Leff St	
Gini Griffi	1436 Johnson Ave	

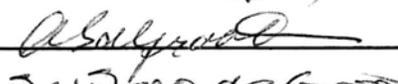
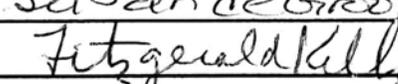
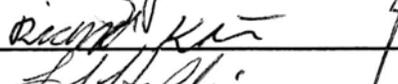
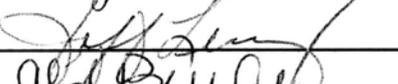
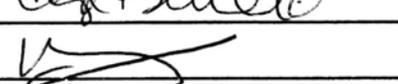
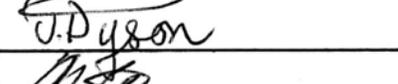
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Name	Address	Signature
GIDEON GAL	1148 Leff	<i>Gideon Gal</i>
Celine Hayden	1159 Leff	<i>Celine Hayden</i>
Dylan Wilmsen	1159 Leff	<i>Dylan Wilmsen</i>
Linnaea Phillips	970 Esplanade	<i>Linnaea Phillips</i>
Bob McAFEE	1157 Leff	<i>Bob McAFEE</i>
Caroline Murgatroyd	1633 Santa Rosa St	<i>Caroline Murgatroyd</i>
Debi Briesacher	1036 Leff St	<i>Debi Briesacher</i>
Jeffrey Briesacher	1036 Leff St.	<i>Jeffrey Briesacher</i>
TRAMPAS COSTELLO	1027 LEFF ST.	<i>T. Costello</i>
HILDY GAL	1148 Leff	<i>Hildy Gal</i>
Keenan Reeser	1157 Leff	<i>KR</i>
Phillip Hosky	1057 Leff	<i>Phillip Hosky</i>
Trudy Lindamar	1057 Buchon St.	<i>Trudy Lindamar</i>

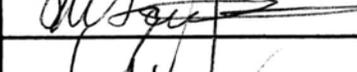
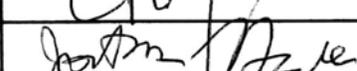
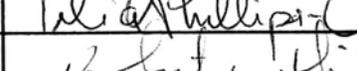
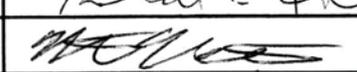
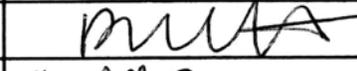
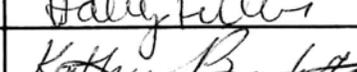
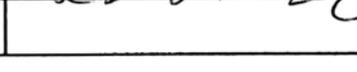
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Joyce Romero	1045 Buchon	
Rebecca Nguyen	1677 Buchon	
Melinda De Groot	1015 Buchon	
Jenny de Groot	1015 Buchon	
Suzanne de Groot	1015 Buchon	
Fitzgerald Kelly	1110 Buchon	
Richard Katz	1026 ISLAY ST#C	
LARRY HOLLIS	1513 Penny Ln.	
FAY GUERRE	1828 Broad St	
JEFF LEMAY	981 Buchon	
Cheryl Burcheri	977 Buchon	
Rhea Menegon	889 Buchon	
JUANITA DYSOW	855 BUCHON	
KEVIN ETL	853 BUCHON ST	
Jeanne Carter	853 Buchon St	
Jeff Edwards	2215 Lawton	

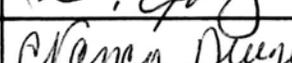
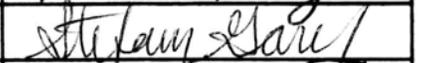
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Kevin Lindaman	1057 Buchon St	
James Hammons	1052 Islay St	
M. Scott Radovich	1040 ISLAY ST.	
Will Powers	1028-C ISLAY ST	
Sonathan Haile	1022 Islay St.	
Rana F. Casalegro	1027 Buchon #B	
Colby Genasci	1035 Buchon	
Talia Phillips-Ortega	1050 Pismo St.	
Bal Hill	1511 Morro St.	
MATT VALENTINE	1520 MORRO ST	
Piper Wright	1544 morro st	
mollysackles	1544 morro st	
Haley Fuller	1541 OSOS ST	
Katherine Benedict	1541 OSOS ST.	
Robert Helzel	1529 OSOS ST	

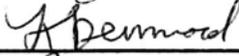
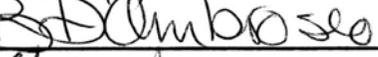
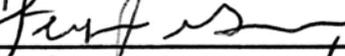
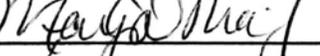
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Caleb Munsill	1444 Santa Rosa St	
Janet Phillips	1050 Pisano St	
Tom Stewart	1421A Osos St.	
Kenner Dresser	1423 Osos St. # 16	
Diane Duenow	1443 Osos St, BLD	
Duncan Skogsberg	1025 Islay St.	
Nancy Ales Dwyer	1035 Islay St	
TOM DWYER	1035 ISLAY ST	
Stefany Gary	1053 Islay St.	

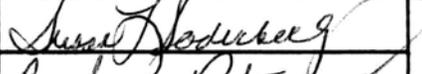
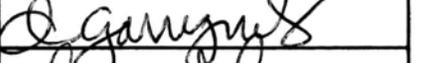
Neighborhood Petition Form

Petitions are most effective for showing neighbor support in the general vicinity of your project site, or from those most likely to utilize the site or activity. Make sure that those signing clearly understand the details of your project, and be sure to include owners, renters and businesses. We recommend also using other methods to demonstrate a broad-base of support for your project.

Project Name: Mitchell Park Renewed		
Project Description: The project is to replace the plants in Mitchell Park at the Buchon-Santa Rosa street corner and around the bandstand with new drought tolerant, low maintenance plants. Funds from the city matching grant and labor and in kind donations from neighborhood volunteers would be used to accomplish the task.		
The following residents of the <u>Mitchell Park</u> Neighborhood fully understand the aforementioned project and support the pursuit of a City of San Luis Obispo Neighborhood Matching Grant to implement it.		
Name	Address	Signature
Catherine Sheel	1504 Santa Rosa	
Kiersten Demmond	878 Wray St. Unit B	
Jessica Davis	870 Wray St	
JAMES SEAT	842 LEFF ST.	
RoseAnn Martin	1744 Garden St	
Marissa Vosmer	1710 Brick St	
Bernita D'Ambrosio	1628 Garden St	
Kendra Jones	1510 Broad St	
Stephanie Long	1510 Broad St	
Sam Blakeslee	1530 Broad	
LINDA OVERTON	1530 BROAD ST	
LEO PINARD	714 Buchan	
FRANK CULLON	1544 "	
ABEL BANDALA	729 PISMO ST	
Maya Monrief	729 Pismo St	

Neighborhood Petition Form

Petitions are most effective for showing neighbor support in the general vicinity of your project site, or from those most likely to utilize the site or activity. Make sure that those signing clearly understand the details of your project, and be sure to include owners, renters and businesses. We recommend also using other methods to demonstrate a broad-base of support for your project.

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The following residents of the <u> Mitchell Park </u> Neighborhood fully understand the aforementioned project and support the pursuit of a City of San Luis Obispo Neighborhood Matching Grant to implement it.		
Name	Address	Signature
Craig LINDANAN	1057 Buchon	
Travis Carraker	770 Buchon	
Susan Soderberg	779 Buchon	
Barbara Peterson	1174 Islay	
dee dee Garrigue	1154 Islay	
Shene Owen	1386 Pismo	

Neighborhood Petition Form

Petitions are most effective for showing neighbor support in the general vicinity of your project site, or from those most likely to utilize the site or activity. Make sure that those signing clearly understand the details of your project, and be sure to include owners, renters and businesses. We recommend also using other methods to demonstrate a broad-base of support for your project.

Project Name:	Mitchell Park Renewed
Project Description:	The project is to replace the plants in Mitchell Park at the Buchon-Santa Rosa street corner and around the bandstand with new drought tolerant, low maintenance plants. Funds from the city matching grant and labor and in kind donations from neighborhood volunteers would be used to accomplish the task.

The following residents of the Mitchell Park Neighborhood fully understand the aforementioned project and support the pursuit of a City of San Luis Obispo Neighborhood Matching Grant to implement it.

Name	Address	Signature
Suzanne Park	880 Church St SLO	<i>Suzanne Park</i>
B.B. Edmonson	860 Church St	<i>B.B. Edmonson</i>
David Sweeney	787 Church St SLO	<i>David Sweeney</i>
Sarah J. Coe	859 Church St SLO	<i>Sarah J. Coe</i>
Joseph Grajales	873 Church St	<i>Joseph Grajales</i>
Victoria Wood	972 Church	<i>Victoria Wood</i>
SELIMA BOND	712 Church St	<i>Selima Bond</i>
dianapaasch	694 Church St	<i>dianapaasch</i>
Dan McBride	638 Church St	<i>Dan McBride</i>
Martika Knight	655 Church St.	<i>Martika Knight</i>
James Rerick	1636 Garden St.	<i>James Rerick</i>
Kellie Carey	1726 Garden St	<i>Kellie Carey</i>
JAMES MARTIN	1744 GARDEN ST	<i>James Martin</i>
Gillian Joan	1816 Garden	<i>Gillian Joan</i>
LAURA TREMBLAY	2250 KING CT. # 56 SLO	<i>Laura Tremblay</i>
WEIDI HINKLE	1773 GARDEN ST	<i>Weidi Hinkle</i>

00 of 12/3

8

16

From: "Gershow, Rebecca" <RGershow@slocity.org>
Subject: Mitchell Park application feedback
Date: November 8, 2016 at 12:49:02 PM PST
To: Trudy <tindaman@gmail.com>

Trudy:

In addition to getting a little more information from you about your project on site when we meet, we only have a few suggestions or questions regarding your application so far:

Make sure to include map of the neighborhood area where you are soliciting project support--this can just be from Google maps with a line drawn around the neighborhood boundary (nothing fancy).

The map is included in the attachments.

Make sure to include a map of the areas in the park where landscape improvements are proposed.

The map of the project focus is included in the attachments.

Include a plant list if you have it, or your intention of sharing it and getting city feedback before it is final. (Include in your project schedule.)

The plant list is include under the optional attachments.

include the people you are consulting/coordinating with in your project narrative.

See pages 4 and 5 of the application.

You indicate that volunteers will hand water ... why is this necessary, if drip irrigation will be installed?

See Sustainability Values section of the application.

How did you calculate the costs for plants?

Sharon Castle researched the wholesale costs at a number of local nurseries.

Great emphasis on maintenance and adopting areas of the park. Shows long term commitment.

I look forward to talking with you next week--

Rebecca

Rebecca Gershow
Associate Planner

Community Development

919 Palm Street, San Luis Obispo, CA 93401-3218
E RGershow@slocity.org
T 805.781.7011
slocity.org

From: Gershow, Rebecca RGershow@slocity.org **Subject:** RE: grant application questions

Date: January 3, 2017 at 11:05 AM **To:** Trudy tbindaman@gmail.com

Hi, Trudy—

I gave your application a quick preliminary review. Nice job! Few initial thoughts:

I think your schedule looks too ambitious, to get everything done in April ... You probably want to plant before it gets too warm, but I'm guessing some of that may take a little longer ... plus, the volunteer planting party dates aren't clear. **We have changed our schedule. See project readiness on page 5 and the project schedule on page 6.**

You have a ton of volunteer participation hours: That's great! I assume you will show a more detail in the match pledge form and neighborhood petition form. **Pledges and petitions are attached.**

One thing participants didn't do consistently last year was respond to the staff comments on the draft application. Don't forget to include that as an attachment also. **This is our response.**

I'm assuming all required attachments will be included. **They are.**

Make sure that your tree service has liability insurance; if they're blocking off the sidewalk to do the work they will likely need and encroachment permit also. Have you discussed this with them? We can waive those fees, but they'll need to provide their insurance info for the permit (they should be familiar with this process). **If we are awarded the grant, we will solicit more bids for plant removal and make sure all city and project requirements are included.**

You may want to say why in-kind donations are not included at this time ... **People have offered materials for the project like surplus**

irrigation supplies and plants. Once the grant is awarded, we will assess those donations for their usefulness in the project.

I got a letter from Jill Bolster-White from TMHA in support of your project.

I can scroll down to see all the text in the boxes of the pdf when it's not printed out, so that's working.

Thanks! It's looking good! Rebecca

From: Gini Griffin <giniritz@aol.com>
Subject: Mitchell Park Renewal Letter of Support
Date: December 13, 2016 at 4:16:48 PM PST
To: Ann Robinson <annrob123@gmail.com>

Mitchell Park Renewal Committee:

I support the proposed plan to revitalize Mitchell Park.

There is a great need to repair and replace damaged and dead plantings particularly surrounding the bandstand and at the Senior Center.

Low maintenance native and drought tolerant plants will greatly improve the appearance of this well used and historically significant Park.

The list of enthusiastic neighbors volunteering to work on the project is impressive, and the potential collaboration with Growing Grounds and Cal Poly Students is impressive.

Sincerely,
Gini Griffin
1436 Johnson Avenue
San Luis Obispo, CA 93401



San Luis Obispo Senior Center
1445 Santa Rosa Street
San Luis Obispo, CA 93401
(805) 781-7306

December 12, 2016

To: City of San Luis Obispo Neighborhood Matching Grant Committee

From: San Luis Obispo Senior Center Executive Board

We support the project proposed by “Mitchell Park Renewed” to renovate the landscaping on the Buchon/Santa Rosa corner of Mitchell Park and the vegetation around the gazebo with sustainable, drought tolerant plants.

This project has been proposed by a group of residents in the Mitchell Park neighborhood. They are applying for a grant as part of the City of San Luis Obispo Neighborhood Matching Grant program. We would like to see the City accept the proposal and fund the project.

From:

Eric and Cynthia Meyer
1242 Buchon
San Luis Obispo
93401

To:

SLO City Neighborhood Matching Grant Opportunity committee:

We encourage you support the landscaping improvement proposed by "Mitchell Park Renewed" to replace the plantings on the corner of Santa Rosa and Buchon surrounding the Senior Center and the area immediately surrounding the Mitchell Park Gazebo with drought tolerant plant varieties.

Please consider funding this project as it benefits not just the private neighborhood... it benefits the community at large.

Thanks

A handwritten signature in black ink, appearing to be 'Eric Meyer', with a long horizontal line extending to the right.

Eric Meyer

A handwritten signature in black ink, appearing to be 'Cynthia Meyer', with a long horizontal line extending to the right.

Cynthia Meyer

Nov. 12, 2016



Transitions-Mental Health Association

Inspiring hope, growth, recovery and wellness in our communities.

Ms. Rebecca Gershow, Associate Planner
Community Development Department
919 Palm St
San Luis Obispo, CA 93401

Re: Mitchell Park Neighborhood Project

Dear Ms. Gershow,

I am writing as a neighbor and on behalf of all the staff at Transitions-Mental Health Association to express our strong support of this project.

This project will enhance the visual experience of those who visit the park and serve as a model for drought tolerant landscaping for the neighborhood.

We are extremely grateful for the opportunity to support this project and strongly recommend the awarding of this grant to Trudy Lindaman.

If I may be of any other assistance, please contact me at 805-540-6505 or by email at jbw@t-mha.org.

Sincerely,

Jill Bolster-White
Executive Director

From: Kenneth Schwartz <kschwartz25@gmail.com>
Subject: Mitchell Park Renewal Project
Date: December 23, 2016 at 6:27:46 PM PST
To: annrob123@gmail.com
Cc: Gini <Giniritz@aol.com>

Ann Robinson,

Gini Griffin has told me about a proposal being forwarded by neighbors surrounding Mitchell Park in our city who wish to see the park “refreshed” and revitalized. As I understand it, park neighbors have already developed a plan and enlisted other community members to provide materials and labor to carry out major parts of the work. For me, this represents the serious intent of the neighborhood and warrants support not only by City officials, but by other members and organizations in our community. There is no question in my mind that volunteerism has been a very, very important factor in making our City the fine city that it is and I urge you to provide whatever support you can.

I drive by Mitchell Park at least 4 times a week and I am well aware of the use it receives from our citizens and visitors. As one of our oldest parks, it has seen a variety of users and, I am quite sure, could stand the refreshing suggested by neighbors. I am particularly impressed that the revitalization plans propose replacing distressed and/or dead planting with plant materials from our own growing grounds.

I say we should go for it and urge you to lend your support.

Ken Schwartz
201 Buena Vista
San Luis Obispo, CA 93405

Ronald A. Yukelson
1120 Islay Street
San Luis Obispo, CA 93401

November 15, 2016

Rebecca Gershow
Associate Planner
City of San Luis Obispo
990 Palm Street
San Luis Obispo, CA 93401

RE: Neighborhood Matching Grant

Dear Ms. Gershow:

It is with great interest that I join my neighbors in the Railroad Historic District to support the Mitchell Park Renewed project seeking funding for sustainable and drought tolerant plants around the park's Gazebo.

The proposed project by a group of residents in the Mitchell Park area will revitalize the landscaping on the Buchon-Santa Rosa corner of Mitchell Park. Please consider this worthwhile project for the Neighborhood Matching Grant Program.

Cordially,


Ron Yukelson

January 2, 2017

From:

The Rotary Club of San Luis Obispo

To:

SLO City Neighborhood Matching Grant Opportunity committee:

The Rotary Club of San Luis Obispo has a long history in the town of San Luis Obispo. To help celebrate the 100th anniversary of Rotary International, we built the Mitchell Park Pavilion with the SLO Daybreak Rotary Club, which was dedicated in 2005 and is still used today.

Our club would like to recommend supporting the landscape project that is currently proposed by "Mitchell Park Renewed." This project will help to beautify the area by installing various drought tolerant plants around the park pavilion, as well as the replacing the current vegetation at the corner of Santa Rosa and Buchon surrounding the senior center.

Please consider funding this project as it will be used and appreciated by all members of the community.

Thank you,



Eric Linkugel
Rotary Club of San Luis Obispo
President: 2016-17

Stephan Lamb
Mary Ellen Gibson
1251 Buchon St.
San Luis Obispo, CA 93401

November 16, 2016

Dear City of San Luis Obispo Neighborhood Matching Grant Committee:

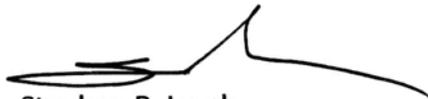
We are very excited about the proposed "Mitchell Park Renewed" project to improve the landscaping on the Buchon-Santa Rosa corner of Mitchell Park and the plants around the gazebo. The addition of sustainable, drought resistant plants will much add so much to this area which is used by so many in the City.

Please support these residents in their application for a City of San Luis Obispo Neighborhood Matching Grant. It is a wonderful win-win for all

Sincerely,



Mary Ellen Gibson



Stephan R. Lamb

November 15, 2016

Dear City of San Luis Obispo Neighborhood Matching Grant Committee-

I am in support of the project proposed by "Mitchell Park Renewed" to plant new landscaping on the Buchon – Santa Rosa corner of Mitchell Park, as well as planting around the gazebo, with drought tolerant plants. This project has been proposed by a group of residents in the Mitchell Park neighborhood and they are applying for a grant as part of the City of San Luis Obispo Neighborhood Matching Grant program. This is a worthy beautification project considering the high visibility and use of the area, while at the same time honoring our current drought situation by choosing low water plants. Please approve this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Ritter". The signature is fluid and cursive, with the first name "Sarah" and the last name "Ritter" clearly distinguishable.

Sarah Ritter
1352 Pacific St.
San Luis Obispo, CA 93401

December 6, 2016

Dear City of San Luis Obispo Neighborhood Matching Grant Committee:

This letter is to let you know that we support the project proposed by "Mitchell Park Renewed" to redo the landscaping on the Buchon – Santa Rosa corner of Mitchell Park and the plants around the gazebo with sustainable, drought tolerant plants. This project has been proposed by a group of residents in the Mitchell Park neighborhood. They are applying for a grant as part of the City of San Luis Obispo Neighborhood Matching Grant program. We would like to see the city accept this proposal and fund the project.

Sincerely,



Debbie Johnston
Business Administrator
Grace Church
Corner of Pismo & Osos Streets



The MONDAY CLUB
The MONDAY CLUBHOUSE CONSERVANCY

1815 Monterey Street, San Luis Obispo

Post Office Box 167, San Luis Obispo, CA 93406
TheMondayClubSLO.org
(805) 541-0594

January 2, 2017

To the SLO City Neighborhood Matching Grant Opportunity Committee,

Historically, over the years, The Monday Club has initiated many programs to improve the lives of San Luis Obispo residents. One of these included our involvement in the creation of our city's first park by acquiring the Mitchell Park lease in 1927. The landscaping and the planting of it's many trees followed in 1928.

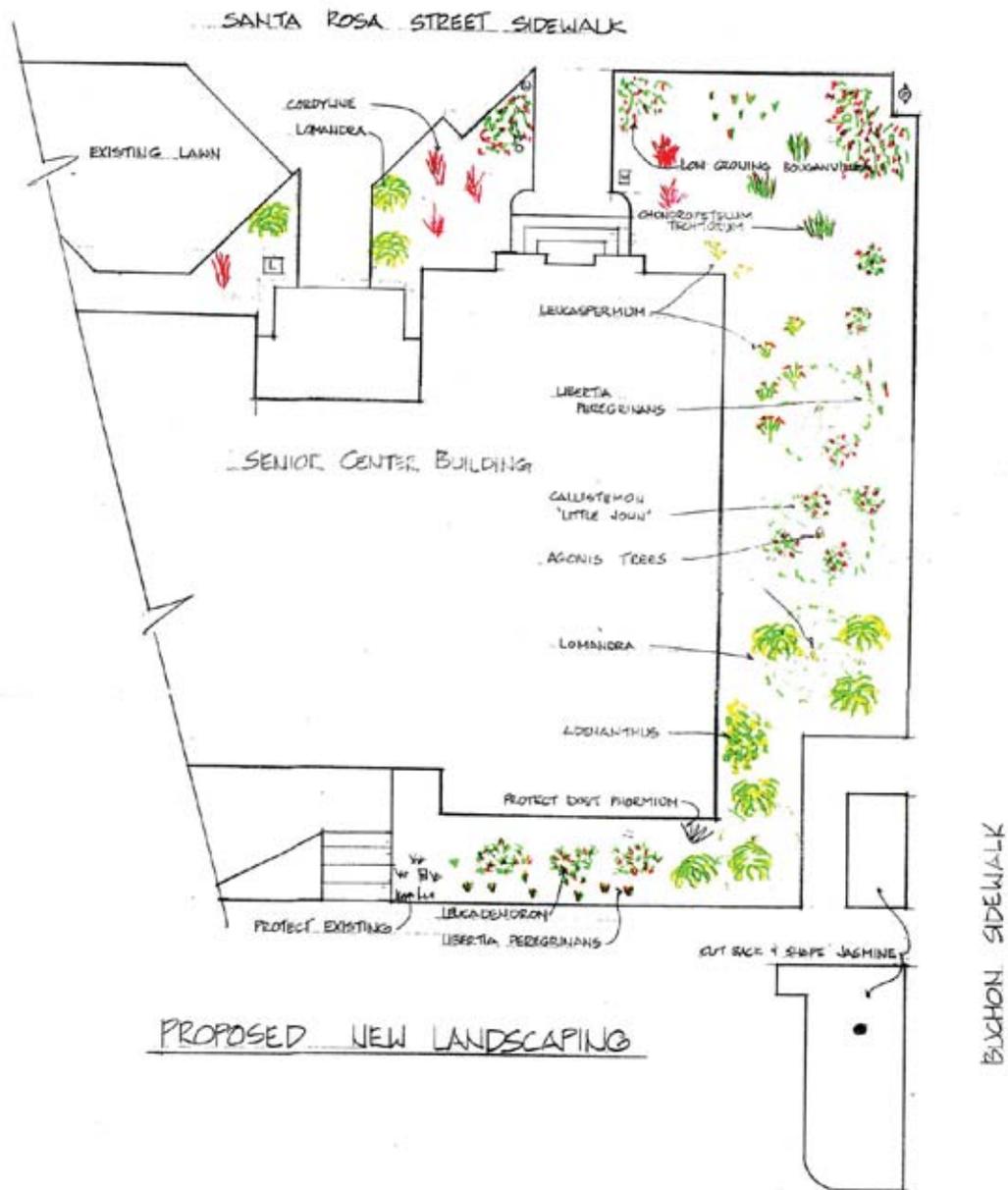
We encourage you ^{to} support the landscaping improvement proposed by "Mitchell Park Renewed" to replace the plantings on the corner of Santa Rosa and Buchon surrounding the Senior Center and the area immediately surrounding the Mitchell Park Gazebo with drought tolerant plant varieties.

Please consider funding this project as it benefits not just the private neighborhood... it benefits the community at large.

Thank you,

Cyndi Runstrom
President, CEO

on behalf of The Monday Club of San Luis Obispo Officers and Board of Directors



RE-LANDSCAPE
 MITCHELL PARK SENIOR CENTER

2016-2017

Proposed Plant Selection for “Mitchell Park Renewed”

These plants and their prices are tentative. They would be purchased from local wholesale nurseries including Growing Grounds. As the availability of the plants and their actual costs fluctuate over the course of time, substitutions may be necessary. Substitutions would be of the same genre with the same attributes as these listed below. All the plants have been chosen because they are drought tolerant, are not frost tender, are disease resistant, and, with minimal leaf fall and slow growth, are very low maintenance.

Featured plants will be purchased in five-gallon cans. One-gallon cans will be used for grasses and smaller fill and accent plants. Plants grown in the larger five and one-gallon containers are less vulnerable and need less water and care when they are initially planted than do plants from smaller containers.

Feature Trees

Palo Verde	With its green trunk and yellow blossoms during half the year, this showy tree is transparent to traffic, making it ideal for corner placement between the sidewalk and the building.	1 at \$75.00	\$75.00
Agonis flexuosa “after dark” peppermint tree	A small to medium tree with dark drooping leaves, this will be planted between the building and the sidewalk near the existing (but to be removed) pittosporum. Its lacy structure will not impede the view of the Kindergarten School and will not interfere with sidewalk traffic.	1 at \$30.00	\$30.00
Manzanita “John Hartman”	This California native, noted for its architectural structure, can be easily thinned to make it more transparent. It is available at Growing Ground in a 15 gallon can.	1 at \$60.00	\$60.00

Feature Plants and Shrubs

Leucadendron “winter red”	This South African shrub is noted for its winter blossoms.	4 at \$20.00	\$80.00
Adenanthos sericeus	The Coastal Woollybush is a graceful, fine-textured shrub grows from Australia and grows to 6 feet.	1 at \$35.00	\$35.00

Leucospermum "sunset"	This orange flowering plant from South Africa blooms half the year starting in late summer.	3 at \$30.00	\$90.00
Cordylina australis "red star"	This upright and showy plant with its very dark reddish-bronze sword-like leaves will offer an historically appropriate highlight for the symmetry of the Santa Rosa entrance.	4 at \$30.00	120.00
Cordylina australis "pink passion"	These low-growing plants will sit at the base of the cordylines described above.	2 at \$20.00	\$40.00
Grevillea austriflora "fanfare"	This is a prostrate, wide-spreading plant that flowers half the year. Its dense growth discourages weeds and foot traffic.	5 at \$30.00	150.00
Grevillea "scarlet sprite"	These bushes which grow 4 feet tall and spread 6 - 8 feet wide will not block the windows facing Buchon.	3 at \$30.00	\$90.00
Chondopetalum tectorum	This South African plant forms dense tufted clumps from which arise 2-3 foot tall dark green stems. Cape rush remains green and graceful year round and has not maintenance requirements.	5 at \$20.00	100.00
	Based on availability, 10 additional 5-gallon plants will be chosen.	10 at \$18.00	180.00

Grasses, Accent, and Filler Plants

Various 1-gallon cacti, succulent, and grasses from New Zealand, Australia, and South Africa will complete the landscape.

Plant Budget

	\$1370.00
sales tax	109.60
total	\$1479.60

Leucadendron



Cordyline



Lomandra



Libertia peregrinans



Chondropetelum techtorum



Adenanthus



Arctostaphylos



Callistemon



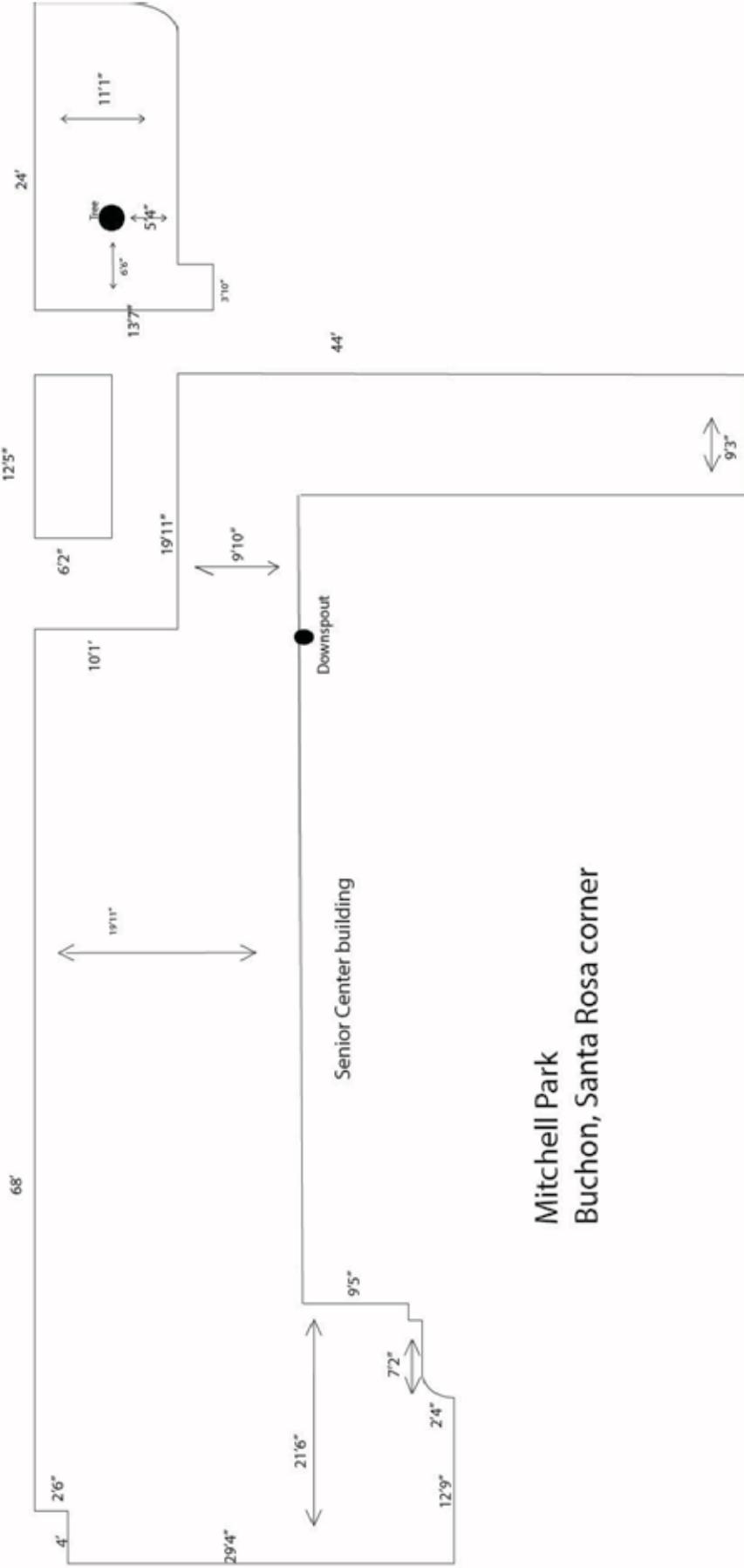
Bougainvillea prostratum



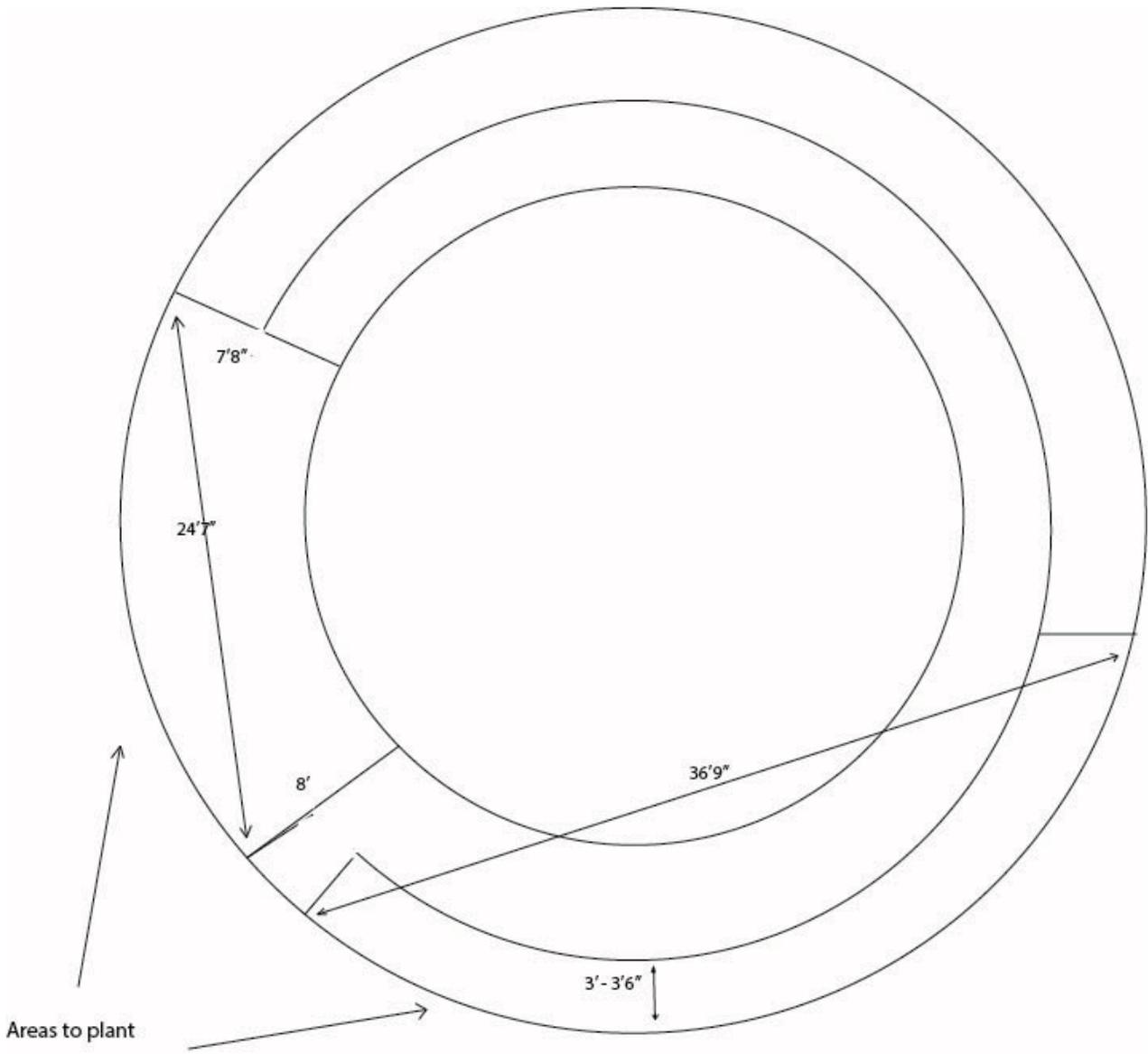
Leucospermum



Buchon St



Mitchell Park
Buchon, Santa Rosa corner



Mitchell Park Bandstand



PO Box 13234
San Luis Obispo, CA 93406
www.greenvaletree.com

info@greenvaletree.com
office (805)544-1124 fax 781-TREE
Steve cell (805) 235-5175
Martin cell (805) 235-6849
Jim cell (805) 235-5325

Greenvale Tree Co

Estimate

For: SLO Senior Center

Estimate No: 1076

Date: November 14, 2016

Code	Description	Amount
1445 SANTA ROSA, SLO		\$1,475.00
	Remove (1) Pitisporum tree. \$875.00	
	Stump grind. \$75.00	
	Remove Juniper hedge near front door. \$150.00	
	Stump grind. \$125.00	
	Remove several small Oak trees up to approximately (8). \$125.00	
	Stump grind all. \$100.00	
	Chip and haul debris, with full clean up.	
	Thank you, Martin	

Here's how to get in touch with exactly the right person.....

steve@greenvaletree.com
chris@greenvaletree.com
jim@greenvaletree.com
martin@greenvaletree.com

Give us a call, a text or an email and we will be at your service.

We look forward to the opportunity to be your tree company!!

Total \$1,475.00

10 Reasons for Removing Both the Oaks and the Pittosporum Shrub

1. The pittosporum is obstructing the view of the Senior Center from the street. Because of its interesting and beautiful architecture, this city-owned building is on the Master List of Historic Resources. The fact that this gem is hidden speaks to a lack of stewardship and sets a negative example for owners of other historic properties.

2. The pittosporum grows within inches of the Senior Center. Its trunk and branches are blocking the windows, reaching under the eaves, and overhanging the roof. Matt Ritter, Cal Poly professor and author on all things trees, suggests that the tree, which usually is a shrub, was not part of the original landscaping but was planted by a bird or squirrel. He also noted that small cracks are developing in the building's foundation and the tree needs to be removed.

Preservation of a structure should, in the opinion of the committee, take priority over preservation of vegetation. Vegetation can always be replaced and does not reflect the creativity, ingenuity, and creativeness of our predecessors as strongly as significant architecture does. Once architecture has deteriorated it cannot be replaced.

3. Removing the pittosporum would bring sunlight, warmth, and views into the Senior Center.

4. The three oak specimens, also planted by birds or squirrels, that Ron Combs has suggested must be kept are unattractive and are growing within four feet of the building and walkways. Eventually they will need to be removed. Jeff Hendricks says his crew could shape them and make them look more attractive, but that will require additional maintenance. While the crew could shape the oaks, they have never done so in the past. We do worry that the landscape crew's capacity is already stretched to its limit, and whatever we do may be undone by a lack of followthrough.

5. All of the oaks are less than 10 inches DSH (diameter at 4 feet six inches above grade) which means the city does not require a permit for their removal.

6. Oak trees are not necessarily indigenous to this particular location. In the 1950s, the owner of the house at 1504 Santa Rosa Street dug up five oak saplings in Santa Margarita and planted them in his yard. Today, these five massive trees are the parents of many oaks in the neighborhood, including, no doubt, some of those in the park.

7. Full grown oak trees may not be the water wise plants our city needs. Their long tap roots reach into the water table for the 40,000 gallons of water each needs each year.

8. There is no shortage of oak trees in Mitchell Park. Outside the area of the neighborhood group's focus, many oaks have volunteered in the existing landscaping. A couple are already about as large as the ones Ron Combs wants preserved.

9. With the shadowy, chaotic landscape, many pedestrians feel uncomfortable walking by this area at night.

10. Neighbors want the trees removed. At of this date, neighbors have pledged to give over 400 hours to replace the current landscaping with drought tolerant, frost resistant, and low maintenance trees and plants. The design will enhance the view of the Senior Center, will serve as a model for others planning xeriscape gardening, and will require considerably less maintenance by the city crew.

From: Matt Ritter <mritter@calpoly.edu>
Subject: Re: Large Pittosporum tree at Mitchell Park/Senior Center
Date: November 4, 2016 at 12:15:22 PM PDT
To: Mary Ellen Gibson <meg@megibson.com>
Cc: Trudy Lindaman <tlindaman@gmail.com>, "Combs, Ron" <rcombs@slocity.org>

Mary Ellen,

I went by the senior center today and looked at the trees. The Pittosporum, which was likely planted by a bird, needs to be removed. It is too close to the building and a small crack is starting to form in the foundation. I've attached photos. The final decision on this will be with Ron Combs. Please schedule a time with him so he or someone from his staff can make a site visit and a determination about the tree.

Best,
Matt

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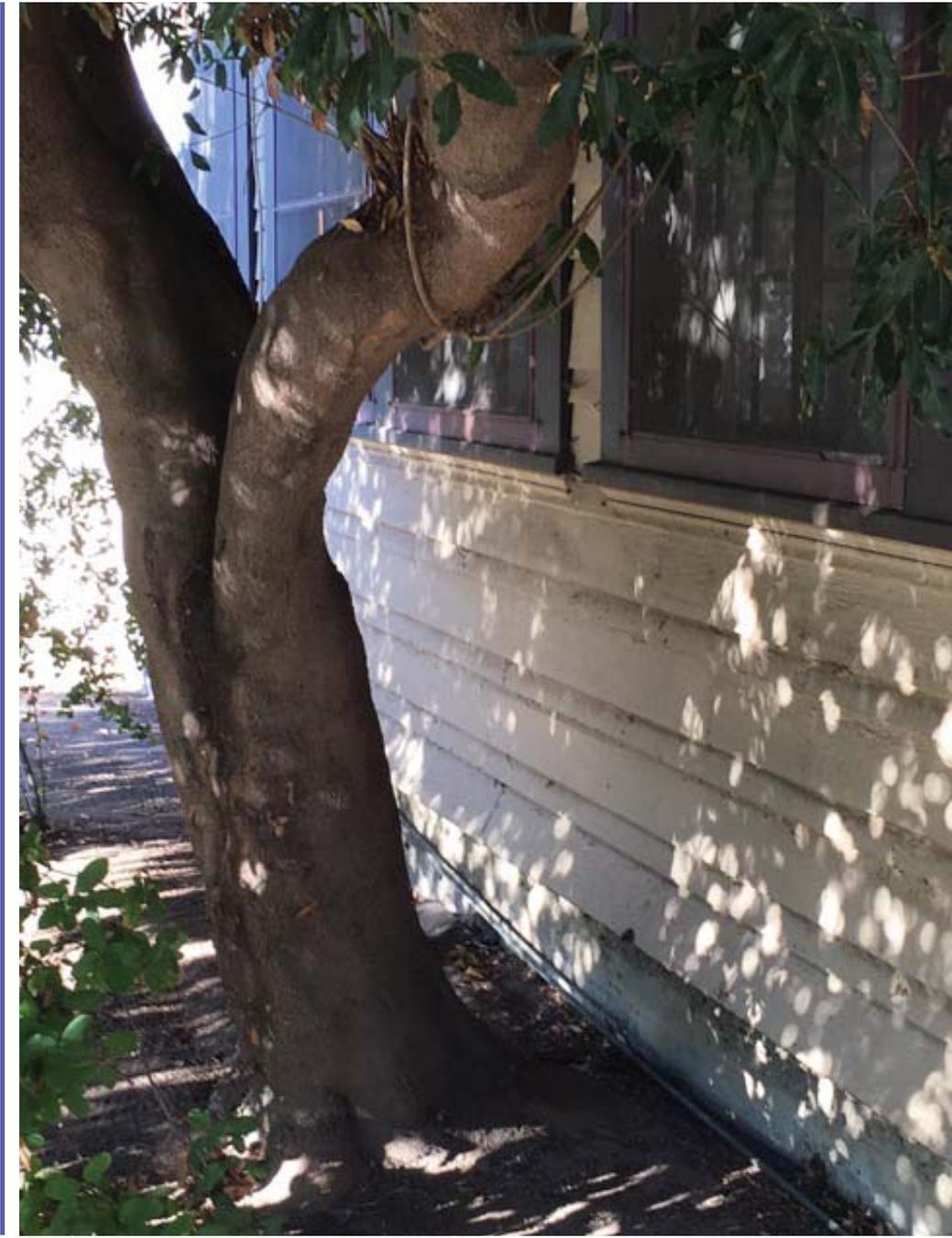
Matt Ritter, Ph.D.

Professor of Biology Biology Department, Cal Poly San Luis Obispo, CA 93407 805.756.2775, mritter@calpoly.edu
[webpage](#)













Neighborhood Matching Grant Program: 2016-17 Application

For the grant cycle opening September 15, 2016

Draft Application deadline: **October 17, 2016, 5 pm**

Final Application deadline: **January 3, 2017, 5 pm**

Thank you for applying for a Neighborhood Matching Grant! Before filling out a project application:

- Please read the ***Neighborhood Matching Grant Program Guidelines***.
 - Discuss your project idea with the Neighborhood Matching Grant Program staff. Call or email Associate Planner Rebecca Gershow at 805/781-7011 or rgershow@slocity.org.
1. **Draft Application submittal:** One copy is due by 5:00 pm, Monday, October 17, 2016; either email or paper submittal (postmarks will not be accepted). See **page 5 in the Grant Program Guidelines** for information on the project Draft Application.

In order to give staff a thorough understanding of your proposed project, the Draft Application should include as many of the Application Checklist components as possible. However, Draft Applications are not expected to be complete. Draft Applications may be limited to the **Project Information and Project Narrative sheets** and also may also include questions directed to staff.

2. **Final Application submittal:** One original hard copy **and** one scanned and emailed .pdf of the application and all attachments are due by 5:00 pm, Tuesday, January 3, 2017.

The Final Application must include all of the Application Checklist components. Incomplete applications will not be considered for funding. Submit one original and one .pdf of the full application, including all attachments. Since we will be making copies of your application, please do not staple. Affix with a binder clip or paper clip.

3. See the **Application Checklist** on the next page for the required application components.
4. Submit Draft and Final Applications to: Rebecca Gershow, Associate Planner
Community Development Department
919 Palm St
San Luis Obispo, CA 93401
Phone: 805/781-7011
Email: rgershow@slocity.org

Application Checklist

Use this checklist as a tool to ensure all required components are submitted with your final application. Please attach it as the first page of your application.

- Application Checklist
- Project Information
- Project Narrative
- Project Schedule
- Project Budget Worksheets (Project Expenses and Project Match)

Required attachments:

- Location/Site Map, including neighborhood boundary
- Match Pledge Form
- Neighborhood Petition Form
- Written permission from the property owner, if applicable
- Final Application Only: Responses to Draft Application staff comments

Other (non-required) attachments (please specify):

- Spreadsheet _____
- PUPs flyer _____
- _____
- _____

- My Final Application includes all documents listed above, submitted by 5 pm on January 3, 2017, including:

One (1) original application including all attachments submitted to 919 Palm St, San Luis Obispo, CA, 93401, Att: Rebecca Gershow, Associate Planner.

One (1) application including all attachments in PDF format, submitted via email to rgershow@slocity.org.

Project Information

Project Identification			
Project Name:	PUPs – Pup-up parties		
Project Address or Location:	Serra Meadows neighborhood		
Briefly describe the project in 50 words or fewer:			
PUPs are inclusive events that break unfamiliarity and connect neighbors through 'parties' or 'festivals' through event organization, participation, socializing and education and to implement emergency preparedness and watching groups; Serra Meadows is a new development and this is a seed project for fostering a sense of community in the neighborhood.			
Applicant Information			
Applicant: (name of neighborhood organization or ad-hoc group)	Serra Meadows		
Primary Contact:	César Torres-Bustamante		
Mailing Address:	3193 Cherry Lane, San Luis Obispo		
Phone:	805-756-1534	Email:	ctorresb@calpoly.edu
Secondary Contact :	Heidi Hopkins		
Mailing Address:	315 Junipero Way		
Phone:	805-545-7762	Email:	heidixoxo@ymail.com
<i>The signatory below declares that s/he is authorized to act on behalf of the applicant organization or group, and assures that (1) the information contained in this application is, to the best of my knowledge, true and accurate, (2) a majority of the neighborhood, as described in the grant application, supports this project, and (3) any funds received will be used only for purposes set forth herein.</i>			
Printed Name:	Cesar Torres Bustamante	Signature:	
Mailing Address (if different than above):			
Phone:	805-756-1534	Email:	ctorresb@calpoly.edu
Project Funding Summary (from Project Budget Worksheets)			
Total Neighborhood Match:	(d)	\$ 1992.08	
Grant funds requested:	(a)	\$ 1982.12	

Project Narrative

Please provide responses to the following four questions, which are based on the Project Criteria listed on pages 3-4 of the Grant Guidelines. Please limit your responses to no more than 250 words per question. Grant reviewers respond best to clear, concise narrative.

1. Project Description and Neighborhood Benefits

Please describe your project and the group applying for funds. Why do you feel your project is important to your neighborhood? Please explain how you will ensure its success.

PuPs will transform a new development into a community group by incorporating activities, events and workshops that connect people in the neighborhood. Serra Meadows is probably the newest development in San Luis Obispo and while residents may meet and greet others during local walks and strolls, most of us only know a small percentage of the all the 179 houses that constitute the development. PUPs goal is to break the barrier of unfamiliarity and foster a sense of community in the neighborhood since its formation : it seeks to develop a strong and reliable network for recreation and information, and to develop strategies for emergency preparedness and safety.

2. Neighborhood Involvement and Support

Clearly describe your project location and neighborhood. Please quantify the number of people outreached to, in support of and participating in your project, and how your project demonstrates a broad neighborhood commitment. Attach supplemental information, as appropriate.

Neighborhood: Serra Meadows, south of South Hills (at the end of Margarita Avenue and Prado Road). In 2015 a group of about 20 residents from Serra Meadows developed ideas for a proposal what was going to be submitted for the pilot program for Neighborhood Matching Grant in 2016-17. "Community boxes" were a type of flexible furniture that could be used as a picnic table, play area, storage for toys, etc. The selected location was underneath power lines, but the approval from PG&E was delayed because of legal issues with easement. Since then, the Serra Meadows development has been fully sold, and only a few more residents are to move into their homes. The initial 20 residents are in support of the PUPs project, in addition to 5 new households that have shown the support through NextDoor (an online group that currently has 81 neighbors for Serra Meadows).

The consolidation of the development sets up an ideal scenario to bring together the whole neighborhood to meet each other and develop activities for better integration and support. Additionally, some residents have organized some events and gatherings, like a ride competition for kids; recently, a brunch event was hosted at a driveway in Cherry Lane, open to all residents, with about 70 people attending. These activities set up a precedent for community organization and strengthening, and the intention is to bring these events to the next level by opening them to the Serra Meadows neighborhood.

3. Project Readiness

Please summarize your project's budget, match and schedule, and how it will be managed. For physical improvement projects, how will you address long-term maintenance? Please identify any approvals or permits necessary for project success, as well as plans or policy documents that support your project. *For Final Application submittal only:* Explain how you have addressed any issues raised by staff during the Draft Application review.

PUPs will integrate activities for a yearly schedule: there are two PUPs proposed for 2017:

-5 de Mayo + Pinata workshop

-Photo contest

Both projects will be open to all residents, with activities for children, adults and seniors. The estimated number of participants for each event is between 15 and 25 people; money from the Neighborhood Matching Grant Program 2016-2017 will be used for these two events.

In 2018 the two PUPs will be:

-Halloween DIY costume contest

-to be defined

These events will be proposed if the Neighborhood Matching Grant Program is offered in 2018.

Contribution for each project will be matched with volunteer hours, and by lending equipment and/or donating goods and other contributions.

In each PUP, an additional goal is to define/establish an emergency network program, focusing on preparedness/neighborhood watch. PUPs will offer opportunity to share contact details for neighbors, and establish a network for emergencies and regular safety issues in Serra Meadows. PUPs will require a permit to use a cul-de-sac for the temporary event, and neighbors affected will be informed in advance -similar events have already been done 'informally' in the Sage Street cul-de-sac in 2015 for July 4th and bike parade.

Budget

Each PUP has a budget of approximately \$1000 to assist in the purchase of materials, supplies, food and refreshments, prizes, decorations, food, refreshments, cutlery/plates/cups, event tents, etc. Contributions by neighbors will be in the form of providing furniture (chairs, tables, umbrellas, picnic mats), games (Frisbees, balls, flags, toss games, etc.), printing advertising material (leaflets, notices) and supplies for workshops/meetings (digital projector, screens). Labor will be required for preparation of food/refreshments, accessories for activities, contests and games and event preparation, setup and cleaning.

4. Sustainability Values

As applicable, describe how your project is sustainable. Such as, how it contributes to the environmental health of our community, will have a positive effect on the local economy, supports responsible stewardship of public resources, and contributes to social equity in San Luis Obispo.

PUPs contributes to the environmental health of the community by promoting physical activities like bike parades and photo contest "South Hills". The events also rely on use of recycled materials like piñata making and the use of recycled materials for Halloween (which are worn once and then get tossed). These actions integrate ideas of creativity, recycling and reuse not only in adults but also in children. Additionally, the multicultural character of holidays celebrated in California, like the Cinco de Mayo celebration, is part of the cultural diversity and awareness that will be promoted at the community events.

Project Schedule

Some ideas for how to develop a project schedule:

- List in chronological order the steps you will take to carry out your project after it has been awarded grant funds (**Step or Activity**).
- Identify who will be primarily responsible for each step or activity (**Person or Group Responsible**).
- Estimate the month and year the step or activity will be completed (**Date Completed**).
- Projects should be completed within one year of the signed agreement with the City (approximately March 17, 2017).

Step or Activity	Person or Group Responsible	Date Completed
5 de mayo	Cesar Torres Bustamante	
Propagation phase Inform neighborhood about PUP. Organize meetings for event coordination and define location.	TBD	April 30
Triggering phase. Distribute preparation kits for starting projects at home (eg. start construction of piñatas at home); how-to workshops for piñatas. Website to document/track progress (instagram, NextDoor, etc)	TBD	May 21
Execution phase Meet to decorate piñatas with food and refreshments. Piñata contest and breaking piñatas	TBD	May 28
Photo contest	César Torres Bustamante	
Propagation phase Inform neighborhood about PUP. Organize meetings for event coordination and define location	TBD	August 27
Triggering phase. Distribute preparation kits for starting photo contest and how-to workshops for photographs. Website to document/track progress (instagram, NextDoor, etc). Discuss emergency preparedness program.	TBD	September 17
Execution phase Meet to review images and choose winning photographs. Food and refreshments. Distribute printed books to record images.	TBD	October 1

Project Budget Worksheets

Please use the following worksheets to estimate your project's expenses and neighborhood match. When creating your project budget, it's a good idea to get estimates from more than one reliable source. Only items included as Project Expenses below are eligible for reimbursement. **Don't forget to keep all of your receipts for when you submit your reimbursement requests at the completion of your project.** Please see the Grant Guidelines for more information, and if you have a question, ask us!

Project Expenses

The following types of expenses are reimbursable:

- **Materials/Supplies** (e.g., construction or planting materials, non-alcoholic refreshments, etc.)
- **Printing/Reproduction** (e.g., fliers, invitations, newsletters, etc.)
- **Capital Purchases** (e.g., signage, bike racks, etc.)
- **Rentals/Lease** (e.g., equipment, tools, chairs, tables, tents, PA system, etc.)
- **Contracted Services** (e.g., site planning, concrete pouring, etc.)
- **Other Project Expenses** (e.g., permit fees, insurance, etc.)

Please list your proposed project expenses below, with as much specificity as possible.

Project Expenses:	Amount:
See attached spreadsheet for Pinata workshop	\$ 916.82
	\$
See attached spreadsheet for Photo contest	\$ 1065.30
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Grand Total of Reimbursable Expenses:*	a) \$ 1982.12

*These are the grant funds you are requesting

Project Match

The following types of donations and volunteer hours are eligible to be used as your project match:

- **In-kind donations.** Include the person or group and the services or goods donated.
- **Volunteer hours.** Include the activity to be performed, person or group volunteering, and number of volunteer hours. Volunteer time is valued at \$23.56/hr.

Please review the match requirements in the Grant Guidelines before completing.

In-kind Donations

Amount:

See attached spreadsheet for Pinata Workshop		\$483.50
		\$
See attached spreadsheet for Photo Contest		\$495.5
		\$
Total donations:	b)	\$979

Volunteer Participation*

Hours:

Amount:
(Hours x \$23.56)

See attached spreadsheet for Pinata Workshop	20	\$471.2
		\$0
See attached spreadsheet for Photo Contest	23	\$541.88
		\$0
		\$0
		\$0
		\$0
		\$0
Total volunteer hours:	c) 43	\$ 1013.08

*No more than 25 percent of the total volunteer hours may come from outside of the neighborhood.

Grand Total of Project Match = in kind donations + volunteer participation (b+c) d) \$1992.08

Must be equal to or greater than the grand total of reimbursable expenses (a)

PUPs



Proposed areas for PUPs

Match Pledge Form

The Match Pledge Form should be used to document all volunteer labor and donated cash, materials, services or supplies. Use the form to collect pledges, and use additional sheets as necessary. The project budget must include an amount of volunteer time or in-kind donations equal to the grant request. See page the Grant Guidelines for complete project match requirements.

Project Name and Location:	PUPs - Pop-Up Parties - JERDA MEADOWS			
Name/Address/Phone	Signature	Description of Volunteer Role or In-Kind Donation (include # hrs. pledged)	Value of Item or Hours	
Heidi Hopkins 315 Junipero way 545-7762		Hours - set up, workshop, teardown, planning 20hrs	\$	
Megan Hillich 3240 Violet st 451-9032		Hours - Training Pop up tent	\$	
NICKI HIGHTOWER 3185 DAISY LANE		volunteer hours 8	\$	
CESAR TORRES 3193 CHERRY LN.		HOURS, PREPARATION, 20h. PLANNING, EQUIPMENT.	\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	

Piñata Workshop

Workshop for piñata making. Participants will be informed about the workshop weeks in advance, and invited to a workshop where construction of piñatas will be explained. A piñata kit will be distributed to participants (apron, some materials, recipes to make glue, etc), and piñata base will be made independently. Progress will be tracked using NextDoor or Instagram. All participants will meet at the end of May for the PUP event of decorating piñata, with three main groups: children, young adults and seniors (see the "3" in quantity for each group). Estimated number of participants: 15-25.

Expenses

Supplies

	Quantity	Price	Total
Balloons, crepe paper.	3	\$15.49	\$46.47
Other supplies (trays, wipes, gloves)	3	\$15.00	\$45.00
Other supplies (brushes, trays, gloves)	3	\$40.00	\$120.00
Plastic drop cloth	3	\$10.00	\$30.00
Aprons	1	\$15.00	\$15.00
Piñata stick (one given to each household that participates)	15	\$5.49	\$82.35
Piñatas to break at workshop	3	\$30.00	\$90.00
Toys to fill in piñata	3	\$30.00	\$90.00

Snacks

Wooden disposable cutlery (50 pc)	1	\$20.00	\$20.00
Wheat straw fiber plate (9" and 6")	2	\$14.00	\$28.00
Refreshments and snacks	1	\$350.00	\$350.00

\$916.82

Match

Meetings and preparation

	Quantity	Price	Total
Preparation meetings for activities, organization and delegation	10	\$23.56	\$235.60
Refreshments and snacks preparation	5	\$23.56	\$117.80
Setting up and cleaning up	5	\$23.56	\$117.80
Printing/reproduction (invitations, fliers, etc)	50	\$0.69	\$34.50 FedEx printing price for color print, single sided

Workshop

Data video projector (1024 x 768), 2100-2700 lumens	1	\$175.00	\$175.00 AV solutions of San Luis Obispo for 3500 lumen projector
Projecting screen	1	\$50.00	\$50.00 AV solutions of San Luis Obispo for 6' x 6' Dalite tripod screen
Canopies	2	\$100.00	\$200.00 All About Events Quick Peak Tent 10"x10" GotYouCovered for Beige Samsonite or White
Chairs	20	\$1.20	\$24.00 Bistro

\$954.70

Photo contest

Workshop for photo contest in South Hills. Participants will be informed about the workshop weeks in advance, and invited to a workshop for photo taking requirements for competition. A photo kit will be distributed to participants (printed baseball cap, map, sunscreen, etc), and participants will take photos on their own. Participants will vote online. On PUP day participants will share experiences when taking photos, and award session for winning entry. Estimated number of participants: 30.

Expenses

Supplies

	Quantity	Price	Total
Polyester Baseball caps printed with logo design	30	\$7.21	\$256.30 Embroidery print method. Includes \$40 setup fee at www.discountmugs.com
Sunscreen Banana Boat SPF 30 travel packet (24 packs)	4	\$21.50	\$86.00 Amazon.com
Prizes	3	\$50.00	\$225.00

Snacks

Wooden disposable cutlery (50 pc)	1	\$20.00	\$20.00
Wheat straw fiber plate (9" and 6")	2	\$14.00	\$28.00
Refreshments and snacks	1	\$450.00	\$450.00 Prizes: \$100 first place, \$75 second place, \$50 third place
			\$1,065.30

Match

Meetings and preparation

	Quantity	Price	Total
Preparation meetings for activities, organization and delegation	10	\$23.56	\$235.60
Refreshments and snacks preparation	7	\$23.56	\$164.92
Setting up and cleaning up	6	\$23.56	\$141.36
Printing/reproduction (invitations, fliers, etc)	50	\$0.69	\$34.50 FedEx printing price for color print, single sided

Workshop

Data video projector (1024 x 768), 2100-2700 lumens	1	\$175.00	\$175.00 AV solutions of San Luis Obispo for 3500 lumen projector
Speakers and wireless microphone	1	\$50.00	\$50.00
Projecting screen	1	\$50.00	\$50.00 Dalite tripod screen AV solutions of San Luis Obispo for 6' x 6'
Canopies	2	\$100.00	\$200.00 All About Events Quick Peak Tent 10'x10" GotYouCovered for Beige Samsomite or
Chairs	30	\$1.20	\$36.00 White Bistro

\$1,087.38

PUPs

Project Name	PUPs – Pup-up parties
Location	Serra Meadows neighborhood
Applicant	Name: César Torres Bustamante Mailing address: 3193 Cheery Lane Phone: 805-756-1534 Email: ctorresb@calpoly.edu Total neighborhood grants fund request: \$2000.00 Match: \$2000.00
Description	PUPs are inclusive events that break unfamiliarity and connect neighbors through ‘parties’ or ‘festivals’ through event organization, participation, socializing and education and to implement emergency preparedness and watching groups; Serra Meadows is a new development and this is a seed project for fostering a sense of community in the neighborhood.
Neighborhood benefits	PuPs will transform a new development into a community group by incorporating activities, events and workshops that connect people in the neighborhood. Serra Meadows is probably the newest development in San Luis Obispo and while residents may meet and greet others during local walks and strolls, most of us only know a small percentage of the all the 179 houses that constitute the development. PUPs goal is to break the barrier of unfamiliarity and foster a sense of community in the neighborhood since its formation: it seeks to develop a strong and reliable network for recreation and information, and to develop strategies for emergency preparedness and safety.
Neighborhood involvement	Neighborhood: Serra Meadows, south of South Hills (at the end of Margarita Avenue and Prado Road). In 2015 a group of about 20 residents from Serra Meadows developed ideas for a proposal what was going to be submitted for the pilot program for Neighborhood Matching Grant in 2016-17. “Community boxes” were a type of flexible furniture that could be used as a picnic table, play area, storage for toys, etc. The selected location was underneath power lines, but the approval from PG&E was delayed because of legal issues with easement. Since then, the Serra Meadows development has been fully sold, and only a few more residents are to move into their homes. The initial 20 residents are in support of the PUPs project, in addition to 5 new households that have shown the support through NextDoor (an online group that currently has 81 neighbors for Serra Meadows). The consolidation of the development sets up an ideal scenario to bring together the whole neighborhood to meet each other and develop activities for better integration and support. Additionally, some residents have organized some events and gatherings, like a ride competition for kids; recently, a brunch event was hosted at a driveway in Cherry Lane, open to all residents, with about 70 people attending. These activities set up a precedent for community organization and strengthening, and the intention is to bring these events to the next level by

	<p>opening them to the Serra Meadows neighborhood.</p> <p>The following neighbors are willing to contribute with volunteer hours, lending equipment or donating goods or services:</p> <ul style="list-style-type: none"> o Nicolette Hightower -3185 Daisy Lane o Been Potter -463 Junipero Way o Megan Lillian -3240 Violet Street o Linda Donahue -379 Violet Street o Heidi Hopkins -315 Junipero Way o Rosalyn Castillo -324 Junipero Way o Helen Mastache -451 Junipero Way o César Torres -3193 Cherry Lane <p>The specific contribution from each neighbor (pledge form) will be submitted by Friday 6th January, as many of them are away due to New Year holidays.</p>
<p>Project Schedule</p>	<p>Piñata workshop: scheduled for 1st weekend of May. Photo contest: scheduled for 1st weekend of September.</p>
<p>Sustainability Values</p>	<p>PUPs contributes to the environmental health of the community by promoting physical activities like bike parades and photo contest "South Hills". The events also rely on use of recycled materials like piñata making and the use of recycled materials for Halloween (which are worn once and then get tossed). These actions integrate ideas of creativity, recycling and reuse not only in adults but also in children. Additionally, the multicultural character of holidays celebrated in California, like the Cinco de Mayo celebration, is part of the cultural diversity and awareness that will be promoted at the community events.</p>
<p>Project location</p>	<p>The project will be located at a dead-end road within the Serra Meadows complex, and will require a permit from the City of San Luis Obispo. Possible locations are:</p> <ul style="list-style-type: none"> ▪ Sage Street ▪ Cherry Lane ▪ Daisy Lane ▪ Violet Street
<p>Budget</p>	<p>A preliminary budget is listed on the back page; the budget is approximately \$1000 for materials, supplies and food, and a similar matching amount for services. Based on the number of participants and contribution, it may change, but it is used as a reference. PUPs proposes two events for 2017, and two more for 2018 –if the program is offered in that year.</p> <p>Piñata workshop budget: \$1,000.00 Photo contest budget: \$1,000.00 Total requested amount: \$2,000.00</p>
<p>Preparedness</p>	<p>Setting up a plan for emergencies, alerts and disaster. City of SLO has limited information on the subject, but since many residents have manifested interest on this issue –and considering the potential occurrence of these events, from earthquakes to nuclear disasters- the City of Los Angeles Emergency Management Department will be used as a starting point to strengthen and prepare neighborhood in case of disasters, storms, high winds, nuclear emergencies, etc..</p> <p>http://5steps.la/</p>

	<p>The goal for PUPs is to develop a Neighborhood Watch Group following guidelines from National Neighborhood Watch (a Division of the National Sheriff's Association) and register it in their website. http://www.nnw.org/</p> <p>Various residents have used NextDoor website to alert other neighbors from unusual activity, from stolen packages to stolen car emblems and other suspicious events. This website will be used to assist with the "emergency preparedness" project.</p>
<p>Response To Initial Feedback</p>	<p><i>Narrow down events; no more than 4 events</i> Events were reduce to two events per year, in a proposed two-year schedule. Based on the success of the first year, second year may include more events or will remain with semestral parties.</p> <p><i>Support and participation</i> A list of participants is included above; pledge form, which will be submitted by Friday 6th, will include actual participation/volunteering. Participants have suggested interest in all activities, and not excluding adults from children events (initially, workshops like the piñata making were only for children), so now all events are open to children, adults and seniors.</p>

PUPs

pop-up parties

2017

5 de Mayo
+
piñata workshop
+
watch group

Piñata workshop in May for children and adults to celebrate 5 de Mayo; piñata breaking for adults and children; Mexican snacks and refreshments served. Define Neighborhood Watch Group. Workshop will be in dead end street (Sage St, Cherry Lane, Daisy Lane or Violet Street)

Sustainability

- Recycled material for making piñatas (old newspapers) and non-toxic paste (paper mache paste)
- Refreshments will be provided in biodegradable papers and wooden disposable cutlery

How can you contribute?

Supplies

- Materials (newspaper, cardboard, paper, flour)
- Tables, chairs, umbrellas, gazebo or canopy, etc.

Volunteer Participation

- Preparation, organization, cleaning up (cutting paper, making paper mache paste, setting up tables/chairs)
- Preparing refreshments/snacks

2017

photo contest
"South Hills"
+
emergency preparedness

Photo contest during summer at South Hills Open Space Ridge Trail. Locations for photos will be pinned in Google Maps and participants will also be given maps and compass to find their way. Participants will have a period of time to take photos, and these will be displayed on slideshow/website and residents will vote on best photo. Award session will be used to develop neighborhood plan for emergencies and disaster.

Sustainability

- Promote physical activity. Locations will be pinned in Google Maps to encourage activity (participants will complete activity at their leisure).
- Refreshments will be provided in biodegradable papers and wooden disposable cutlery

How can you contribute?

Supplies

- Tables, chairs, umbrellas, gazebo or canopy, etc.

Volunteer Participation

- Preparation, organization, cleaning up (for project presentation and awards session)
- Preparing refreshments/snacks

PUPs

pop-up parties

2018

**“DIY
Halloween
costume”
contest
+
movie night**

Halloween costume contest (for adults and children) built with recycled/discarded materials and pumpkin carving contest or pumpkin growing contest (seeds will be provided for participants, who can grow pumpkins in pots, planter boxes or in ground). Watch Halloween Movie.

Sustainability

- Recycled material for making costumes
- Learn about plants and growing pumpkins by giving seeds to participants
- Refreshments will be provided in biodegradable papers and wooden disposable cutlery

How can you contribute?

Supplies

- Tables, chairs, umbrellas, gazebo or canopy, etc.

Volunteer Participation

- Preparation, organization, cleaning up (for project presentation and awards session)
- Preparing refreshments/snacks

2018

**what
do you want
do to in
Serra
Meadows?**

These activities are successful if you contribute to the events, with materials, in-kind donations or volunteer participation!

Sustainability

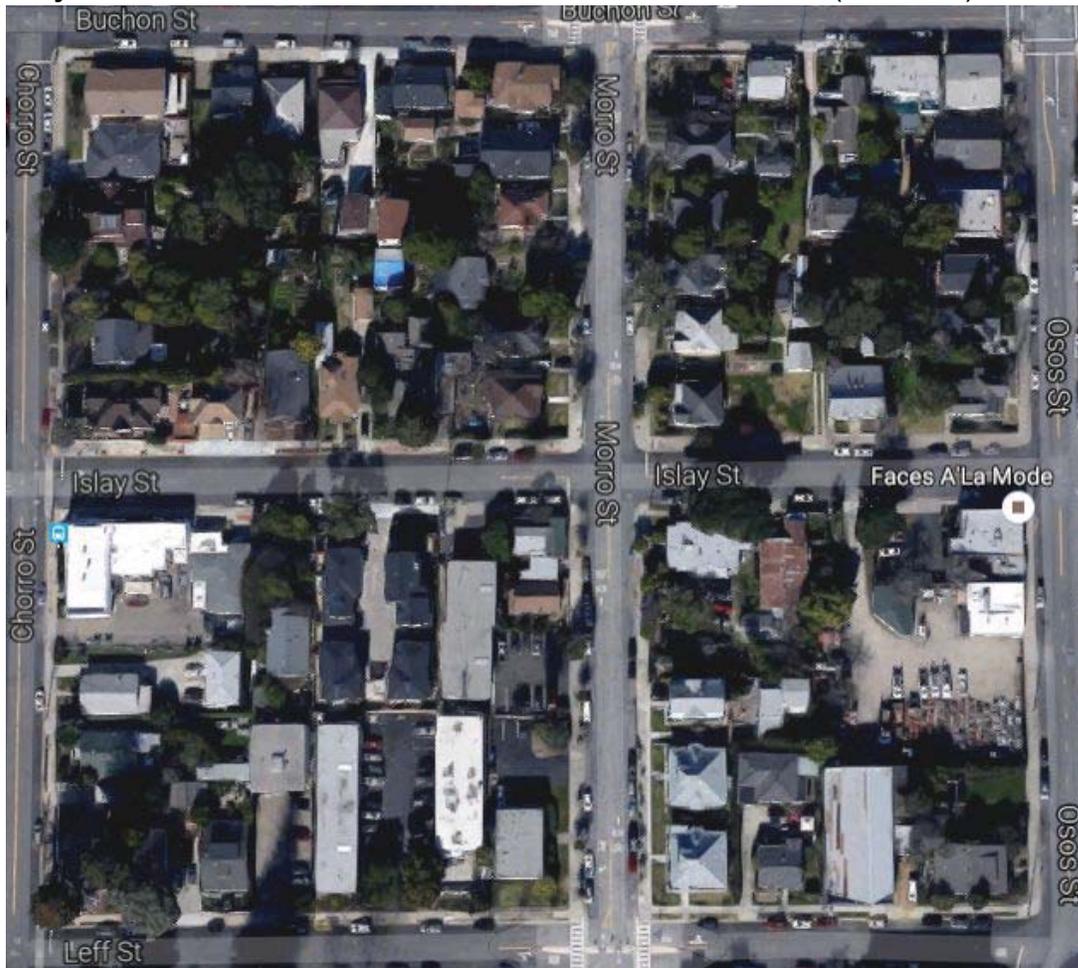
City of SLO wants that projects contribute to the environmental health of our community, will have a positive effect on the local economy, supports responsible stewardship of public resources, and contributes to social equity in San Luis Obispo.

How can you contribute?

- Propose ideas
- Join with volunteer time
- Help organizing or being a leader for a project

City Repair at Bike Boulevard Neighborhood Matching Grant

Project Name: Bill Roman Bike Boulevard City Repair Project
Project Address or Location: Bill Roman Bike Boulevard (Morro St)



Application Checklist

- Project Information
- Project Narrative
- Project Schedule
- Project Budget Worksheets (ProjectExpensesandProjectMatch)

Required attachments:

- Location/SiteMap, including neighborhood boundary
 - MatchPledgeForm
 - Neighborhood Petition Form
 - Written permission from the property owner, if applicable
- Final Application Only: Responses to Draft Application staff comments

Briefly describe the project in 50 words or fewer: As part of the 2017 SLO Village Building Convergence, we will gather community to implement village infrastructure on Morro St. We will paint an intersection mural (similar to the one recently painted

on Luneta dr.), install planter boxes to grow pollinator plants and food, and install a front-yard garden and a community message board. □
 (See www.VillageBuildingConvergence.com & www.CityRepair.org for Portland's examples)

Applicant Inform

Applicant: (name of neighborhood) Bill Roalman Bike Boulevard (Morro St)

Primary Contact: Robin Matthew Liepman (Bloom)

Mailing Address: 1030 Bluebell Way, San Luis Obispo, CA 93401 Phone:
805-235-5649

Email: rliepman@gmail.com

Secondary Contact : Scott Kam

Mailing Address: 1543 Morro Street, San Luis Obispo, CA 93410 Phone:
805-549-9764

Email: rootamental.com/contact

The signatory below declares that s/he is authorized to act on behalf of the applicant organization or group, and assures that (1) the information contained in this application is, to the best of my knowledge, true and accurate, (2) a majority of the neighborhood, as described in the grant application, supports this project, and (3) any funds received will be used only for purposes set forth herein.

Printed Name: Robin Liepman Signature: *Robin Liepman*

1. Project Description and Neighborhood Benefits

Please describe your project and the group applying for funds. Why do you feel your project is important to your neighborhood? Please explain how you will ensure its success.

The Morro St. (aka Bill Roman Bike Boulevard) community is already a beacon for community building in SLO, with gardens, chickens, a little- free-library, and community building events. The proposed project is to hold an on-going neighborhood building event during the SLO Village Building Convergence next Spring. The Village Building Convergence started in Portland 16 years ago, organized by the City Repair Project, and has greatly transformed the city, with front-yard gardens, community gardens, beautiful street-murals, and many more functional and artistic installments that bring the city to life and create community resiliency.

This project, spanning ten days with the potential to keep going after the convergence, will include painting a street mural, installing planters containing pollinator plants and food, a community message board, and other similar installments proposed by the neighborhood. During the event, there will be live music, art, and other community offerings.

This project will help build community, beautify the neighborhood, and will be a positive example for other neighborhoods to see and experience what's possible.

To ensure its success, we will promote the event in advance to members of the neighborhood, host pre-event potlucks, meetings and socials, and encourage the community to save the dates for the project.

2. Neighborhood Involvement and Support

Clearly describe your project location and neighborhood. Please quantify the number of people outreached to, in support of and participating in your project, and how your project demonstrates a broad neighborhood commitment. Attach supplemental information, as appropriate.

The Bill Roalman Bike Boulevard (Morro Street) connects Downtown to the Train Station parking lot where cyclists can then get on the Rail Trail. So far, three neighborhood members (Scott Kam, Jaime Britz Hill, and Stacy Hurt) have been notified and are fully in support of this project, and plan to participate in it. This neighborhood has already consistently demonstrated a commitment to building, beautifying, and unifying their community, and this project will greatly promote the model of a vibrant neighborhood.

3. Project Readiness

Please summarize your project's budget, match and schedule, and how it will be managed. For physical improvement projects, how will you address long-term maintenance? Please identify any approvals or permits necessary for project success, as well as plans or policy documents that support your project. For Final Application submittal only: Explain how you have addressed any issues raised by staff during the Draft Application review.

We have the budget to initially fund these projects. The match will come from multiple members of the neighborhood and help from outside participants (with note of the no-more than 25% condition), to offer physical labor, and skills such as carpentry, gardening, painting, event-organizing, and outreach. Because the neighborhood members have been tending to their pre-existing projects, long-term maintenance is ensured. Additionally, we will have planned meetings and check-ins about these projects. A permit will be needed for painting a street mural and blocking off the intersection while it's being painted, and we will follow the model exemplified on Luneta drive.

4. Sustainability Values

As applicable, describe how your project is sustainable. Such as, how it contributes to the environmental health of our community, will have a positive effect on the local economy, supports responsible stewardship of public resources, and contributes to social equity in San Luis Obispo.

This project will create environmental sustainability with pollinator plants and urban gardens, community sustainability with the artwork and event, neighborhood resiliency with the community announcement board and planters, and the local economy and stewardship of public resources by encouraging other neighborhoods to buy local plants and building materials to implement similar projects. Social equity

will be prevalent through inviting all the neighbors and creating the shared-resources of the planters, street-mural, and message board.

Project Schedule

Step/Activity	Person/Group Responsible	Date Completed
2nd Saturday Event	Morro St. Neighborhood	January 14th 2017
Event Promoting	Morro St. Neighborhood	January 30th 2017
2nd Saturday Event	Morro St. Neighborhood	February 11th 2017
2nd Saturday Event	Morro St. Neighborhood	March, 112017
Materials Purchase	Morro St. Neighborhood	March 29th 2017
City Repair Event	Morro St. Neighborhood	April 2nd 2017
2nd Saturday Event	Morro St. Neighborhood	April 8th 2017
After-Event Meeting	Morro St. Neighborhood	April 2017
Project Continuation/ Maintenance	Morro St. Neighborhood	Ongoing

Project Budget Worksheet

Project Expenses	Amount
Planter boxes	\$350
Organic Fertilizer & Compost	\$100
Starter plants	\$300
Eco-Friendly street paint	\$300
Snacks/Refreshments (non-alcoholic)	\$200
Fliers	\$50
Wood for community message board	\$300
PA System	\$200
Musicians	\$300
Grant Total of Reimbursement Expenses	\$2,000

Project Match

In-Kind Donations / Volunteer Participation	Hours	Amount
Planter Building	10	235.60
Street-Mural Painting	10	235.60
Community Message Board Construction	10	235.60
Outreach	10	235.60
Front-Yard Garden beds	10	235.60
Organic Soil/Fertilizer	10	235.60
Planting/Watering	10	235.60
Event Set-Up/Take Down	5	117.90
Total Volunteer Hours:	85	\$2,000

Grand Total of Project Match = in kind donations + volunteer participation (b+c): \$2,000

Match Pledge Form

Name/Address/Phone	Signature	Volunteer Role	Hours
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Scott Kam	Scott Kam	Leading garden-bed build and mural-painting & event coordination	25
Stacy Blue	Stacy Blue	Gardening & event coordination	25
Jaime Britz Hill	Jaime Britz Hill	Food prep, decoration, event coordination	25
Robin Liepman	Robin Liepman	Event coordination and co-facilitation of projects	10

1. Projects and Project lead/primary contact:

- 1) Second Sunday Neighbor Gathering Day (Bike Blvd)- Scott Kam/Stacy Hurt/Jaime Hill
- 2) Temporary Mural Day (Morro from Buchon - Islay)- Stacy Hurt/Scott Kam
- 3) Garden Work Day (1543 Morro)- Scott Kam/Michael Arciniega

2. Project/Neighborhood boundary.

Morro St from Buchon intersection to Leff Intersection and Islay from Osos to Chorro is where we are focusing our outreach and generating project support.

3. On what intersection are you proposing this to be on?

- 1.) Second Sunday in a private yard on Morro St. between Buchon and Islay.
- 2.) Temporary mural on Morro St. between Buchon and Islay. (April 2nd)
 - A. We will use chalk as a temporary mural material. Chalk will fade, dust, and wash away.
 - B. We are generating neighborhood support with door to door outreach and monthly "Second Sunday" neighborhood gatherings.
 - C. Jaime including approvals from the City
- 3.) Garden Work Day in a private yard at 1543 Morro (April 2nd)

4. Project Specifications

- 1.) Second Sunday is a neighborhood gathering Day to meet and connect with neighbors to build community towards our April 2nd work party (Mural & Garden) day. There will be tables set up in the front yard of a private property and neighbors will bring food to share. We will also have a neighbor sign in sheet along with letters of support for property owners to sign.

Neighborhood Day inspires, builds, and sustains the neighborhood relationships that provide the foundation for civic action and the building of stronger, more caring and effective communities. We hope to reinforce the relationships that form the fabric of our communities. It is a day of simple gatherings to share food, fellowship and fun while rekindling friendships; welcoming new neighbors; catching up on each others' families, interests and needs. Bringing neighbors together builds connectedness. And connectedness builds more satisfying, self-sufficient and effective communities that strengthen our nation as a whole. "Communities work better (students perform better, crime rates are lower, kids are safer, people live longer) when neighbors know one another better. Knowing your neighbor on a first-name basis, as National Neighborhood Day suggests, is a surprisingly effective first step toward a better America." <http://neighborhoodday.org/ideas/>.

Our gathering of neighbors on the second sunday of each month is the first step to becoming a more connected neighborhood. We will have tables, chairs and a free standing board set up outside on the corner of Morro street and Islay street. This location is on private property but accessible to all as it is visible by all angles and right off the sidewalk. The space is large enough to handle a very large group of people comfortably.

The tables and board we will have different forms and games to let neighbors share the things they love about the neighborhood currently, what they would like to change and how they think we can make those changes. We will have name tags for each person with their address listed as well to give everyone a perspective of where their neighbors are. There will also be a map of the neighborhood to help assist with listing ideas and the locations of neighbors. With this being a monthly gathering, we want to use seasonal themes to make each gathering new and exciting. We also want to showcase the resources our neighborhood has by sharing each other's jobs/talents; for example, we would have a resident who is a general contractor demonstrate simple fixes around the house as well as our local fireman share stories of his job and show his tools. The goal is to create an event where neighbors plan for it and don't want to miss it. And from these gatherings new ideas on how to better the neighborhood and community as a whole will arise. Even for the neighbors who do not participate in the monthly gatherings, the positive energy and ideas that come from them will be to benefit the entire neighborhood.

2.) Temporary Mural

A. Design will either be an intersection mural like this (below), or a mural on the length of the street depicting people riding bicycles and building community (gardening, dancing, sharing, etc.)



Materials: Chalk-Paint. This mural will be TEMPORARY, and will be eventually used to apply to create a permanent mural through the public art department.

B. include letters of support from property owners and surrounding property owners.

C. This will be accessible to the public because it is in a central location near downtown that many, especially bike-riders, pass on their way into downtown SLO

E. Being a bike boulevard that already has a few permaculture projects going on such as a front yard and side yard garden, and a little-free-library, this mural will be compatible with the public in that it adds to the theme of building a community of people who care about each other and their environment.

F. This improvement will be for and supported by the entire neighborhood because it will create more beauty, create a public attraction that will bring neighbors outside more often, spark more conversations, and become a meeting ground for neighbors to get to know each other. The process of painting the mural will bring neighbors together as well.

3.) Garden Work Day

A. The projects include: Garden beds on the side of Scott's house, public planter boxes for community gardening, and garden beds for the old folks home nearby.

B. Include letters of support from property owners and surrounding property owners.

C. These improvements will be visible to the public and serve as inspiration for what everyone can work on creating in their own yards. During the Second Saturday's and all work-parties, neighbors and community members will be able to participate in gardening and building, which will bring people together.

D. For the streetside garden beds, the public will be able to see the garden, pick vegetables/fruits, and help out with gardening projects.

E. As there are already a few front-yard and side-yard gardens, these projects will be very compatible with the neighborhood.

F. These improvements will be for and supported by the entire neighborhood because it will beautify the environment and add practical application of resiliency and sustainability to the area.

Info on the SLO Village Building Convergence

The VBC is a *4 day place-making convergence* that takes place in multiple neighborhoods in one city. In the **daytime**, projects initiated by neighborhoods and/or individual homeowners (with the approval of their neighborhood), are worked on, with the help of many visiting participants. In the **evenings**, there is a community gathering in one central location where dinner is served, followed by music, workshops, keynote speakers, and local organizations with booths.

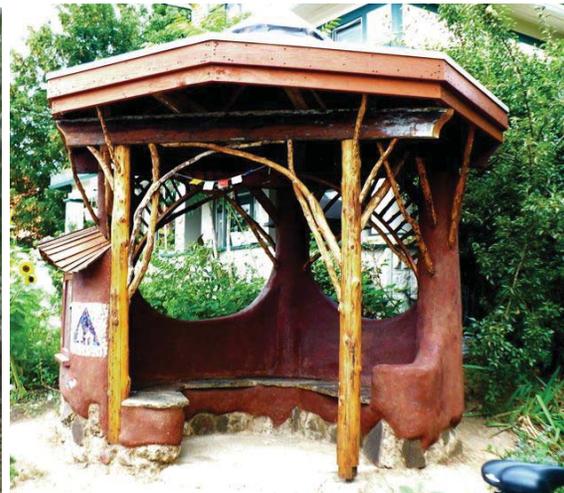
The *daytime projects* manifest as front yard gardens, sidewalk planting, street intersection murals, little free libraries, free poetry stands, free tea stations, children's outdoor clubhouse, community gardens/food forests, cob (natural building) benches, community/neighborhood event/announcement boards, community needs boards, asset mapping (a map of skills offered/needed from each neighborhood member), and whatever other projects the neighborhood agrees to. During the building of these projects, there is often music, food/beverages, and street blockades in the fashion of a neighborhood block party.

For context, the VBC began in Portland, Oregon, organized by the City Repair Project, and has been developing community resilience, sustainability and beauty for over 16 years. Because of this project, there are now countless visible and practical expressions of neighborhood resiliency all over Portland, including front yard organic gardens, street intersection murals, cob benches, amongst many more examples. This movement has spread to other locations, with the support of the founders, including Santa Barbara, Olympia, Asheville, Sebastopol, and soon, Nevada City and the East Bay. The founder, Mark Lakeman, is especially interested in supporting a project in SLO, as his mother lives here and he loves this city.

For more information on the Village Building Convergence and the City Repair Project:

villagebuildingconvergence.com

cityrepair.org



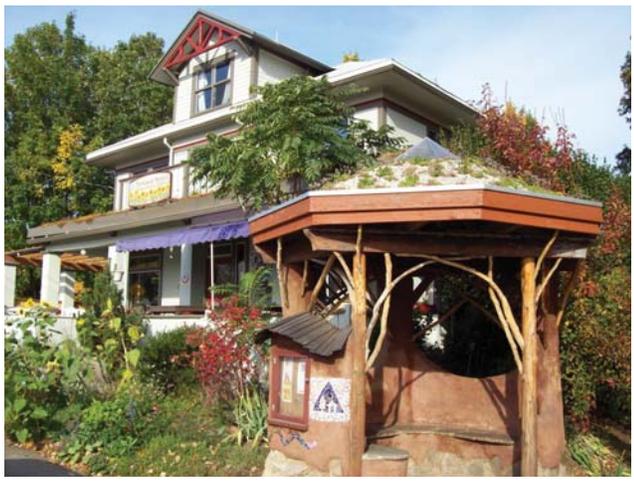




Who Are the People in Our Neighborhood?

1. Find your home.
2. Color it in.
3. Fill out an information card.
4. Attach string from home to card.

*****Bonus Step*****
Add details of what you like and/or what you want in your neighborhood.



Jaime Hill

1511 Morro Street • San Luis Obispo, Cal • 93401 • 805.903.2989
E-Mail: Jaime.hill@yahoo.com

Date: January 7, 2017

Rebecca Gershow, Neighborhood Grant Program Manager

City of San Luis Obispo
990 Palm Street
San Luis Obispo, Ca 93401

Dear Ms. Gershow:

Thank you for considering the Bill Roalman Bike Boulevard City Repair Project for the City's Neighborhood Matching Grant Program. We are excited at the opportunity to utilize this program to catalyze greater neighborhood cohesion and interaction, making living in our historic downtown even more desirable. Ours is a vibrant neighborhood with a mix of owners, long-term renters, and short-term rental homes and apartments. This mix, combined with the high volume of pedestrian through-traffic, can make it difficult to actually determine who your neighbors are at times. It is our hope that hosting monthly gatherings and together building a center for meeting, we will make those connections to make our neighborhood into a true community. Beyond the obvious social benefits, it is my hope that these connections will foster increased safety with neighbors looking out for one another, neighborhood beautification with individuals getting out in their front yards more, and reduced conflicts related to noise and parking as we decrease anonymity and increase social connectivity.

Ours is a small but motivated group of neighbors (we all live on the same side of the same block of Morro Street), which exemplifies the need for City support of our project - - - getting people out in their tiny front yards in a mixed-tenancy neighborhood is difficult! But knowing ones neighbors is key to making any house feel like home.

Sincerely,



Jaime Hill

Proud Downtown Resident

Match Pledge Form

The Match Pledge Form should be used to document all volunteer labor and donated cash, materials, services or supplies. Use the form to collect pledges, and use additional sheets as necessary. The project budget must include an amount of volunteer time or in-kind donations equal to the grant request. **See page the Grant Guidelines for complete project match requirements.**

Project Name and Location:		Bill Roalson Bike Blvd City Repair Marro St @ 15th	
The individuals, businesses, or organizations listed below commit to donate volunteer time, materials, or services for the above project. Volunteer labor is valued at \$23.56 per hour.			
Name/Address/Phone	Signature	Description of Volunteer Role or In-Kind Donation (include # hrs. pledged)	Value of Item or Hours
Jaimie Hill 1511 Marro St 903.2989	J Hill	Food, decoration & event coord.	25 hrs \$ 589
Scott Krum		gardening, painting & event coord.	\$ 589 25 hrs
Stacy Blue		gardening & event coord.	25 hrs \$ 589
Robin Lixman		event coord & facilitator of projects	10 hrs \$ 235.60
			\$
			\$
			\$
			\$
			\$ 2,002.60



Community Development

919 Palm Street, San Luis Obispo, CA 93401-3218
805.781.7170
slocity.org

Neighborhood Matching Grant Pilot Program 2016-17 Guidelines

What is the Neighborhood Matching Grant Program?

San Luis Obispo's quality of life is tied to strong neighborhoods and active residents. The purpose of the Neighborhood Matching Grant Program is to support grassroots projects that enhance and strengthen neighborhoods. All projects are initiated, planned and implemented by neighborhood members in partnership with the City. Neighborhood involvement and relationship building are key components of the program.

Grant requirements include: a match amount from the neighborhood equal to or greater than the grant request; tangible neighborhood benefits; documented neighborhood support and involvement; project readiness; and project sustainability, as described further below.

The Neighborhood Matching Grant Program is a two-year pilot program. \$5,320 was awarded in year 1, and \$10,000 is available for distribution in year 2. Grant requests may range from \$250 to \$5,000 and for every dollar awarded by the City, the neighborhood provides an equal or greater match consisting of volunteer labor, donated professional services, donated materials and/or direct financial contributions. At the conclusion of the second year, the program will be evaluated and future funding will be determined.

Who is Eligible to Apply?

Proposals will be accepted from groups of people living or owning property within the neighborhood. A neighborhood group may be an existing group whose membership is from a commonly-recognized geographic area (e.g., neighborhood association, homeowners association) or an ad hoc group formed to work together on a specific project. Many areas in San Luis Obispo do not have identified neighborhood boundaries or organized representation; therefore it is up to the group applying for funds to demonstrate that they are representing their neighborhood.

Although businesses or community-based organizations (public, private or non-profit) are not eligible to apply on their own, they may do so in active partnership with a lead neighborhood group.

What Types of Projects May be Considered?

Projects may include, but are not limited to:

- Physical improvement projects that improve or enhance publicly visible areas of the neighborhood, including landscape improvements, tree planting, waterway enhancement, and natural area restoration activities.
- Events, activities and celebrations open to all neighborhood residents that encourage interaction and communication between residents.
- Initiatives that serve to create, expand or increase participation in a neighborhood-organization, or promote an understanding of issues important to neighborhood residents.

As this is a pilot program, staff is interested in hearing what kinds of projects residents believe will benefit their neighborhoods. Early consultation with City staff is encouraged.

What Types of Projects are NOT Eligible?

Grant funds cannot be used for:

- Projects that conflict with existing City policies, standards or codes
- Duplication of existing activities or services
- Operating expenses that are not directly related to the neighborhood project
- Projects fully outside the City limits
- Expenses or financial commitments made before the project contract is signed
- Funding for items or services not included in the project description
- Projects that require new connections to utilities
- Alcoholic beverages
- Public art projects (There is an existing program to support these types of projects. Please contact Public Art Manager Melissa Mudgett at (805)781-7296.)
- Neighborhood Traffic Management CIP projects (There is an established NTM program. Please contact Transportation Manager Jake Hudson at (805)781-7255 for more information.)

How Are Projects Selected?

Projects are selected using the **Project Criteria** listed below. The Human Relations Commission (HRC), an advisory body to the City Council, will select Neighborhood Matching Grant projects. The HRC has the discretion to approve full or partial funding for any or all of the project applications submitted. However, the HRC is not required to allocate any or all of the grant money for a cycle if it determines that proposals require further refinement or consideration at a later date.

Proposed projects will be scored and ranked on how well they meet the following Project Criteria:

Tangible Neighborhood Benefits (35 points)

The project:

- Produces an observable improvement to the neighborhood
- Provides a continuing benefit into the future
- Reflects a priority need of the neighborhood in which it is proposed

Neighborhood Involvement and Support (35 points)

The project:

- Fosters collaboration between neighbors, and maximizes opportunities for neighbors to participate
- Clearly describes your neighborhood boundary, and quantifies the number of people outreached to, in support of and participating in your project
- Demonstrates a broad neighborhood commitment. Ideas include:
 - Circulate information regarding the proposed project to all addresses in the neighborhood. Include renters, owners, and businesses (if present). Provide a way for recipients to express support or concern to the person or group leading the effort.
 - Post notices of the proposal in the neighborhood, with information on how to provide feedback and get involved
 - Obtain letters of support from neighbors
 - Include a list of signatures from those who are supportive of the project
 - Include a list of neighbors who will be participating in the project (not just in support of it)
 - Discuss your project at a neighborhood association meeting, or other similar forum

Project Readiness (20 points)

- The application is completed and consistent with grant guidelines
- The project is clearly defined and feasible
- For physical improvements, including landscaping, ongoing and long-term maintenance is adequately addressed
- The project budget is based on documented and verifiable costs and specifications
- The project will be managed by capable operational and fiscal managers
- The project is compatible with plans, policies and practices of City of San Luis Obispo
- Permission has been secured for use of the site from the property owner(s)
- The matching portion of the grant, including the availability of volunteers and donated materials, is well documented and credible

Sustainability (10 points)

The project:

- Contributes to the environmental health of our community
- Has a positive effect on the local economy and minimizes costs to the community, now and over the long term
- Supports responsible stewardship of public resources
- Contributes to social equity by including vulnerable or underrepresented populations or promoting community safety and cultural awareness while building relationships and neighborhood cohesion.
- Contributes to the goal of evenly distributing grant awards to neighborhoods throughout the community

What Are the Project Match Requirements?

Requested grant funds must be matched by an equivalent amount of **volunteer labor, donated materials and supplies or professional services**. Clear documentation of the match is required (i.e., keep your receipts, invoices, etc.).

The following are the match requirements:

- This is a 1-to-1 match grant, meaning the value of your match must be equal to or greater than the grant amount requested
- No more than 25 percent of volunteer labor may come from outside of the neighborhood
- Other City resources may not be included as a match
- Only volunteer labor or professional services contributed after the grant agreement is signed can be counted towards the match
- The value of volunteer labor is based on the latest estimated value for volunteer time. Currently, this value is \$23.56¹ per hour.
- Donated materials or supplies are valued at their retail price. Loaned equipment may also be included as part of the match and valued at the standard rental fee.
- Professional services are valued at the reasonable and customary value of the product or service provided. Donors of professional services must provide the value of their contributions with documentation of professional qualifications.
- A Match Pledge Form provided with the application must be used to document volunteer labor, materials, supplies and services. The form must include donor signatures. Copies of the completed forms must be included with the final application.
- All portions of the match must be able to be documented.

¹ Independent Sector, https://www.independentsector.org/volunteer_time

What Project Costs are Eligible for Reimbursement?

This is a reimbursement grant. Meaning, the City will reimburse you after your project is complete for actual expenses. In order to be eligible for reimbursement, items and their estimated costs must be included in the project application budget. Eligible items must be specifically purchased for the implementation of the project, and may include: materials and supplies, professional services, rented equipment (e.g. tables, chairs, tents, tools), food and drink (non-alcoholic), permit costs, insurance costs, plant materials, soil supplements and other related expenses. All reimbursement requests must include sufficient documentation. Only direct project costs documented in the project application are eligible for reimbursement.

What is the Project DRAFT Application?

To help ensure project success, all applicants are **required** to submit a **Draft Application** for review prior to submitting a final application. The Draft Application deadline is Monday, October 17, 2016.

The purpose of the Draft Application is for staff to help identify whether your project is consistent with existing policies, plans, standards and work practices, and to identify any potential issues or additional materials needed before you complete your application.

In order to give staff a thorough understanding of your proposed project, the Draft Application should include as many of the Application Checklist components as possible. However, **Draft Applications are not expected to be complete applications**. Draft Applications may be limited to completing the **Project Information** and **Project Narrative** sections and also may also include questions directed to staff.

A staff team will review the Draft Applications, and feedback will be provided to applicants by the end of November. Staff comments are intended to assist applicants in completing the full application, which is due by January 3, 2017.

Responses to staff comments must be included in your Final Application as an attachment. Inability to adequately address staff comments or concerns could result in a project not being recommended for funding.

It is strongly recommended that applicants discuss their project with City staff *before* submitting a Draft Application to gain a full understanding of project expectations and requirements. Contact Associate Planner Rebecca Gershow at (805)781-7011 or at rgershow@slocity.org.

What is Required to be Submitted for the Project Application?

The following information is included in the Neighborhood Matching Grant Application:

- Application Checklist
- Project Information
- Project Narrative (includes a project description and how it meets the project criteria)
- Project Schedule
- A Project Budget that includes estimates for:
 - All materials and supplies
 - Permits (if applicable)
 - Insurance (if applicable)
 - All other project expenses
 - Identified neighborhood match
- Required Attachments:
 - Location/Site Map, including neighborhood boundary
 - Match Pledge Form (documentation of volunteer commitments, donated materials and/or professional services)
 - Neighborhood Petition Form
 - Written permission from the property owner (if applicable)

The **Draft Application** may be limited to the **Project Information** and **Project Narrative**.

The **Final Application** must include ALL the above elements in order to be complete, including one additional attachment:

- Responses to Draft Application comments from staff

See the Neighborhood Matching Grant Application for full submittal details.

How Do I Develop a Successful Project?

Step 1: Select a project for your neighborhood, and build neighborhood support

Choose a project that will generate as much neighborhood support as possible. Successful projects will have a well-defined set of goals and objectives, as well as a detailed list of the steps and activities required to meet those goals and objectives. Take your cues from neighborhood discussions – is there a known problem or issue in the area? Is there an opportunity to build neighborhood relationships? The entire neighborhood should be involved in identifying and shaping the project. Including the entire neighborhood in the development of the project will increase support for the project. So will meeting the Project Criteria (see Page 3).

Step 2: Discuss your project early with City staff

Discuss your project with City staff before submitting a Draft Application to make sure your project qualifies for a neighborhood matching grant, or to learn whether the project may be more appropriately addressed in other ways. Please contact Associate Planner Rebecca Gershow at (805)781-7011 or rgershow@slocity.org

Step 3: Ensure site control

If your project involves property which your applicant group or organization does not own, you must obtain written permission from the owner. Projects may involve private property, but must provide a clear public benefit, and documentation must be provided that confirms property owner support and approval of the proposal.

Step 4: Commit to maintaining your project

If your project is a capital improvement or involves new plantings, you will need to commit to maintaining it for at least 5-years.

Step 5: Research the regulations

Many projects need permits, insurance, or design review before proceeding, and may have a lengthy process for getting approved. Grant funds are contingent on meeting city standards and approvals. Find out what regulations and permits apply to your project and how much they cost by looking on the City website and talking to City staff (see Step 2).

Step 6: Determine resources needed

What will it cost to complete your project? Develop a list of all the resources needed at each step of the way. Resources include expertise, equipment, supplies, volunteers, services, permit fees, etc. Identify which of those resources you can provide as your match, and clearly document in the application.

Step 7: Insurance

Depending on the nature of the project, you may be required to have liability insurance to limit the liability of your organization and the City. If your project will involve the use of a contractor, the City of San Luis Obispo will require proof of liability insurance from the contractor. Usually, liability waivers will be adequate. If applicable, the cost of insurance must be reflected in your project budget.

Step 8: Develop a budget and project schedule

Project budgets should be as comprehensive and accurate as possible:

- When possible, get cost estimates from more than one reliable source
- Provide documentation of professional qualifications to justify professional rates
- Include permit and insurance costs, if applicable
- Use the budget form provided in the application

Project schedules should be realistic, reflect the schedule constraints of potential service providers and typically designed to be completed within one year from final contracts.

What Are the Program Deadlines and Important Dates?

Grant Cycle Opens:	September 15, 2016
Grant Info Meeting:	September 30, 2016 at 12:00 pm
Draft Application Deadline:	October 17, 2016 at 5:00 pm
Feedback Provided By:	November 30, 2016
Final Application Deadline:	January 3, 2017 at 5:00 pm
Funding Decisions On:	February 1, 2017
Contracts Signed By:	March 15, 2017
Projects Completed By:	One year from final contract

How Do I Apply?

Application materials will be available online (www.slocity.org) and at the front counter of the Community Development Department, at 919 Palm Street, on September 15, 2016.

Draft Applications are required for ALL potential applicants, and are due by 5 pm on Monday, October 17, 2016, as noted above.

Final Applications are also required, and are due by 5 pm on Tuesday, January 3, 2017.

Final applications must be submitted complete with all documentation provided. Incomplete applications will not move forward for consideration.

All applications should be dropped off, mailed or emailed to the attention of: Rebecca Gershow, Associate Planner, Long Range Planning, Community Development Department, 919 Palm St, San Luis Obispo, CA 93401. Email: rgershow@slocity.org

See the Neighborhood Matching Grant Application for more information.

What Happens If My Project Is Selected?

Grant Agreements: Successful applicants will enter into an agreement with the Community Development Department that details the terms and conditions of the grant. Grant recipients will only be reimbursed for expenses incurred after agreements are in place.

Fiscal Agents: Applicants will need to identify someone to handle and account for the money raised as well as the funds the City reimburses for the project. The person who handles the financial side of the project is called a fiscal agent.

Reimbursement: If your project is awarded a grant, purchases that were clearly identified in the project budget will be reimbursed by the City. At completion of the project, the fiscal

agent will submit receipts for reimbursement, along with project match and photo documentation of the completed project and the City will issue a reimbursement check.

Project Examples From Other Communities

Below is a list of neighborhood matching grant projects from other communities. Along with the rest of the information in the Program Guidelines, feel free to use these examples to generate ideas for a Matching Grant in your neighborhood:

- Invasive species removal and native plant restoration. Includes a commitment to water during plant establishment.
- Construction of raised accessible garden beds for neighborhood use, with education programs on urban gardening.
- Installation of theft-resistant, decorative neighborhood signs
- Free family-friendly outdoor “theater in the park” performance
- Traffic circle landscaping
- Free outdoor concert in the park
- Tree planting (along streets or in underutilized open spaces or parks)
- The start-up of a new neighborhood association
- Neighborhood BBQ and clean-up event
- Turf removal along a neighborhood street, and replanting with drought-tolerant native landscaping
- Organizing a neighborhood book drive – collection and purchase of books for neighborhood elementary school kids to take home over the summer
- Creek restoration (trash clean-up, invasive species removal, replanting with native species)
- Installing bike racks at needed locations in neighborhood
- Neighborhood pancake breakfast
- “Neighbors Night Out” – a free, family-friendly event with entertainment sponsored by the neighborhood association to bring neighbors together
- Neighborhood web site or newsletter
- Development of outreach materials for a Neighborhood Tool Co-Op or Neighborhood Sharing/Lending Program
- Bike path beautification
- Neighborhood elementary school butterfly garden