



# CITY OF SAN LUIS OBISPO

Community Development Department  
919 Palm Street, San Luis Obispo, California  
(805) 781-7170

## Application Checklist

Effective: 7-01-2023

## Certificate of Compliance

*Application Fee:*  
*Refer to current Comprehensive Fee Schedule*

Applications for development permits must include, at minimum, the information in this checklist in order to be accepted for processing and evaluation for final action. Additional information may be required following initial review by staff. Applications missing information in this checklist will not be accepted for review.

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**Completed Planning Application Form:**

Applications can be obtained from the Community Development Department or by mail, fax, or at:  
[www.slocity.org/government/departments-directory/community-development](http://www.slocity.org/government/departments-directory/community-development)

**Preliminary Title Report**

Current (w/in 3 months), for all properties proposed for Certificate of Compliance. Abstract of the Title or Deed history showing conveyance or division in compliance with the Subdivision Map Act (i.e. prior to March 4, 1972).

**Legal Description of Parcel**

Each parcel proposed for Certificate of Compliance shall be described separately.

**Authorization** consenting to the proposed Certificate(s)

Signed by all parties having a record title interest in the parcel to be merged.

**Assessor Parcel Map(s)** with the affected properties highlighted.

**Map(s)** of proposed Certificate of Compliance

Showing existing lot configurations and dimensions.

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