



CITY OF SAN LUIS OBISPO

Community Development Department
919 Palm Street, San Luis Obispo, California
(805) 781-7170

Application Checklist

Effective: 7-01-2023

Applications for development permits must include, at minimum, the information in this checklist in order to be accepted for processing and evaluation for final action. Additional information may be required following initial review by staff. Applications missing information in this checklist will not be accepted for review.

Environmental Impact Determination

Application Fee:
Refer to current Comprehensive Fee Schedule

Completed Planning Application Form:

Applications can be obtained from the Community Development Department or by mail, fax, or at:
www.slocity.org/government/departments-directory/community-development

A list of other public agencies which must approve or grant a permit for your project.

Project Description:

Provide a detailed description of the project including: the type of proposed activities, hours of operation, goods and services offered, number of employees, number of parking spaces dedicated to the use and any other information related to the use. Also, provide project statistics including the zoning and current uses of the site, total square footage, the area of the site to be covered by structures, density calculations, and the total number of new and existing dwelling units listed by number of bedrooms.

Archaeological Resources Inventory (ARI, Phase 1 Study).

A list of qualified archaeological consultants for the San Luis Obispo area is available on request from the Community Development Department

Prior Studies and Evaluations:

Provide available information relevant to your project from previous analyses and studies, such as soils engineering reports, noise studies, archaeological studies, etc., which would assist the City in making an appropriate environmental determination, pursuant to the California Environmental Quality Act (CEQA).

***Department of Fish and Wildlife fee:**

Most projects that require the preparation of an initial study of environmental impact will require the payment of fees to the Department of Fish and Wildlife at the time that a Notice of Determination is filed, which occurs after the City has approved the environmental document associated with the project. Applicants will be informed by a letter of what fees will apply when they receive notice from the City of the environmental determination and an agreement to accept mitigation measures, if applicable.

Other:
