



CITY OF SAN LUIS OBISPO

Community Development Department
919 Palm Street, San Luis Obispo, California
(805) 781-7170

Application Checklist

Effective: 7-01-2023

Applications for development permits must include, at minimum, the information in this checklist in order to be accepted for processing and evaluation for final action. Additional information may be required following initial review by staff. Applications missing information in this checklist will not be accepted for review.

Public Art Proposal

Application Fee:
Refer to current Comprehensive Fee Schedule

Completed Planning Application Form:

Applications can be obtained from the Community Development Department or by mail, fax, or at:
www.slocity.org/government/departments-directory/community-development

Submittal Requirements for Placement of Required Public Art on Private Property:

- Preliminary sketches, photographs or other documentation of sufficient descriptive clarity to indicate the nature of the proposed public art, including an accurate description of the colors and materials to be used. (Color and material samples may be required.)
- An appraisal or other evidence of the value of the proposed public artwork, including acquisition and installation costs.
- A site plan clearly showing the location of the public art and its relation to pedestrian paths of travel on the site and in the vicinity, including adjacent rights-of-way.
- An elevation or perspective rendering showing the streetscape view of the public art, including the street elevations of adjacent properties.
- A narrative statement to demonstrate that the public art will be displayed in an area open and freely available to the general public, or that public accessibility will be provided in an equivalent manner based on the characteristics of the artwork or its placement on the site.
- Draft covenants, conditions and restrictions (CC&Rs), to be recorded with the County Recorder, which require the property owner, successor in interest, and assigns to:
 1. Maintain the public art in good condition as required by the City's Public Art Guidelines.
 2. Indemnify, defend and hold the City and related parties harmless from any and all claims or liabilities from the public art, in a form acceptable to the City Attorney.
 3. Maintain liability insurance, including coverage and limits as may be specified by the City's Risk Manager.

Submittal Requirements for Public Art Donated to the City:

- Preliminary sketches, photographs or other documentation of sufficient descriptive clarity to indicate the nature of the proposed public art, including an accurate description of the colors and materials to be used. (Color and material samples may be required.)
- An appraisal or other evidence of the value of the proposed public artwork, including acquisition and installation costs.
- A written agreement executed by or on behalf of the artist who created the public art which expressly waives his or her rights under the California Art Preservation Act or other applicable law.

Submittal Requirements for Payment of In-Lieu Fee to Meet the Public Art Requirement:

- Provide a written statement of intent to pay the fee along with a preliminary calculation of that fee. See the Building Permit Coordinator for the latest Building Valuation Data used to calculate fees.