



# SCHOOL TENANT APPLICATION

Application Fee:  
**\$114.00**

Department of Community Development • 990 Palm Street, San Luis Obispo, CA 93401-3249 • (805) 781-7170

School \_\_\_\_\_ Suite / Room no. \_\_\_\_\_

Lessee's name \_\_\_\_\_ Day phone \_\_\_\_\_

Lessee's address \_\_\_\_\_

Representative (If any) \_\_\_\_\_ Day phone \_\_\_\_\_

Representative's address \_\_\_\_\_

Name of business or program \_\_\_\_\_

What will you use the space for? \_\_\_\_\_

Leased floor area \_\_\_\_\_ No. of on-site parking required \_\_\_\_\_ Length of lease \_\_\_\_\_

The following standards are conditions of approval for all types of school tenant permits. Whether these standards can reasonably be met shall be considered when deciding if a use permit should be approved for a specific use in a specific location.

1. Parking as required by Section 17.16.060 shall be provided;
2. There will be adequate space for the function itself and supporting activities such as parking, in addition to all other activities previously established at the school;
3. The use will not require structural changes to the school building, inconsistent with future school use of the building, unless there is written guarantee the building will be restored for school use upon termination of the lease or permit;
4. There will be minimal customer, client or delivery traffic;
5. Clients or customers shall not visit the leased space between 11:00 p.m. and 7:00 a.m.;
6. There will be minimal employee activity at night and on weekends;

7. Activities shall be conducted entirely within the school building or on established playing fields and shall not alter the appearance of the building or the playing fields, except as provided in standard 3 of this subsection;

8. No vehicle larger than a three-quarter-ton truck may be used by the tenant at the lease site;

9. Activities conducted and materials or equipment used shall not change the fire-safety or occupancy classifications of the premises, nor use utilities in amounts greater than normally provided for school use;

10. No use shall cause noise, dust vibration, offensive smell, smoke, glare or electrical interference, or other hazard or nuisance;

11. All uses must meet Fire Department standards for access, hydrant locations, and fire flow prior to occupancy, (Ord. 1016 - 1 (part), 1984: Ord. 941 - 1 (part), 1982: prior code - 9203.7 (C))

LESSEE/REPRESENTATIVE: I understand the City might not approve what I'm applying for, or might set conditions of approval.

SCHOOL DISTRICT'S AGENT: The lessee's use has been approved by the Board of Education and all other appropriate bodies.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

## IN ADDITION TO THIS FORM YOU MUST SUBMIT:

- SCHEMATIC FLOOR PLANS including interior building layouts, existing and proposed rooms or use areas, square footages, entrances and emergency exits, and the relationship to exterior use areas.
- A copy of the current parking allocation for the site (maintained by leasing agent).

- A COPY OF THE LEASE OR AGREEMENT, signed by the appropriate parties must be attached to this application.
- IF THERE WILL BE A SIGN, a separate sign permit application must be made and the appropriate forms, fees and drawings submitted.

Received by \_\_\_\_\_ Date \_\_\_\_\_ Receipt no. \_\_\_\_\_ Date Posted \_\_\_\_\_

Special conditions of approval \_\_\_\_\_

Date Permit approved/denied \_\_\_\_\_