



CITY OF SAN LUIS OBISPO

Community Development Department
919 Palm Street, San Luis Obispo, California
(805) 781-7170

Application Checklist

Effective: 7-01-2023

Applications for development permits must include, at minimum, the information in this checklist in order to be accepted for processing and evaluation for final action. Additional information may be required following initial review by staff. Applications missing information in this checklist will not be accepted for review.

Street Abandonment

Application Fee:
Refer to current Comprehensive Fee Schedule

Completed Planning Application Form:

Applications can be obtained from the Community Development Department or by mail, fax, or at:
www.slocity.org/government/departments-directory/community-development

Preliminary Title Report. The title report must be specific to the portions of the right-of-way that are proposed to be abandoned.

- Preliminary Abandonment Map**, at appropriate scale, using U.S. Customary or English Units
- 12 copies at full size (Min. 24" x 36")
 - 1 copy at reduced size (8.5" x 11")

North arrow and scale. The scale should be as large as possible while allowing for sufficient representation of the area surrounding the proposed abandonment.

Boundaries of abandonment. The map must clearly show the exterior boundaries of the proposed abandonment and the delineation must distinguish between the existing right-of-way line and the proposed right-of-way line.

Area. The area of the abandoned right-of-way, in square feet, must be shown on the map.

Vicinity map. All maps shall include a vicinity map showing the general location of the site.

Utilities and Easements. The location of all existing utilities shall be shown on the map, including water, sewer, storm drain, telephone, gas, cable TV, street lights, fire hydrants and any other public infrastructure. Also any easements listed on the title report or otherwise in effect must be shown on the map.

Frontage improvements. Show the existing frontage improvements for all streets adjacent to the property; include sidewalk, curb, gutter, driveway approach, storm drain inlets, retaining walls, parkways, and street trees.

Structures. Show the footprint of all structures on lots adjacent to the proposed abandonment and provide the dimension of the building setbacks to the proposed right-of-way line.

- Development Plans.** If a project is anticipated in conjunction with the abandonment, include 12 full sized sets of architectural plans and one 8 1/2" x 11" reduction. Use the checklist for Architectural Review as a guide.

Other:
