

City of San Luis Obispo
Special Event Parking Guidelines for Residential Parking Districts

SLOMC 10.36.200 (Limitations on parking in a residential permit parking area) Section D, defines special one-day events shall be deemed infrequent occurrences and any regular requests for exemption to the parking requires will not be authorized. In order to address this issue, the following guidelines shall be used for consideration and final approval of the residential permit exemption as approved by the City Parking Manager.

Frequency of events---Special event requests shall not exceed 1-2 occurrences in a calendar year.

Duration---Typically the event shall not be longer than 3-4 hours. **Exceptions shall be approved by the Parking Manager**, but certainly no longer than the posted hours within a single day for the approved parking district.

Vehicles Allowed---Typically 2-3 vehicles would be the general rule. A maximum of 6 vehicles shall be allowed for a single residence provided this number of vehicles does not create a quality of life issue for nearby residences. The Parking Manager shall approve all exceptions to the maximum of 6 vehicles.

Permits---Only approved parking permits issued by the Department of Public Works shall be allowed to be displayed at the approved residence. Typically all permits should be picked up in person by the resident seeking the exemption. However, in certain cases these could be mailed out if sufficient notice is given to receive them prior to the start of the event.

Granting the exemption is for rare occurrences and should not be used to circumvent the permit process currently in place for all districts. The issuance of special event permits is not intended for use for friends and relatives visiting for extended periods of time or parties potentially disruptive to the neighborhood.

Previous events included special meetings (Church group, bridge club, etc), hospice situations, small graduation gatherings, and funeral receptions. Other events such as infrequent study groups or small dinner parties could also be considered for approval. The key for approval is **infrequent events** of **small groups** for a **short period of time** is what we would be looking for in these cases. Regular, large and/or disruptive events will not be considered for approval.

These are only guidelines and there will be events that will not fit into the above situations. When in doubt send them to the Parking Manager.