



Certificate of Conservation

Plumbing Retrofit Verification Program

The City of San Luis Obispo requires all residential, commercial, institutional, and industrial properties to retrofit existing plumbing fixtures to low water-use plumbing fixtures prior to sale or changes of use (§ 13.06). Use this form to apply for a certificate for completed retrofits that have not been certified. See page two for details.

Current Property Owner Name: _____

Phone Number: _____ **Email:** _____

Applicant Name (if different): _____

Phone Number: _____ **Email:** _____

Property Address: _____

Type of property: Residential _____ Commercial _____ Industrial _____ Institutional _____

Reason for Retrofit: Change of use _____ Expansion of Use _____ Sale of Property _____

Total number of fixtures replaced: _____

If no fixtures were replaced, please put zero.

Total Number of Existing Fixtures (after retrofit)

Number of toilets 1.6 gpf or less		Number of indoor faucets 2.2 gpm or less	
Number of showerheads 2.5 gpm or less		Number of urinals 1.0 gpf or less <i>If there are no urinals on the property, please put zero.</i>	

By signing below, you verify that you have read and complied with the requirements of the Retrofit Program as outlined on the back of this form.

Signature of Applicant: _____ **Date:** _____

Inspection by a licensed plumbing or general building contractor is required.

Contractor License #: _____ **Contractor Name (print):** _____

Contractor Signature: _____ **Date:** _____

Utilities Office Use Only	
Approved: _____	Rejected: _____
Verified by: _____	Date: _____
Comments: _____	

*Email this form to **UT_Services@slocity.org** or mail to:
 City of San Luis Obispo Utilities Department
 879 Morro Street
 San Luis Obispo, CA 93401*

Purpose

In accordance with Municipal Code § 13.06 and California Green Building Standards Code, Title 24, Part 11, the City of San Luis Obispo now requires fixtures to be updated to meet criteria below.

All single-family residential, multi-family residential, and commercial buildings are required to retrofit existing plumbing fixtures to high efficiency plumbing fixtures prior to sale or change of use including but not limited to building a new addition or garage conversions. The seller is responsible for replacing and ensuring retrofit of any fixtures. A property is only considered in compliance and verified once ALL fixtures are inspected and verified to be high efficiency.

See Municipal Code for definition of terms.

Requirements

Fixture	Standard	Additional Notes
Toilets	1.6 gpf or less	Existing 1.6 gpf toilets do not need to be retrofitted.
Urinals	1.0 gpf or less	
Showerheads	2.5 gpm or less	
Faucets	2.2 gpm or less	All indoor faucets (bathroom/kitchen/mudroom/etc.)

Note: GPF (gallons per flush), GPM (gallons per minute)

Exemptions

Historical Properties

Approved historical properties are not required to retrofit.

Transfer of Responsibility

Sellers may transfer the responsibility of retrofit to the buyer upon agreement from both parties and approval from the Utilities Department Director or designee.

Inspection of Retrofitted Items

Properties must be inspected by a California licensed plumbing or general building contractor. Home inspections are not accepted in lieu of a licensed contractor but may be included in the application.

Water Conservation Certification

City of San Luis Obispo Utilities Department will provide a Certificate of Conservation for a property upon receiving all required verification documentation.

Email this form to **UT_Services@slocity.org** or mail to:
City of San Luis Obispo Utilities Department
879 Morro Street
San Luis Obispo, CA 93401