

# COMPREHENSIVE CITYWIDE USER FEE STUDY

## CITY OF SAN LUIS OBISPO, CA

Final Report  
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## TABLE OF CONTENTS

CHAPTER 1. EXECUTIVE SUMMARY .....	3
INTRODUCTION .....	3
STUDY SCOPE AND OBJECTIVES .....	3
CHAPTER 2. SUMMARY OF FINDINGS.....	4
USER FEE FINANCIAL OVERVIEW .....	4
METHODOLOGY .....	5
LEGAL, ECONOMIC & POLICY CONSIDERATIONS.....	8
CHAPTER 3. ANALYSIS HIGHLIGHTS.....	11
BUILDING & SAFETY.....	11
ENGINEERING .....	15
FIRE .....	17
GENERAL GOVERNMENT .....	19
PARKS AND RECREATION .....	20
PLANNING .....	21
POLICE .....	22
PUBLIC WORKS .....	24
UTILITIES.....	25
CHAPTER 4. PEER COMPARISON SURVEY .....	27
CHAPTER 5. RECOMMENDATIONS.....	27
APPENDIX A - USER FEE RESULTS .....	29

TABLE OF CONTENTS, *continued*

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BUILDING.....	30
ENGINEERING.....	39
FIRE .....	48
GENERAL GOVERNMENT.....	60
PARKS AND RECREATION .....	63
PLANNING .....	68
POLICE.....	73
PUBLIC WORKS.....	78
UTILITIES.....	80
APPENDIX B – PEER COMPARISON SURVEY RESULTS.....	84

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# CHAPTER 1. EXECUTIVE SUMMARY

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## Introduction

MGT Consulting Group (MGT) is pleased to present the City of San Luis Obispo with this summary of findings for the recently completed comprehensive citywide user fee study.

The City contracted with MGT to perform a citywide user fee study using fiscal year 2023-2024 budgeted figures, staffing and operational information. The current fees listed in this study represent the fees being charged at the beginning of this study. The last user fee study was completed in 2017. In the interim, fees were adjusted by annual changes in the Consumer Price Index. A comprehensive analysis is conducted every five years to determine if any fees need to be adjusted beyond the annual inflator.

This report is the culmination of an extensive study conducted by MGT in collaboration with the City's management and staff. MGT would like to take this opportunity to gratefully acknowledge all management and staff who participated in this project for their efforts and coordination. Their responsiveness and continued interest in the outcome of this study contributed greatly to its success.

## Study Scope and Objectives

The study included a review of fee for service activities within the following areas:

- Building
- Engineering
- Fire
- General Government
- Parks and Recreation
- Planning
- Police
- Public Works
- Utilities

The goal for this study was to present a well-documented and defensible user fee study that would identify rates that would be used to recover billable costs for services and to develop user fees that comply with Proposition 26, Proposition 218, and other applicable statutory requirements.

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It should be noted that many of the facility rentals can be based on market rate and therefore fall outside of the restrictions set by Proposition 26 and 218.

The study was performed under the general direction of the Business Services and Administrative Manager. The primary goals of the study were to:

- Define what it costs the City to provide the various fee-related services.
- Determine whether there are any services where a fee should be collected.
- Re-align fee amounts with the adopted cost recovery policies.

The information summarized in this report addresses each of these issues and provides the City with the tools necessary to make informed decisions about any proposed fee adjustments.

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## CHAPTER 2. SUMMARY OF FINDINGS

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### User Fee Financial Overview

The study's primary objective was to provide the City's decision-makers with the basic data needed to make informed pricing decisions. This report details the full cost of each service for which a fee is charged and presents the staff's recommendations which are in alignment with the City's cost recovery policies. The fee analysis adheres to Proposition 26 which is based on the "estimated reasonable cost of providing a service".

The exhibit below shows the annualized costs and revenues for the City's user fees that were part of this analysis. The analysis was based on the average volumes from fiscal year 2022/2023 and the fiscal year 2023/2024 fee schedule. It is difficult to predict future revenues due to the fluctuation in the volumes and economic conditions. MGT has based the annual cost off of the individual full cost for each service analyzed and then multiplied that cost by the average volumes. The results are shown below in **Exhibit 1**:

User Fee Categories	Current				Recommended			
	(A) Full Cost User Fee Services	(B) FY2023/2024 Estimated Revenue		(C) Current Subsidy		(D) Cost Recovery Policy		(E) Increased Revenue
Building	\$ 4,097,808	\$ 3,952,334	96%	\$ 145,474	4%	\$ 4,097,808	100%	\$ 145,474
Engineering	\$ 2,169,022	\$ 1,372,852	63%	\$ 796,170	37%	\$ 2,115,061	98%	\$ 742,209
Fire	\$ 1,301,320	\$ 962,996	74%	\$ 338,324	26%	\$ 975,990	75%	\$ 12,994
General Government	\$ 486,453	\$ 533,154	110%	\$ (46,701)	-10%	\$ 447,953	92%	\$ (85,201)
Parks and Recreation	\$ 9,841,859	\$ 1,906,407	19%	\$ 7,935,452	81%	\$ 3,423,282	35%	\$ 1,516,875
Planning	\$ 2,074,235	\$ 1,026,898	50%	\$ 1,047,337	50%	\$ 1,978,767	95%	\$ 951,869
Police	\$ 338,367	\$ 358,404	106%	\$ (20,037)	-6%	\$ 273,725	81%	\$ (84,680)
Public Works	\$ 67,138	\$ 64,954	97%	\$ 2,184	3%	\$ 67,138	100%	\$ 2,184
Utilities	\$ 1,485,677	\$ 1,071,626	72%	\$ 414,051	28%	\$ 1,375,310	93%	\$ 315,652
<b>Totals:</b>	<b>\$ 21,861,879</b>	<b>\$ 11,249,625</b>	<b>51%</b>	<b>\$ 10,612,254</b>	<b>49%</b>	<b>\$ 14,755,034</b>	<b>67%</b>	<b>\$ 3,517,376</b>

Note: Annual cost includes all cross support costs from other departments.

### Exhibit 1

- Column A, User Fee Costs** – This column represents what it is actually costing the City to provide the annual user fee services based on the average volumes listed above. In total, this study evaluated \$21,861,879 of costs to provide user and regulatory related services. It is this amount that is the focus of this study and represents the total potential for user fee-related revenues for the city.
- Column B, FY 2023/2024 Estimated Revenues** – This column represents the City’s published fees for fiscal year 2023/2024 multiplied by the volume numbers from fiscal year 2022/2023 and estimated volumes for any new fees. Based on this information, the City receives fee-related cost recovery in the amount of \$11,249,625 and is experiencing an overall 51% cost recovery level. The details of individual fees may be found in and in [Appendix A](#) of this report.
- Column C, Current Subsidy** – This column shows the difference between what it is actually costing the city to provide services versus what is being recovered in revenue for these same services. Current fee levels recover 51% of full cost, leaving 49% or \$10,612,254. This difference is being subsidized by other funding sources such as tax revenues which are intended to support services provided to the general

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public. This subsidy represents an opportunity for an updated and more focused cost recovery effort by the city for fee-related services. It should be noted that much of the subsidy is due to the Parks and Recreation recovery levels.

- **Column D, Recommended Recovery** – This column shows the proposed cost recovery that is based on the City’s cost recovery policy. If adopted as recommended in this study, user and regulatory fee revenue would increase to \$14,755,034. This would result in an overall cost recovery level of 67%.
- **Column E, Increased Revenue** – \$3,517,376 in potential new revenue could be generated through aligning fees with the cost of providing services and existing policies around cost recovery.

## Methodology

A user fee study is comprised of two basic elements:

- ◆ Hourly rates of staff providing the service.
- ◆ Time spent providing the service.

The product of the hourly rate calculation multiplied by the time spent yields the cost of providing the service.

### HOURLY RATES

The hourly rate methodology used in this study builds indirect costs into hourly salary and benefit rates to arrive at fully burdened hourly rates. The fully burdened hourly rates calculated are a mechanism used to calculate the total cost of providing services. Total cost is generally recognized as the sum of the direct cost together with a proportionate share of allowable indirect costs. The proper identification of all costs (including labor, operating expense, department administration, and citywide support) as “direct” or “indirect” is crucial to the determination of the total cost of providing services.

Direct costs are typically defined as those that are specifically tied to a particular function or activity, including the labor of persons working directly on the specific service for which the fee is charged, and possibly materials or supplies for people to work on the service. Indirect costs are those that support more than one program area and are not easily identifiable to specific activities. Examples of indirect costs are: 1) departmental administrative and support staff, 2) training and education time, 3) public counter and telephone time, 4) some service and supply costs, and 5) citywide overhead costs from outside of the department as identified in the City’s cost allocation plan.

MGT’s hourly rate calculation methodology includes the following:

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**Personnel Services Analysis** – each staff classification within the department or division is analyzed in the study. The first burden factor is comprised of compensated absences such as vacation/holidays/sick leave days taken in a year’s time. Staff classifications are then categorized as either direct (operational) or indirect (administrative or supervisory) labor. In some cases, a classification will have both direct and indirect duties. The total indirect portion of staff cost is incorporated into hourly overhead rates.

**Indirect Cost Rate** – a ratio of indirect cost to direct labor (salaries plus benefits) is established. There are three elements of indirect cost incorporated, including:

- ◆ Indirect Labor – includes total compensation, administrative and supervisory staff costs.
- ◆ Other Operating Expenses – most services and supplies are included as a second layer of indirect cost and are prorated across all fees and services. There are some service and supply expenses classified as “allowable direct.” Some examples of these are professional services expenses, or sports supplies. These allowable direct expenses would be directly associated with specific fees or programs, as opposed to being allocated across all activities through the indirect overhead.
- ◆ External Indirect Allocations – this represents the prorated portion of citywide overhead (from the City’s cost allocation plan) which is attributable to the service for which the fee is charged.

**Fully Burdened Hourly Rates** – The fully burdened hourly rate was calculated by taking the total operating expenditures (the numerator) and dividing that by the number of direct employees. This creates the average cost per employee. MGT then looked at each direct employee, which has a base number of hours of 2,080 per year, and reduced the hours by the average holiday, sick and vacation hours. The result is a base of 1,800 direct hours available per employee. Next, MGT worked with each department/division to determine the average amount of training, meetings and administrative or supervisory hours spent per each employee. The reduction of these hours leaves the remaining employees’ direct hours available to provide services. The average direct hours are then divided into the average cost per employee which creates the average hourly rate per department/division.

## **TIME SPENT**

Once fully burdened hourly rates were developed for departments/divisions, staff and the consultant worked to identify the time spent directly on each of the user fee activities. Each staff person involved in the user fee services identified time spent to complete each task associated with all user fee services. To inform this analysis, staff and the consultant based this exercise on time spent on delivering various services in FY 2022-23 (the most recently completed fiscal year).



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## FEE CALCULATIONS AND REVENUE PROJECTIONS

Based on the time spent and fully burdened hourly rates, MGT was able to prepare both a per-unit cost and total annual cost (per-unit cost multiplied by annual volume equals total annual cost). As stated above, costs were calculated by multiplying per-unit time estimates by the fully burdened hourly labor rate; additional operating expenses directly associated with certain services were also added in. Finally, if other departments or divisions provided support to certain user fee activities, this time was accounted for and added into the analysis as a crossover support activity. Full costs are then compared to current fees/revenues collected, and subsidies (or over-recoveries) are identified.

User fee summaries may be seen in [Appendix A](#) of this report.

## Legal, Economic & Policy Considerations

Calculating the true cost of providing city services is a critical step in the process of establishing user fees and corresponding cost recovery levels. The City has a very well thought out cost recovery policy for user fees that incorporates many of the items below. The City's cost recovery policy can be found on the City's website <https://www.slocity.org/home/showpublisheddocument/34666/638333225626500000>.

The following legal, economic and policy issues help to illustrate these considerations:

- ◆ **State Law** - In California, user fees are limited to the "estimated reasonable cost of providing a service" by Government Code section 66014(a) and other supplementary legislation. California voters approved Proposition 26 in November of 2010, which defined "taxes" as "any levy, charge, or exaction of any kind imposed by a local government" subject to seven exceptions. Most of the exceptions require that the city charge a fee which does not exceed the reasonable cost to the city to provide the service for which the fee is charged. Thus, if the fee exceeds the reasonable cost of service, it may be considered a "tax" which must be approved by the voters. MGT has calculated each fee to recover no more than the reasonable cost of each service so that none of the fee adjustments recommended herein will be considered taxes under Proposition 26. An implementation guide for Proposition 26 and 218 can be found on the League of California Cities website at this link: <https://www.calcities.org/resource/propositions-26-and-218-implementation-guide>. Additionally, it should be noted that some fees may be limited by state law and may not change, regardless of any cost analysis performed.
- ◆ **Economic barriers** - It may be a desired policy to establish fees at a level that permits lower income groups to use services that they might not otherwise be able to afford.
- ◆ **Community benefit** - The Council may wish to subsidize some user fees in order to reflect policy considerations other than pure cost recovery. For example, some agencies may choose to use general purpose revenues for community wide services such as recreational fees for youth programs or senior programs. These fees may be set lower than full cost recovery as they are a benefit to the community.

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- ◆ **Private benefit** - If a user fee service primarily benefits the fee payer, the City may set the fee according to the City's cost recovery policy and set the fee at a 60-100% cost recovery level. Development related fees generally fall into this category; however, exceptions are sometimes made for services such as appeal fees or fees charged for certain types of residential projects.
  - ◆ **Service driver** - In conjunction with the third point above, the issue of who is the service recipient versus the service driver should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City's development review efforts: the community is the primary beneficiary. However, the applicant is the driver of development review costs, and as such, cost recovery from the applicant is appropriate.
  - ◆ **Managing demand** - The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not overly-stimulated by artificially low prices.
  - ◆ **Competition** - Certain services, such as park usage or facility rentals, may be provided by neighboring communities or the private sector, and therefore demand for these services can be highly dependent on what else may be available at lower prices. Furthermore, if the City's fees are too low, demand enjoyed by private-sector competitors could be adversely affected.
  - ◆ **Incentives** - Fees can be set low to encourage participation in a service, such as a youth sports program or the issuance of a water heater permit.

A sample of the decision-making process considerations when setting cost recovery levels can be found below [Exhibit 2](#):

## Decision-Making Flow Chart

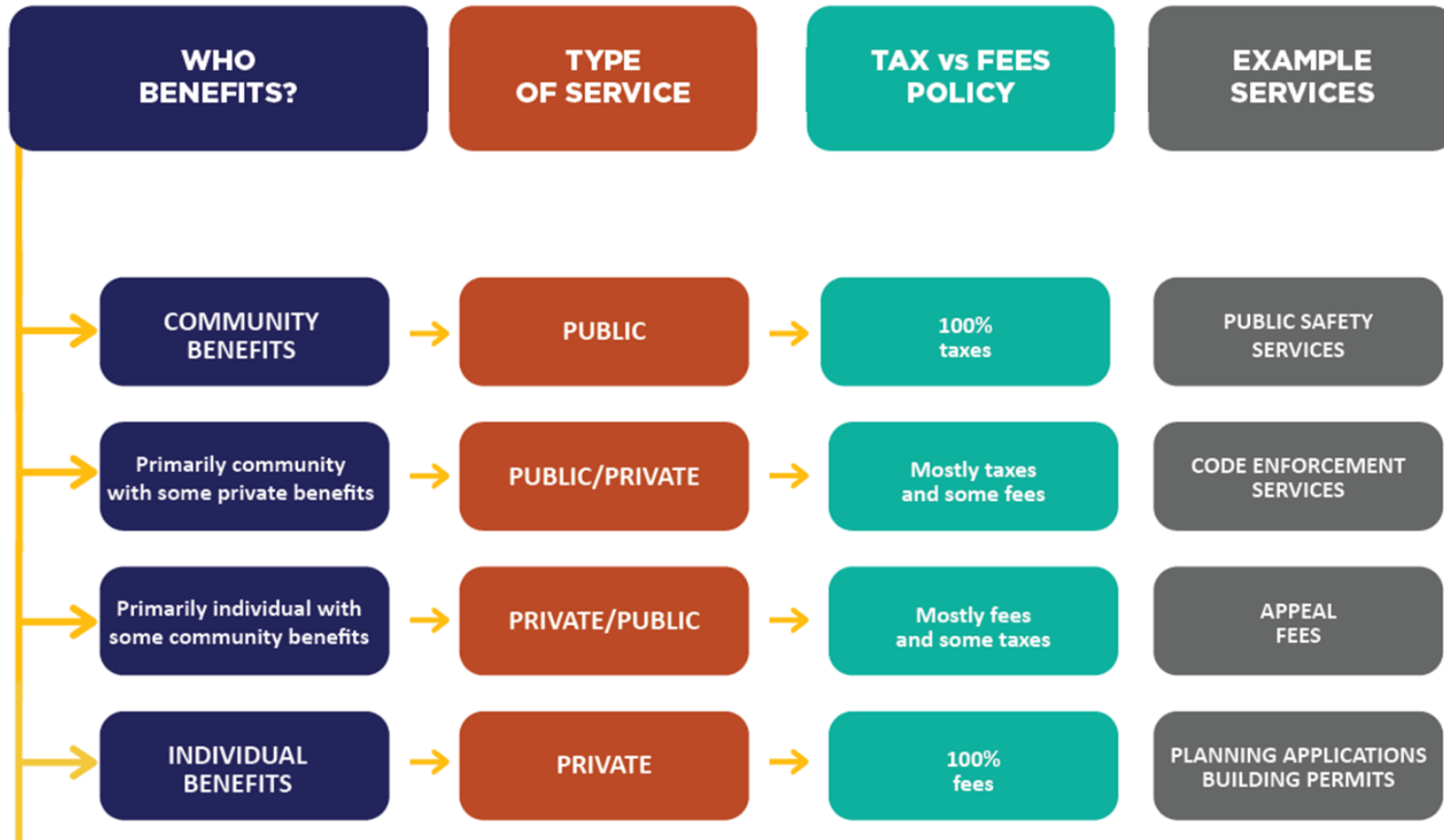


Exhibit 2

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## CHAPTER 3. Analysis Highlights

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Below is a brief discussion of the findings for each department/division's analysis. Please see the user fee summary sheets in [Appendix A](#) of this report for the details on each fee calculation and cost analysis.

Fees are charged in a variety of ways including:

- ◆ Flat (or fixed) fees – the fee is always the same, regardless of size or complexity of the service provided in each instance.
- ◆ Per square foot – the fee is calculated based on the size of the project under review.
- ◆ Hourly (or time-and-materials) – City staff track time and materials expenses, and fees are calculated to recover actual costs.
- ◆ Actual Costs – this fee is charged to recover consultant costs as billed to the city, or time and materials of staff.
- ◆ Percentage of permit – the fee is calculated as a percentage of the original permit fee.
- ◆ Percentage of Engineer's Cost Estimate – fees are calculated as percentage of engineer's estimate of construction value.

### Building & Safety

The Building & Safety division oversees the construction or renovation of buildings. Before a building is constructed or altered, a building permit must be obtained. The division reviews plans to ensure all construction codes are satisfied. Once the permit is issued, certified building inspectors will conduct inspections for building code compliance and to make sure that the work is consistent with plans approved by the City.

Building permits and plan checks benefit individuals and the development community and are therefore eligible for cost recovery. In general, because permits primarily benefit the fee payer, these fees are typically set at or close to 100% cost recovery. However, there may be some fees that are historically set at less than 100% cost recovery by the City Council to encourage certain types of projects/permits.

Within the Building and Safety division, current fees recover 96% (\$3,952,334) of the total costs of providing these services, which are calculated to be \$4,097,808. The difference between the current cost recovery and the total identified cost is \$145,474 or about 4%.

MGT is recommending some fee reductions on certain permits and some fee increases in order to keep the cost aligned with the time and expenses required to provide the services and to keep within State cost recovery limits.

In addition to performing an analysis of the costs, MGT worked with the department to modify the fee structure allowing it to reflect the current permitting process and to be a more user-friendly fee schedule. It must be noted that a major restructuring is proposed for building construction permits. In doing this, the division was able to reduce the complexity of fees significantly.

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Building & Safety division has two main types of permits:

- Fixed priced permits, such as a heat pump fee which has a current fixed fee price of \$64.40. – These types of permits tend to have a price that does not vary with the size of the project, because all applications tend to need a similar level of effort.
- Variable permits, such as building construction permits, have fees that are dependent on the square footage/type of construction. The assumption is that as projects increases in size, so does the effort required to process the permit.

The building analysis followed the following approach:

- MGT developed a fully burdened hourly rate and applied it to the average time spent performing services that were listed as fixed price permits. Subtracting the cost of activities associated with fixed price permits from the total cost of the division reflects the cost of activities associated with variable price (construction) permits. Dividing this figure by the square footage of projects permitted results in a cost per square foot for variable price (construction) permits.
  1. Hourly rate x hours spent on activities associated with fixed price permits = cost of fixed price permits
  2. Total cost of division minus non-fee related activities and cost of fixed price permits = cost of activities associated with variable price permits
  3. Cost of activities associated with variable price permits divided by total square footage of projects permitted = cost per square foot for variable price permits
- Construction permits were then analyzed by the building division to identify how much effort is dedicated to plan review and inspection of construction permits. “Plan review” covers all activities related to the approval of the building plans. “Inspection” covers all activities to confirm that construction is according to approved plans and to close out the permit when work is completed. Using the identified effort and the previously determined variable price cost per square foot, a cost per square foot for plan review and a cost per square foot for inspections is determined.
  1. Effort for plan review activities x cost per square foot for variable price permits = cost per square foot for plan review
  2. Effort for inspection activities x cost per square foot for variable price permits = cost per square foot for inspection

Below are some of the changes being proposed (details can be found on the executive summary listed in [Appendix A](#) at the end of this report):

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## CONSTRUCTION PERMIT CATEGORIES

Construction permits were consolidated into 12 categories, differentiating between new construction and alterations or additions and 26 total fees with a price per square foot for plan review and a price per square foot for inspections. This restructuring resulted in a major reduction in the number of fees from 840 to 26, which greatly simplified this section of the building fee schedule and provides a more user-friendly fee schedule. In addition, establishing a minimum and/or maximum square footage for each category ensures that the fees for very small or very large projects are not disproportional to the work effort required.

Staff selected the following construction categories:

- Alteration/Addition – Accessory Dwelling Unit
- Alteration/Addition – Commercial
- Alteration/Addition – Mixed Use or Multi Family
- Alteration/Addition – Single Family
- New Accessory Building
- New Accessory Dwelling Unit
- New Commercial Building
- New Commercial Shell
- New Mixed-Use
- New Multi Family (R2)
- New Multi Family (R3)
- New Single Family

## BUILDING FIXED PRICE PERMITS (MECHANICAL, ELECTRICAL, PLUMBING, MISCELLANEOUS)

This section of the fee schedule also contains recommended structural changes. Most of these changes are related to one of the following: updating fee name, adding new fees, removing fees.

**Recommended Fee Name Updates** – Staff recommended updating fee names for 25 categories. These recommendations are intended to help users and staff have a better understanding of the service being provided. In some instances, the fee name update intends to set minimums and maximums.

Some examples shown below (blue font represent the changes made to fee name):

- After Hours Call Out (Building) (2 hour minimum plus per additional hour) - BLDG
  - In this example, this fee name update makes sure the user pays at least a 2 hour minimum for work being done after hours, as this is the minimum amount of expense required for staff to respond to an after-hours call.

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- Balcony/Porch/Deck - BLDG (up to 500 sq ft)
    - In this example, the fee name update limits the square footage covered by the current fee.

**Recommended New Fees:**

- Appeal of Building Official Decision - BLDG Minor\*
- Appeal of Building Official Decision - BLDG Moderate\*
- Awning/Canopy - BLDG - Each Additional (Up to 10)
- Balcony/Porch/Deck - BLDG Each Additional 500 sq ft
- Doors/Windows- Box Structural - Each Additional
- Doors/Windows- Box Non-Structural - Each Additional
- Access Board of Appeals - BLDG – Minor\*
- Access Board of Appeals - BLDG Moderate\*
- New/Altered Circuits - Per Circuit - BLDG
- New/Altered Circuits - Per Duplex Circuit - BLDG
- Patio - Enclosed - BLDG - Each Additional 500 sq ft
- Patio Cover - Open - BLDG - Each Additional 500 sq ft
- Roof Structure Replacement - BLDG - Each Additional 250 sq ft
- Skylight - Each Additional
- Window Retrofits (non-structural) -BLDG - Each Additional
- Paper Plan Disposal Fee + Disposal Actual Cost
- Phased approval - Hourly
- Alternative Means and Methods (AMMR)(found under fire fees)
- Expired permit/application extension fee
- Permit Reissuance - Hourly
- Annual Stormwater Review
- Duplicate Single Family Plan (35% of plan review)
- Duplicate Multi Family Plan (35% of plan review)

\*Minor projects are permits for Alt/Addition of a Single-Family or ADU (including duplexes), a demolition permit, or any item permitted under the “Additional Building Fees” schedule.

Moderate projects are all other permits that are processed under the alt/addition work class, New Single-Family permits (including duplexes), and New ADU permits.

Major projects are all other new projects.

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### Recommended Fees for Removal:

- Deferred Submittal (Building) – Removed entirely
- Driveway – Removed entirely
- Electrical Volume & Current Fee Analysis – BLDG – Removed entirely
- Fence or Non-Engineered Wall - BLDG - each Additional In. ft. – Consolidated with “Fence or Non-Engineered Wall – BLDG – Base” fee
- Guest Quarters Permit – Removed entirely
- Inspection Fee – Removed entirely
- Manufactured Homes – Removed entirely
- Mechanical Volume & Current Fee Analysis – BLDG – Removed entirely
- Minor Lease Space Improvements – BLDG – Removed entirely
- Misc Electrical Items NOS – BLDG - Removed entirely
- Misc Mechanical Items NOS – BLDG - Removed entirely
- Misc Plumbing Items NOS – BLDG - Removed entirely
- New/Altered Circuits - 15 or 20 amp – BLDG – Consolidated with “New/Altered Circuits – Per Circuit – BLDG” fee
- New/Altered Circuits - 200+ amps – BLDG - Consolidated with “New/Altered Circuits – Per Circuit – BLDG” fee
- New/Altered Circuits - 25 to 40 amp – BLDG - Consolidated with “New/Altered Circuits – Per Circuit – BLDG” fee
- New/Altered Circuits - 50 to 175 amp – BLDG - Consolidated with “New/Altered Circuits – Per Circuit – BLDG” fee
- Other Electrical Inspections – BLDG – Removed entirely
- Other Mechanical Inspections – BLDG - Removed entirely
- Other Plumbing & Gas Inspections – BLDG – Removed entirely
- Plumbing Volume & Current Fee Analysis – BLDG – Removed entirely
- School Tenant Permit – Removed entirely
- Secondary Dwelling Units – Removed entirely
- Stand Alone Electrical Plan Check – BLDG – Removed entirely
- Stand Alone Mechanical Plan Check – BLDG - Removed entirely
- Stand Alone Plumbing Plan Check – BLDG - Removed entirely
- Water Heater - BLDG - additional – Consolidated with “Water Heater – BLDG” fee

## Engineering



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The Engineering Division of the Community Development Department oversees the review of private development projects and subdivisions for compliance with applicable design standards, project conditions of approval, environmental mitigation measures, and code compliance regulations. These services benefit the development community as well as individuals and are therefore eligible for cost recovery. In general compliance with the City's cost recovery policy, these projects primarily benefit the fee payer, and these fees are set at or close to 100% of the cost of recovery.

Within the Engineering Division, current fees recover 63% of the cost of providing the service or \$1,372,852, with current total costs at \$2,169,022, which is a difference of \$796,170 or about 37%. Some of the Engineering services include cross support from other departments. This cross-support represents the time that other departments/divisions may spend performing tasks in support of services provided by the Engineering division, and the costs of this cross-support are included in the total costs identified above.

The fee analysis shows a mix of fees recovering less than 100% cost recovery and some that are at or above 100% cost recovery. Those showing an over-recovery are proposed to be reduced in compliance with Proposition 26 which states you may not charge more than 100% cost recovery.

- Thirty (30) fees are proposed to have the fee name changed to better reflect the service being provided.
- The fee for sewer laterals currently distinguishes between whether the lateral is installed via open trench or by way of boring. The fee titled sewer lateral plus per linear foot (trench) became unnecessary after renaming the sewer lateral (bore) fee to remove the bore or trench designation, thus the (trench) designation is duplicative and is proposed to be removed. The fiber infrastructure protection fee, and the fee for unpermitted encroachments have not been utilized and are proposed to be removed.
- Four (4) new fees are proposed to be added:
  - ◆ Stormwater Control Plan
  - ◆ Private Stormwater Conveyance System Agreement
  - ◆ Other Minor Encroachments Not Listed
  - ◆ Temporary Encroachment Agreement

#### **PUBLIC IMPROVEMENT PLANS – REVIEW AND INSPECTION**

The current fee structure for the Public Improvement Plan Check and the Construction Inspection are a base fee plus increments based on estimated construction costs (valuation). This fee structure was created during the last fee study in 2017. The Engineering division suggested a redesign to simplify the way the fee is calculated. The public improvement plan check is proposed to consist of a base fee of 15% of estimated construction costs for the first \$100,000 of valuation plus 1% thereafter. This change reduced the number of fee line items from ten (10) to two (2). The Construction Inspection fee is proposed to consist of a base of 8.4% of estimated construction costs for the first \$500,000 plus 3.3% thereafter. Restructuring this fee reduced the number of fee line items from eleven (11) to two (2).

#### **Proposed new fee structure:**

- 
- Improvement Plan Check: 15% of estimated construction cost for first \$100,000 plus 1.0% thereafter
  - Construction Inspection: 8.4% of estimated construction cost for first \$500,000 plus 3.3% thereafter

Due to the complexity and variety in scope of these types of projects, revenue may be recognized during one year but some of the labor may cross between fiscal years. In addition, these fees are intended to cover cross support from multiple other departments, including Planning, Fire, Public Works, and Utilities, which is included in Engineering's revenue. It is difficult to predict what the revenue will be for these two fees from year to year. Over the next year or two, MGT recommends tracking labor associated with these fees and testing it against the new fee structure in order to validate that the City's costs are being recovered in compliance with City policy.

## Fire

Within the Hazardous Prevention division, current fees recover 99% (\$962,996) of current total costs at \$975,990 which is a difference of \$12,994 or about 1%. The division also has additional cost of approximately \$325,000 that are not related to fees. That cost was excluded from the analysis.

The division is recommending 100% cost recovery on all services. In keeping with State law, the target cost recovery percentage must not exceed 100%. We are proposing some fee reductions for flat fee categories in order to keep within State cost recovery limits. There are also some flat fee categories recommended to increase to keep the cost aligned with the level of effort to provide the services.

In addition to performing an analysis of the costs, MGT worked with the department to modify the fee structure, allowing it to reflect the current process and to be a more user-friendly fee schedule.

The Hazardous Prevention division of the Fire Department currently charges fees for building construction related permits (variable permits) for plan checks and inspections separate from Building division fees. For building construction, the department currently has a similar structure to the building division, charging a base fee plus increment fee. Currently there are 128 fees in this schedule. At the beginning of the study, fire staff recommended following the same methodology/structure as building fees.

The division also provides services for which fees are not collected, such as arson investigations, community education, and weed abatement. Fee recoverable activities represent approximately 75% of the services provided.

The methodology used to calculate Fire Prevention's building construction permits (plan review and inspections) was the same as the methodology used for Building. The total cost of the division minus the cost of activities associated with fixed price permits and non-fee related services leaves a residual cost for activities associated with variable price permits (construction permits).

1. Hourly rate x hours spent on activities associated with fixed price permits = cost of fixed price permits

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2. Total cost of the division minus non-fee related activities and cost of fixed price permits = cost of activities associated with variable price permits

3. Cost of activities associated with variable price permits divided by total square footage of projects permitted = cost per square foot for variable price permits

Construction permits were then analyzed by the Hazardous Prevention division to identify how much effort is dedicated to plan review and inspection of construction permits. “Plan review” covers all activities related to the approval of the building plans. “Inspection” covers all activities to confirm that construction is according to approved plans and to close out the permit when work is completed. Using the total annual square footage for each construction category, it is possible to calculate a cost per square foot for plan reviews and inspections. Fire will continue to charge separate fees from Building but will now charge as a cost per square foot for the construction categories selected.

In addition to building construction related permits, the Hazard Prevention division also oversees other flat fee types related to fire sprinkler/alarm systems (development related) and other miscellaneous fire fees (non-development related).

#### **DEVELOPMENT RELATED FIRE FIXED PRICE PERMIT**

This section of the fee schedule had a significant structural change. Currently, fees for fire sprinklers and fire alarm systems are charged as a single flat fee that intends to recover the cost for plan review and inspection activities. Fire staff is recommending charging each activity as its own separate fee to remove any ambiguity related to the activities performed. The proposed structure provides a separate fee for plan review and inspection activities. In addition, 5 new fee categories were added. They are:

- Supplemental Fire Plan Review
- Supplemental Fire Inspection
- Alternative Method and Material Review
- Expedited Plan Review Fee
- Commercial Solar/Energy Storage System

#### **NON-DEVELOPMENT RELATED FIRE FIXED PRICE PERMITS**

The services provided in this section are related to fixed price permits and are intended to cover hazardous occupancy permits, mandated inspections, fire false alarm fees, CUPA fees, and Life Safety Inspections. This section had minimal changes to its structure. Eight (8) new fees were added and three (3) fees are recommended for removal. Beyond the structure, results found this section currently recovers slightly more than total cost on most fees. This will result in small fee reductions to ensure compliance with California user fee regulations.

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In addition, the study calculated the cost of providing non-mandated inspections for commercial businesses, as was done in the prior study. It is MGT's understanding that although the costs associated with these activities was identified, fees were not established for these activities by Council policy.

**Recommended New Fees:**

- Lithium Battery Storage > 15 Cubic Feet - New Category
- Outdoor Assembly Event > 1000 participants
- Annual permit fees received 31-60 days after original invoice day
- Annual permit fees received 61+ days after original invoice day
- Administrative/Clerical standby (per hour)
- Lift Assistance Fee - New Category
- Extraordinary Response/High Use Fee - New Category
- Defensible Space/Home Hardening Inspection - New Category

## General Government

The General Government fee schedule contains a variety of fees from the City Clerk's Office, Finance Department, and the City Attorneys' Office. Annual volumes for fees such as photocopies and returned check fees are difficult to track, therefore the detail schedule in Appendix A does not show annual revenue. Other services such as business license applications and renewals and appeals to advisory bodies, volume was provided, and the current recovery is 110% or \$533,154 with actual costs at \$486,453 which is a difference of -\$46,701 or about 10% over recovery.

The city no longer offers microfiche copies, audio recordings and electronic documents and therefore it is recommended that these fees be removed from the city's fee schedule. A new fee was added for reproduction of microfiche, audio or electronic copies to be charged at actual cost since the city would need to send out for these services.

The Appeals to Advisory Bodies fees are recovering less than 100% of costs, however this is likely due to setting this fee below full cost recovery as a policy. As a best practice, Appeal fees are typically set lower than full cost recovery, so the process is affordable to all consumers.

The Business License renewal fee of \$55 is recovering more than 100% of costs. The full cost is \$42, and the current fee is \$55. This fee would need to be reduced to meet 100% full cost recovery which would result in a loss of approximately \$117,388 in revenue. The reduction in cost to provide the business license renewal is primarily driven by process efficiencies the City has implemented and increased participation of businesses renewing using the online platform.

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Two (2) fee categories are recommended for removal that were not utilized, and one was transferred to another fee schedule.

- Community Service Worker Registration Fee
- Business License & Tax Certificate Replacement Fee
- Home Occupancy Business
  - Renewal or New Application - Costs incorporated into Planning fee schedule.

## Parks and Recreation

The Parks and Recreation Department provides quality parks and facilities (such as the SLO Swim Center, Damon-Garcia Sports Complex, and Laguna Lake Golf Course) where recreation programs, special events, activities for youth and seniors, and cultural and educational opportunities occur in an effort to encourage wellness and develop community through leisure, cultural, and social pursuits. The Department also protects and preserves the City’s natural resources and open spaces and manages the Public Art Program and the Citywide Volunteer Program.

MGT used a different method for analyzing Park and Recreation fees. Rather than analyzing cost per unit or by class, services were analyzed by category. The annual revenue was reviewed for services provided in each category versus the annual cost for these same services to provide an overall cost recovery in that category. Additionally, the non-fee categories were also included in the review process. These are services that are provided by Parks and Recreation where no fee is charged, such as City sponsored community events (for example Boo Bash and Spring Fling Egg Hunt) and environmental education programs.

Currently, the comprehensive cost analysis shows that Parks and Recreation fees recover 19% (\$1,906,407) of the cost for all fee related services with an 81% (\$7,935,453) subsidy. This percentage includes the cost allocated by the central service departments through the cost allocation plan, as well as any Parks Maintenance and Swim Center maintenance costs. If these central service costs were removed, the cost recovery would increase to approximately 35%.

Individual program recoveries range from 3% to over 100%. Parks and Recreation fees are not strictly limited to 100% full cost recovery, rather they are often driven by the need and demand for services as well as benefits to the community. The City has a well-established cost recovery policy recommending recovery ranges for different activities and services. However, in many cases, the ability to increase fees is limited by market rate, particularly in the case of indoor and outdoor facility rentals, which can affect the Department’s ability to meet the current cost recovery policy targets as listed below:

### City Cost Recovery Policy:

- High Range Cost Recovery Activities – (60% to 100%)
  - Adult athletics

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- Banner permit applications
  - Childcare services (before and after school care during the school year)
  - Facility rentals (indoor and outdoor; excludes use of facilities for internal City uses)
  - Mid-Range Cost Recovery Activities – (30% to 60%)
    - Golf
    - Summer and Spring Break Camps (Child-care camps and sports camps)
    - Classes (Contract classes)
    - Major commercial film permit applications
  - Low-Range Cost Recovery Activities – (0 to 30%)
    - Aquatics
    - Community gardens
    - Junior Ranger camp
    - Minor commercial film permit applications
    - Skate park
    - Parks and Recreation sponsored events (i.e., Boo Bash and Spring Fling Egg Hunt)
    - Youth sports (leagues and clinics)
    - Teen services
    - Senior services

In order to better support cost recovery targets, staff are recommending that particular fees be charged based on the participant’s residency status of San Luis Obispo. Not all of the services would receive this fee, it is proposed only for camps, impacted classes and facility rentals at the Jack House and Swim Center. In addition to establishing a non-resident fee, some of the fees would need to be increased to recover policy levels. Staff also reviewed the demand for these fees to determine if an increase in the fee would be likely to impact access for community members in relation to participation. In addition, staff are recommending the addition of two new fees to their fee schedule: Damion Garcia Overflow Parking Use fee and a Single Court rental fee for tennis and Volleyball courts. If policy recovery levels are implemented, the overall cost recovery would increase to \$3,423,282 or 35% which result in additional revenue of \$1,516,875.

## Planning

The Planning division assists the community with land use and development. Staff evaluates all applications to ensure compliance with City’s zoning codes and land use policies.

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Within Planning, current fees recover 50% or \$1,026,898 with actual costs at \$2,074,235, which is a difference of \$1,047,337. A combination of fee increases and decreases are recommended to align fees with the City's policy of 100% cost recovery. The Planning fees include cross support from other departments totaling \$845,350 leaving \$1,228,885 related directly to Planning itself. This cross support represents the time that other departments/divisions may spend performing tasks for services provided by the Planning division. By incorporating cross support costs into the fee, the full cost of providing the services is calculated and the City can set fees accordingly.

Some planning fees are recommended to have a significant increase which could be due to one or several factors. First, employee time is more expensive in 2023 than it was during the last 2017 study. Additional state laws continue to make the planning review process more complex and time consuming. Finally, some fees from the previous study could have been intentionally set below 100% cost recovery levels due to policy considerations at that time.

The Planning division is proposing the removal of three fees that are no longer necessary and merging several fees for simplicity and consistency. Below is a list of fees recommended for addition to the Planning schedule:

**Recommended New or transferred Fees:**

- Business License Change of Location Only (moved from General Government)
- Historic Property Listing/Delisting
- CHC Development Review
- CHC Staff Referral Review
- SB 9 Lot Split
- Pre-Application with site visit + ARC Review
- Cannabis Transfer of Ownership Transfer Fee – All Types
- Tree Removal Permit (moved from Public Works)
- Tree Committee Recommendation (moved from Public Works)

## Police

The Police Department maintains the safety of the City by working in partnership with the community to protect life and property, prevent and reduce crime, and improve the quality of life in the City's neighborhoods while preserving the rights of all through a commitment to Service, Pride, and Integrity. Its primary purpose is to protect the City. The department also provides a series of other services, including permit issuance and records management. The current fees recover 106% or \$358,404 (fees and penalties) with actual costs at \$338,367 which is a difference of -

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\$20,037 or an over recovery of about six percent (6%). However, when penalties of \$108,750 are taken out of the equation, the cost recovery is approximately 74%.

Many of the fees for services offered through the Police department are set by statute and cannot be changed. There are two primary reasons for the current recovery calculations:

1. The department contracts with a third party to administer the alarm permit program. In addition, an internal staff member collaborates with the contractor to facilitate data transfers and provide support to local businesses with questions or appeals. Since the last fee study was conducted, this responsibility transferred from a sworn position to a civilian position, which results in a decreased hourly rate. The police department's average hourly rate for a sworn position was calculated at \$226.66 compared to a civilian (non-sworn) position at \$127.06. This is about a 44% decrease. The fee for new alarm permits and renewals should be reduced to reflect the full cost of providing services considering the change of responsibility. It is estimated that this change may reduce the revenue for these two fees by approximately \$38,472.
  - Current fee for alarm permit or renewal is \$46
  - Updated full cost is \$32
2. As part of the City's burglary alarm compliance program, the department charges for successive false alarm responses based on a tiered schedule. The first and second false alarm police responses do not incur a fee and subsequent false alarm responses for one address in a 12-month period incur increasingly higher penalties based on the fee schedule. After consulting with the City Attorney's office, the methodology is sound, however the fee cannot exceed \$500 per instance. The department is permitted to recover costs for responding to false alarms and may also impose a progressive penalty, tiered to successive incidents. Department staff are recommending the continuance of the tiered structure to preserve limited resources, which aligns with City Attorney recommendations. The impact to annual revenue if progressive penalties are continued is estimated to be approximately \$2,200 or less; however, eliminating the penalty component of subsequent false alarms entirely would be a reduction of approximately \$108,000 in revenue.

In December 2023, Senate Bill 2 (SB2) was introduced and went into effect on January 1, 2024 (for Phase 1). SB2 amended various laws related to Concealed Weapons permits (CCW); specifically related to costs, updates were made to how licensing authorities can charge fees. Fees for permits and renewals were previously set and limited by statute; the language has been revised to allow for a licensing agency to charge an amount that is "reasonable" for processing the application. The department conducted a time analysis, and the data reflected a significant increase in the costs. The Police Chief is recommending 50% cost recovery for CCWs based on the following: achieving 100% cost recovery at this time could substantially increase the department's fees in comparison to other agencies, the fee should be accessible for the public, as significantly higher fees may exclude access to people seeking to exercise their Constitutional rights related to CCW permits. Due to this change in law being recent, other agencies (such as the San Luis Obispo County Sheriff's Office) have not had the opportunity to conduct a time study, nor are they positioned to address fee changes at the time of this report. The new fee results are listed under [Exhibit 3](#) on the next page.



CCW Fees	Current Fee (previously limited by Statute)	Full Cost Analysis (100% Cost Recovery)	Department Recommendation 50% Cost Recovery
New Permit - Investigative costs and permit processing	\$100	\$537	\$269
New Permit - Livescan Fee (pass through fee)	\$93	\$93	\$93
New Permit Social Media Check (new requirement/pass through fee)	n/a	\$33	\$33
Renewal - Concealed Weapons Permit: No new firearms	\$25	\$261	\$131
Renewal - Concealed Weapons Permit: Adding new or replacing firearms	\$25	\$374	\$187
Amendment - Concealed Weapons Permit: Adding new firearm	\$10	\$324	\$162
Amendment - Concealed Weapons Permit: Change in Address	\$10	\$143	\$72

Exhibit 3

There are currently 45 active permits; during the last year there were 17 new permits, 14 renewals and 10 amendments. Based on volume data and the recommendation regarding 50% cost recovery, these fees would generate approximately \$7,902 in annual revenue.

Lastly, the department is recommending less than 100% cost recovery for the property damage-only collision investigations. Currently the fee is \$139 with the full cost analysis at \$227, an increase of 163%. The department is recommending the fee be set at 50% cost recovery, or \$113. Setting the fee at 50% cost recovery is recommended to ensure that the City is unlikely to collect more than 100% cost recovery in the event that the fee is paid by multiple parties involved in a collision.

## Public Works

The City of San Luis Obispo’s Public Works Department provides two primary services: one is providing safe mobility options for residents and visitors so that all may enjoy the cultural, recreational, economic, educational, and quality of life amenities in San Luis Obispo. The other is to build and maintain the City’s assets and infrastructure to enhance community safety, health, and wellness.

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The Public Works department has very few fees on the fee schedule but does provide considerable cross support to other departments such as Planning and Engineering. For the fees that are under the Public Works fee schedule the current cost recovery is 97% or \$64,954 with actual costs of \$67,138 a difference of \$2,184 or 3%.

With the exception of Parking fees that are outside the scope of this study, the department has only a few primary fees: Final Inspection Approval/Department Signoff for Site Disturbance, Abandoned Shopping Carts, Tree /Shrub Hazardous Abatement and Commemorative Tree Planting.

Final Inspection Approval/Department Signoff of for Site Disturbance: Engineering has separate fees for the services performed however, Public Works provides the final signoff. The structure of the fees is in alignment with Engineering.

The City recently implemented the Abandoned Shopping Cart fee structure and the costs have not changed in the interim; therefore, the City excluded evaluation of these fees from this study. The fees are listed in Appendix A for transparency.

There are two tree fees on the Public Works fee schedule:

- Tree/Shrub Hazardous Abatement - recommended to charge actual cost.
- Commemorative Tree Planting – recommended that the fee increase to 100% cost recovery at \$661.

## UTILITIES

The Utilities Department provides essential services that support the community's health, well-being, and quality of life. Through its efforts, water for the community is safely transported, treated, distributed, used, collected, recovered, and beneficially reused. These efforts are accomplished by the department's water and wastewater divisions. Additionally, the department manages the City's solid waste program and administers the City's stormwater compliance program. Long range planning for water resources and infrastructure needs, environmental stewardship, and business management are required to provide these vital services and are critical functions of the Utilities Department. In total, there are fourteen programs that constitute the Utilities Department.

As enterprise funds, the Water and Sewer Funds primarily finance operations with charges for service under the requirements of Proposition 218. The water and sewer rates must be sufficient to cover all expenses, operations, capital improvements, maintenance, and debt obligations. The water and sewer rates were not part of the utilities user fee study. The fees included in the analysis were miscellaneous fees (account creation, service fees, late charges), meter sales, and meter installation and removal.

The primary goals of the department were to determine the total cost of fees based on time and materials, and to identify services provided that

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do not currently have associated fees. Within the Utilities department, current fees recover 72% (\$1,071,626) with actual costs at \$1,485,677 which is a difference of \$414,051 or about 28%.

Staff recommends continuing less than 100% cost recovery for Industrial User Fees in compliance with prior City Council direction (Resolution 6981).

Nineteen (19) new fees were listed for services the department is currently providing to standardize plan review processes and begin to recover certain costs. Fifteen (15) of the new fees are tied to Recycled Water Construction Permits, which are currently administered as a single rate at \$1,260 annually and have not been updated since 2009 (Resolution 10076). Staff recommends separating this fee by duration of construction and number of vehicles, to better reflect the volume of water consumed and the cost to administer these permits, which varies considerably based on these factors. Staff believe that this approach will make recycled water sales for construction uses more equitable.

### **Recommended New Fees**

- Water meter cellular data transmitter cost (All Sizes) – material only
- Water meter cellular data transmitter installation (All Sizes)
- Recycled Water Construction Permit Fee (Full Year 0-2 Vehicles)
- Recycled Water Construction Permit Fee (Full Year 3 Vehicles)
- Recycled Water Construction Permit Fee (Full Year 4 Vehicles)
- Recycled Water Construction Permit Fee (Full Year 5 Vehicles)
- Recycled Water Construction Permit Fee (Full Year 6+ Vehicles)
- Recycled Water Construction Permit Fee (Half Year 0-2 Vehicles)
- Recycled Water Construction Permit Fee (Half Year 3 Vehicles)
- Recycled Water Construction Permit Fee (Half Year 4 Vehicles)
- Recycled Water Construction Permit Fee (Half Year 5 Vehicles)
- Recycled Water Construction Permit Fee (Half Year 6+ Vehicles)
- Recycled Water Construction Permit Fee (Quarterly 0-2 Vehicles)
- Recycled Water Construction Permit Fee (Quarterly 3 Vehicles)
- Recycled Water Construction Permit Fee (Quarterly 4 Vehicles)
- Recycled Water Construction Permit Fee (Quarterly 5 Vehicles)
- Recycled Water Construction Permit Fee (Quarterly 6+ Vehicles)
- Muni Code non-compliance water restoration fee
- Temporary wastewater discharge application
- Sewer lateral CCTV review

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- Sewer WYE installation

Comparison surveys were conducted for account set-up, disconnect/reconnect, and plan check review water service.

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## CHAPTER 4. Peer Comparison Survey

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The purpose of a peer comparison survey is to provide the City with a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments. MGT worked with the City of San Luis Obispo’s staff to identify the list of fees that would be part of the peer comparison survey. The following peer jurisdictions were included as part of the comparison survey for San Luis Obispo County, City of Santa Barbara, City of Ventura, and the City of Monterey. The fee amounts were determined by the jurisdictions published fee schedules at the time of the survey.

It is good to keep in mind that comparison surveys do not always provide an “apples to apples” comparison of the fee. When comparing fees there are several key factors to keep in mind:

- When was the last time that agency updated their fees?
- We do not know if the agency has set their fees below full cost recovery.
- Salaries and benefits can vary from agency to agency and can impact the cost of services.
- Often fee structures can differ, and a comparison is only an estimate of the fee that may be charged.

In general, a comparison survey paints only part of the picture and can only provide a high-level comparison. Results of the survey can be seen in [Appendix B](#) of this report.

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## CHAPTER 5. Recommendations

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MGT recommends the following:

- Staff are looking for guidance from Leadership and the City Council on recommendations.
- MGT recommends that the city continue to evaluate their user fees every three to five years or sooner if there are significant changes to the organization or process.
- MGT recommends that for the period between analysis, that the City continue to increase fees based on a CPI factor in order to maintain cost recovery as salaries and benefits and services and supply costs increase.

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## Appendix A - User Fee Results

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The following pages provide the individual fee study results.

# BUILDING

City of San Luis Obispo  
 Building and Safety  
 Budget FY 2024  
 FINAL

	Annual Revenue	Annual Cost	Revenue minus cost	Cost Recovery%: Revenue / Cost	Dept Recommends	Dept Recommended Recovery	Increased Revenue
<b>Total</b>	<b>3,952,334</b>	<b>4,097,808</b>	<b>(\$145,474)</b>	<b>96%</b>	<b>4,097,808</b>	<b>100%</b>	145,474
Table 1 CONSTRUCTION PERMITS	3,295,921	3,209,649	\$86,272	103%	3,209,649	100%	(86,272)
TABLE 2 BUILDING FLAT FEES	656,413	888,159	<b>(\$231,746)</b>	<b>74%</b>	888,159	100%	231,746

Agency: City of San Luis Obispo  
 Department: Building & Safety  
 Fiscal Year: FY2024

Ord	Construction Type	Sample Square Footage Project	Price Per Square Foot						Recommendations			Dollar Amount Change +/-	Percentage Change +/-	
			Current			Full Cost			100% cost recovery					
			Plan Review	Inspection	Total	Plan Review <sub>2</sub>	Inspection <sub>2</sub>	Total <sub>2</sub>	Plan Review	Inspection <sub>3</sub>	Total <sub>3</sub>			
<b>1</b>	<b>Building Construction Permits</b>													
2	Alt/Addition - ADU per square foot (400 sq ft minimum)	607 sq ft	\$ 2.90	\$ 3.85	\$ 6.75	\$ 5.40	\$ 5.40	\$ 10.80	\$ 5.40	\$ 5.40	\$ 10.80	\$ 4.05	60%	
3	Alt/Addition - Commercial per square foot (1,500 sq ft minimum)	4,780 sq ft	\$ 0.90	\$ 0.74	\$ 1.64	\$ 1.11	\$ 1.16	\$ 2.27	\$ 1.11	\$ 1.16	\$ 2.27	\$ 0.63	38%	
4	Alt/Addition - Mixed Use or Multi Family per square foot (2,500 sq ft minimum)	9,890 sq ft	\$ 4.56	\$ 2.28	\$ 6.84	\$ 1.29	\$ 1.43	\$ 2.72	\$ 1.29	\$ 1.43	\$ 2.72	(\$4.12)	-60%	
5	Alt/Addition Single Family per square foot (400 sq ft minimum)	716 sq ft	\$ 2.90	\$ 3.66	\$ 6.56	\$ 3.80	\$ 3.52	\$ 7.32	\$ 3.80	\$ 3.52	\$ 7.32	\$ 0.76	12%	
6	New Accessory Building per square foot (400 sq ft minimum)	243 sq ft	\$ 2.59	\$ 5.45	\$ 8.04	\$ 2.16	\$ 3.24	\$ 5.40	\$ 2.16	\$ 3.24	\$ 5.40	(\$2.64)	-33%	
7	New ADU per square foot (500 sq ft minimum)	959 sq ft	\$ 2.81	\$ 2.84	\$ 5.65	\$ 3.89	\$ 4.32	\$ 8.21	\$ 3.89	\$ 4.32	\$ 8.21	\$ 2.56	45%	
8	New Commercial Building per square foot (5,000 sq ft minimum/50,000 sq ft maximum)	15,000 sq ft	\$ 1.06	\$ 1.19	\$ 2.25	\$ 0.64	\$ 0.72	\$ 1.36	\$ 0.64	\$ 0.72	\$ 1.36	(\$0.89)	-40%	
9	New Commercial Shell per square foot (5,000 sq ft minimum/25,000 sq ft maximum)	6,500 sq ft	\$ 0.89	\$ 0.82	\$ 1.71	\$ 0.56	\$ 0.48	\$ 1.04	\$ 0.56	\$ 0.48	\$ 1.04	(\$0.67)	-39%	
10	Mixed-Use per square foot (5,000 sq ft minimum/25,000 sq ft maximum)	9,890 sq ft	\$ 1.52	\$ 1.63	\$ 3.15	\$ 1.30	\$ 1.25	\$ 2.55	\$ 1.30	\$ 1.25	\$ 2.55	(\$0.60)	-19%	
11	Multi Family (R2) per square foot (7,500 sq ft minimum/25,000 sq ft maximum)	12,416 sq ft	\$ 1.35	\$ 1.85	\$ 3.20	\$ 1.21	\$ 1.08	\$ 2.29	\$ 1.21	\$ 1.08	\$ 2.29	(\$0.91)	-28%	
12	Multi Family (R3) per square foot (5,000 sq ft minimum/25,000 sq ft maximum)	22,920 sq ft	\$ 2.37	\$ 2.09	\$ 4.46	\$ 1.14	\$ 0.96	\$ 2.10	\$ 1.14	\$ 0.96	\$ 2.10	(\$2.36)	-53%	
13	New Single Family per square foot (1,000 sq ft minimum/3,000 sq ft maximum)	1,526 sq ft	\$ 2.38	\$ 2.41	\$ 4.79	\$ 2.59	\$ 3.05	\$ 5.64	\$ 2.59	\$ 3.05	\$ 5.64	\$ 0.85	18%	



Agency: City of San Luis Obispo

Department: Building and Safety

Fiscal Year: FY2024

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit		Current Recovery %	Annual			Per Unit		Annual			
				Current Fee	Full Cost		Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
1	<b>Building &amp; Safety - Fixed Price Permits</b>														
2	A/C Residential - BLDG	Fixed Fee	42.00	\$85	\$ 173	49%	\$ 7,262	\$ 3,589	\$ 3,673	100%	\$ 173	\$ 7,262	\$ 3,673	\$ -	
3	After Hours Call Out (Building) (2 hour min plus per addtl hour) - BLDG	Fixed Fee		\$516	\$ 778	66%	\$ -	\$ -	\$ -	100%	\$ 778	\$ -	\$ -	\$ -	
4	Air Handler - BLDG	Fixed Fee	11.00	\$64	\$ 173	37%	\$ 1,902	\$ 708	\$ 1,194	100%	\$ 173	\$ 1,902	\$ 1,194	\$ -	
5	Antenna/Tower w/ Equipment Shelter - BLDG	Fixed Fee	2.00	\$762	\$ 1,124	68%	\$ 2,248	\$ 1,523	\$ 724	100%	\$ 1,124	\$ 2,248	\$ 724	\$ -	
6	Appeal of Building Official Decision - BLDG Minor	New Fixed Fee		\$	\$ 618	0%	\$ -	\$ -	\$ -	100%	\$ 618	\$ -	\$ -	\$ -	
7	Appeal of Building Official Decision - BLDG Moderate	New Fixed Fee		\$	\$ 1,106	0%	\$ -	\$ -	\$ -	100%	\$ 1,106	\$ -	\$ -	\$ -	
8	Appeal of Building Official Decision - BLDG Major	Fixed Fee	1.00	\$1,291	\$ 1,953	66%	\$ 1,953	\$ 1,291	\$ 663	100%	\$ 1,953	\$ 1,953	\$ 663	\$ -	
9	Awning/Canopy - BLDG - Base Fee	Fixed Fee	2.00	\$441	\$ 539	82%	\$ 1,079	\$ 882	\$ 197	100%	\$ 539	\$ 1,079	\$ 197	\$ -	
10	Awning/Canopy - BLDG - Each Addtl (Up to 10)	New Fixed Fee		\$	\$ 258	0%	\$ -	\$ -	\$ -	100%	\$ 258	\$ -	\$ -	\$ -	
11	Boiler - BLDG	Fixed Fee		\$108	\$ 303	36%	\$ -	\$ -	\$ -	100%	\$ 303	\$ -	\$ -	\$ -	
12	Building Sewer - BLDG	Fixed Fee	2.00	\$85	\$ 173	49%	\$ 346	\$ 171	\$ 175	100%	\$ 173	\$ 346	\$ 175	\$ -	
13	Balcony/Porch/Deck - BLDG (up to 500 sq ft)	Fixed Fee	42.00	\$1,253	\$ 993	126%	\$ 41,720	\$ 52,624	\$ (10,904)	100%	\$ 993	\$ 41,720	\$ (10,904)	\$ -	
14	Balcony/Porch/Deck - BLDG Each Addtl 500 sq ft	New Fixed Fee		\$	\$ 259	0%	\$ -	\$ -	\$ -	100%	\$ 259	\$ -	\$ -	\$ -	
15	Cell Tower/Antenna Only - BLDG - Base Fee	Fixed Fee	3.00	\$1,029	\$ 864	119%	\$ 2,591	\$ 3,087	\$ (496)	100%	\$ 864	\$ 2,591	\$ (496)	\$ -	
16	Cell Tower/Antenna - BLDG - add on - Each Addtl (Up to 20)	Fixed Fee		\$112	\$ 258	43%	\$ -	\$ -	\$ -	100%	\$ 258	\$ -	\$ -	\$ -	
17	Chiller - BLDG	Fixed Fee		\$108	\$ 173	62%	\$ -	\$ -	\$ -	100%	\$ 173	\$ -	\$ -	\$ -	
18	Code Enforcement Fee	Fixed Fee		\$413	\$ 519	80%	\$ -	\$ -	\$ -	100%	\$ 519	\$ -	\$ -	\$ -	
19	Commercial Access Upgrade - Site work - BLDG	Fixed Fee	13.00	\$1,365	\$ 1,253	109%	\$ 16,285	\$ 17,743	\$ (1,458)	100%	\$ 1,253	\$ 16,285	\$ (1,458)	\$ -	
20	Commercial Access Upgrade - Upgrades - BLDG	Fixed Fee	1.00	\$1,092	\$ 1,382	79%	\$ 1,382	\$ 1,092	\$ 290	100%	\$ 1,382	\$ 1,382	\$ 290	\$ -	
21	Commercial Coach Installation - BLDG	Fixed Fee		\$1,813	\$ 2,594	70%	\$ -	\$ -	\$ -	100%	\$ 2,594	\$ -	\$ -	\$ -	
22	Construction Tax - BLDG	Fixed Fee		\$177	\$ -		\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	
23	Deferred Submittal (Building)	Remove		\$258	\$ -		\$ -	\$ -	\$ -	-- Recommend to remove --					
24	Demolition - Interior or Garage/Utility Build - BLDG	Fixed Fee	22.00	\$516	\$ 734	70%	\$ 16,147	\$ 11,362	\$ 4,785	100%	\$ 734	\$ 16,147	\$ 4,785	\$ -	

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit		Current Recovery %	Annual			Per Unit		Annual		
				Current Fee	Full Cost		Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue <sup>2</sup>	Increased Revenue	Recommended Subsidy
1	<b>Building &amp; Safety - Fixed Price Permits</b>													
25	Demolition - Entire Building - BLDG	Fixed Fee	6.00	\$904	\$ 993	91%	\$ 5,960	\$ 5,425	\$ 535	100%	\$ 993	\$ 5,960	\$ 535	\$ -
26	Doors/Windows- Box Structural - Base Fee	Fixed Fee	20.00	\$657	\$ 604	109%	\$ 12,086	\$ 13,143	\$ (1,057)	100%	\$ 604	\$ 12,086	\$ (1,057)	\$ -
27	Doors/Windows- Box Structural - Each Addtl	New Fixed Fee		\$ 87	\$ 87	0%	\$ -	\$ -	\$ -	100%	\$ 87	\$ -	\$ -	\$ -
28	Doors/Windows- Box Non-Structural - Base Fee	Fixed Fee	8.00	\$445	\$ 604	74%	\$ 4,834	\$ 3,560	\$ 1,274	100%	\$ 604	\$ 4,834	\$ 1,274	\$ -
29	Doors/Windows- Box Non-Structural - Each Addtl	New Fixed Fee		\$ 87	\$ 87	0%	\$ -	\$ -	\$ -	100%	\$ 87	\$ -	\$ -	\$ -
30	Drain Vent Repair/Replace - BLDG	Fixed Fee	2.00	\$64	\$ 173	37%	\$ 346	\$ 129	\$ 217	100%	\$ 173	\$ 346	\$ 217	\$ -
31	Driveway	Remove		\$213	\$ -		\$ -	\$ -	\$ -	-- Recommend to remove --				
32	Dry Rot / Termite Repair - BLDG	Fixed Fee		\$269	\$ 475	57%	\$ -	\$ -	\$ -	100%	\$ 475	\$ -	\$ -	\$ -
33	Duct Work Only - BLDG	Fixed Fee	5.00	\$64	\$ 173	37%	\$ 865	\$ 322	\$ 543	100%	\$ 173	\$ 865	\$ 543	\$ -
34	Electric Car Charging System -BLDG	Fixed Fee	100.00	\$140	\$ 475	29%	\$ 47,462	\$ 13,995	\$ 33,467	100%	\$ 475	\$ 47,462	\$ 33,467	\$ -
35	Electric Service Upgrade (up to 200 amp) -BLDG	Fixed Fee	96.00	\$140	\$ 324	43%	\$ 31,123	\$ 13,436	\$ 17,687	100%	\$ 324	\$ 31,123	\$ 17,687	\$ -
36	Electrical Volume & Current Fee Analysis - BLDG	Remove		\$79	\$ -		\$ -	\$ -	\$ -	-- Recommend to remove --				
37	Evaporative Cooler - BLDG	Fixed Fee	1.00	\$64	\$ 173	37%	\$ 173	\$ 64	\$ 109	100%	\$ 173	\$ 173	\$ 109	\$ -
38	Exhaust Hood - Type I - BLDG	Fixed Fee	1.00	\$130	\$ 669	19%	\$ 669	\$ 130	\$ 539	100%	\$ 669	\$ 669	\$ 539	\$ -
39	Exhaust Hood - Type II - BLDG	Fixed Fee		\$85	\$ 173	49%	\$ -	\$ -	\$ -	100%	\$ 173	\$ -	\$ -	\$ -
40	Exhaust Hood & Duct - Residential - BLDG	Fixed Fee	1.00	\$64	\$ 173	37%	\$ 173	\$ 64	\$ 109	100%	\$ 173	\$ 173	\$ 109	\$ -
41	Fence or Non-Engineered Wall - BLDG - Base	Fixed Fee		\$778	\$ 604	129%	\$ -	\$ -	\$ -	100%	\$ 604	\$ -	\$ -	\$ -
42	Fence or Non-Engineered Wall - BLDG - each addtl In. ft.-	Remove					\$ -	\$ -	\$ -	-- Recommend to remove --				
43	Fire Permit Handling Fee - BLDG	Fixed Fee		\$516	\$ 195	265%	\$ -	\$ -	\$ -	100%	\$ 195	\$ -	\$ -	\$ -
44	Fireplace Insert Upgrade -BLDG	Fixed Fee	2.00	\$373	\$ 604	62%	\$ 1,209	\$ 746	\$ 463	100%	\$ 604	\$ 1,209	\$ 463	\$ -
45	Fireplace Retrofit / Chimney Repair - BLDG	Fixed Fee	1.00	\$743	\$ 993	75%	\$ 993	\$ 743	\$ 250	100%	\$ 993	\$ 993	\$ 250	\$ -
46	Fireplace: Masonry	Fixed Fee		\$640	\$ 993	64%	\$ -	\$ -	\$ -	100%	\$ 993	\$ -	\$ -	\$ -
47	Fixtures, Plumbing - BLDG	Fixed Fee	6.00	\$64	\$ 173	37%	\$ 1,037	\$ 386	\$ 651	100%	\$ 173	\$ 1,037	\$ 651	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy
1	<b>Building &amp; Safety - Fixed Price Permits</b>													
48	Flag, Light, or Sign Pole - BLDG	Fixed Fee	3.00	\$925	\$ 864	107%	\$ 2,591	\$ 2,775	\$ (185)	100%	\$ 864	\$ 2,591	\$ (185)	\$ -
49	Foundation New/Replace - BLDG - Base (3000 sqft)	Fixed Fee	2.00	\$1,551	\$ 1,512	103%	\$ 3,024	\$ 3,101	\$ (77)	100%	\$ 1,512	\$ 3,024	\$ (77)	\$ -
50	Foundation New/Replace - BLDG - Each addtl sq ff	New Fixed Fee		\$ 195	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 195	\$ -	\$ -	\$ -
51	Foundation Repair Only - BLDG - Base	Fixed Fee	14.00	\$774	\$ 864	90%	\$ 12,091	\$ 10,837	\$ 1,254	100%	\$ 864	\$ 12,091	\$ 1,254	\$ -
52	Furnace/Heater Replacement Only -BLDG	Fixed Fee	2.00	\$140	\$ 475	29%	\$ 949	\$ 280	\$ 669	100%	\$ 475	\$ 949	\$ 669	\$ -
53	Furnaces - BLDG	Fixed Fee	20.00	\$85	\$ 173	49%	\$ 3,458	\$ 1,709	\$ 1,749	100%	\$ 173	\$ 3,458	\$ 1,749	\$ -
54	Gas System Repair/Replace/Extend - BLDG	Fixed Fee	6.00	\$61	\$ 173	35%	\$ 1,037	\$ 368	\$ 669	100%	\$ 173	\$ 1,037	\$ 669	\$ -
55	Generator Installation - BLDG	Fixed Fee	1.00	\$99	\$ 604	16%	\$ 604	\$ 99	\$ 505	100%	\$ 604	\$ 604	\$ 505	\$ -
56	Graywater Systems - BLDG	Fixed Fee		\$172	\$ 604	28%	\$ -	\$ -	\$ -	100%	\$ 604	\$ -	\$ -	\$ -
57	Graywater/Rainwater Harvesting System -BLDG	Fixed Fee		\$85	\$ 173	49%	\$ -	\$ -	\$ -	100%	\$ 173	\$ -	\$ -	\$ -
58	Grease Trap - BLDG	Fixed Fee	1.00	\$64	\$ 173	37%	\$ 173	\$ 64	\$ 109	100%	\$ 173	\$ 173	\$ 109	\$ -
59	Guest Quarters Permit	Remove		<del>\$1,335</del>			\$ -	\$ -	\$ -	-- Recommend to remove --				
60	Access Board of Appeals - BLDG - Minor	New Fixed Fee		\$ 618	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 618	\$ -	\$ -	\$ -
61	Access Board of Appeals - BLDG Moderate	New Fixed Fee		\$ 1,106	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 1,106	\$ -	\$ -	\$ -
62	Handicap Access Board of Appeals - BLDG	Fixed Fee		\$1,291	\$ 1,953	66%	\$ -	\$ -	\$ -	100%	\$ 1,953	\$ -	\$ -	\$ -
63	Heat Pump - BLDG	Fixed Fee	36.00	\$64	\$ 173	37%	\$ 6,225	\$ 2,318	\$ 3,906	100%	\$ 173	\$ 6,225	\$ 3,906	\$ -
64	Heater - BLDG	Fixed Fee	1.00	\$64	\$ 173	37%	\$ 173	\$ 64	\$ 109	100%	\$ 173	\$ 173	\$ 109	\$ -
65	Heater - Wall - BLDG	Fixed Fee		\$85	\$ 173	49%	\$ -	\$ -	\$ -	100%	\$ 173	\$ -	\$ -	\$ -
66	Inert Gas Systems	Fixed Fee		\$1,200	\$ 1,815	66%	\$ -	\$ -	\$ -	100%	\$ 1,815	\$ -	\$ -	\$ -
67	Inspection Fee	Remove		<del>\$219</del>			\$ -	\$ -	\$ -	-- Recommend to remove --				
68	Insulation/Energy Upgrade -BLDG	Fixed Fee		\$135	\$ 475	28%	\$ -	\$ -	\$ -	100%	\$ 475	\$ -	\$ -	\$ -
69	Make-Up Air System - BLDG	Fixed Fee		\$64	\$ 173	37%	\$ -	\$ -	\$ -	100%	\$ 173	\$ -	\$ -	\$ -
70	Manufactured Homes	Remove		<del>\$973</del>			\$ -	\$ -	\$ -	-- Recommend to remove --				

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
1	<b>Building &amp; Safety - Fixed Price Permits</b>														
71	Mechanical Volume & Current Fee Analysis - BLDG	Remove		\$79			\$ -	\$ -	\$ -		-- Recommend to remove --				
72	Minor Code Corrections - BLDG	Fixed Fee	1.00	\$269	\$ 475	57%	\$ 475	\$ 269	\$ 206	100%	\$ 475	\$ 475	\$ 206	\$ -	
73	Minor Lease Space Improvements - BLDG	Remove		\$1,551			\$ -	\$ -	\$ -		-- Recommend to remove --				
74	Minor Repairs - up to 2 inspections - BLDG	Fixed Fee	1.00	\$354	\$ 604	59%	\$ 604	\$ 354	\$ 250	100%	\$ 604	\$ 604	\$ 250	\$ -	
75	Misc Electrical Items NOS - BLDG	Remove		\$85			\$ -	\$ -	\$ -		-- Recommend to remove --				
76	Misc Mechanical Items NOS - BLDG	Remove		\$85			\$ -	\$ -	\$ -		-- Recommend to remove --				
77	Misc Plumbing Items NOS - BLDG	Remove		\$85			\$ -	\$ -	\$ -		-- Recommend to remove --				
78	New/Altered Circuits - 15 or 20 amp - BLDG	Remove		\$64			\$ -	\$ -	\$ -		-- Recommend to remove --				
79	New/Altered Circuits - 200+ amps - BLDG	Remove		\$64			\$ -	\$ -	\$ -		-- Recommend to remove --				
80	New/Altered Circuits - 25 to 40 amp - BLDG	Remove		\$43			\$ -	\$ -	\$ -		-- Recommend to remove --				
81	New/Altered Circuits - 50 to 175 amp - BLDG	Remove		\$52			\$ -	\$ -	\$ -		-- Recommend to remove --				
82	New/Altered Circuits - Per Circuit - BLDG	New Fixed Fee		\$ 303		0%	\$ -	\$ -	\$ -	100%	\$ 303	\$ -	\$ -	\$ -	
83	New/Altered Circuits - Per Duplex Circuit - BLDG	New Fixed Fee		\$ 346		0%	\$ -	\$ -	\$ -	100%	\$ 346	\$ -	\$ -	\$ -	
84	Other Electrical Inspections - BLDG	Remove		\$258			\$ -	\$ -	\$ -		-- Recommend to remove --				
85	Other Mechanical Inspections - BLDG	Remove		\$258			\$ -	\$ -	\$ -		-- Recommend to remove --				
86	Other Plumbing & Gas Inspections - BLDG	Remove		\$258			\$ -	\$ -	\$ -		-- Recommend to remove --				
87	Paint Booth - BLDG	Fixed Fee		\$1,163	\$ 1,512	77%	\$ -	\$ -	\$ -	100%	\$ 1,512	\$ -	\$ -	\$ -	
88	Partition - BLDG (Per Project)	Fixed Fee		\$851	\$ 864	99%	\$ -	\$ -	\$ -	100%	\$ 864	\$ -	\$ -	\$ -	
89	Patio - Enclosed - BLDG - Base Fee (500 sq ft)	Fixed Fee	1.00	\$1,356	\$ 1,512	90%	\$ 1,512	\$ 1,356	\$ 156	100%	\$ 1,512	\$ 1,512	\$ 156	\$ -	
90	Patio - Enclosed - BLDG - Each Addtl 500 sq ft	New Fixed Fee		\$ 259		0%	\$ -	\$ -	\$ -	100%	\$ 259	\$ -	\$ -	\$ -	
91	Patio Cover - Open - BLDG - Base Fee (500 sq ft)	Fixed Fee	8.00	\$778	\$ 993	78%	\$ 7,947	\$ 6,222	\$ 1,724	100%	\$ 993	\$ 7,947	\$ 1,724	\$ -	
92	Patio Cover - Open - BLDG - Each Addtl 500 sq ft	New Fixed Fee		\$ 259		0%	\$ -	\$ -	\$ -	100%	\$ 259	\$ -	\$ -	\$ -	
93	Permit Issuance - BLDG (Minimum permit fee)	Fixed Fee	145.00	\$279	\$ 433	64%	\$ 62,803	\$ 40,406	\$ 22,397	100%	\$ 433	\$ 62,803	\$ 22,397	\$ -	

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit		Annual				Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy
1	<b>Building &amp; Safety - Fixed Price Permits</b>													
94	Photovoltaic Systems (residential roof mount)	Fixed Fee		\$183	\$ 604	30%	\$ -	\$ -	\$ -	100%	\$ 604	\$ -	\$ -	\$ -
95	Photovoltaic Unit Installation - Residential	Fixed Fee		\$79	\$ 259	31%	\$ -	\$ -	\$ -	100%	\$ 259	\$ -	\$ -	\$ -
96	<del>Plumbing Volume &amp; Current Fee Analysis - BLDG</del>	<del>Remove</del>		<del>\$78</del>			<del>\$ -</del>	<del>\$ -</del>	<del>\$ -</del>	-- Recommend to remove --				
97	Pool/Spa Commercial - BLDG	Fixed Fee	2.00	\$1,291	\$ 1,512	85%	\$ 3,024	\$ 2,581	\$ 443	100%	\$ 1,512	\$ 3,024	\$ 443	\$ -
98	Preliminary Project Consult/Code Analysis - BLDG (per hour)	Fixed Fee		\$258	\$ 519	50%	\$ -	\$ -	\$ -	100%	\$ 519	\$ -	\$ -	\$ -
99	Refrigeration Compressor/Condenser - BLDG	Fixed Fee		\$108	\$ 389	28%	\$ -	\$ -	\$ -	100%	\$ 389	\$ -	\$ -	\$ -
100	Re-Roof Residential - BLDG	Fixed Fee	15.00	\$269	\$ 453	59%	\$ 6,795	\$ 4,031	\$ 2,764	100%	\$ 453	\$ 6,795	\$ 2,764	\$ -
101	Re-roof with Added Ventilation - BLDG	Fixed Fee		\$135	\$ 389	35%	\$ -	\$ -	\$ -	100%	\$ 389	\$ -	\$ -	\$ -
102	Residential Photovoltaic System	Fixed Fee		\$193	\$ 604	32%	\$ -	\$ -	\$ -	100%	\$ 604	\$ -	\$ -	\$ -
103	Residential Pool/Spa - Site Built - BLDG	Fixed Fee	3.00	\$1,033	\$ 1,382	75%	\$ 4,147	\$ 3,099	\$ 1,048	100%	\$ 1,382	\$ 4,147	\$ 1,048	\$ -
104	Retaining Wall Engineered 1-100 Linear Feet	Fixed Fee	15.00	\$1,398	\$ 1,253	112%	\$ 18,790	\$ 20,976	\$ (2,186)	100%	\$ 1,253	\$ 18,790	\$ (2,186)	\$ -
105	Retaining Wall Engineered each additional linear foot	Fixed Fee	1.00	\$1	\$ 195	1%	\$ 195	\$ 1	\$ 193	100%	\$ 195	\$ 195	\$ 193	\$ -
106	<del>Retaining Wall Non-Engineered</del> Perspective Design Wall - Base Fee - BLDG - 1-100 In ft	Fixed Fee	2.00	\$907	\$ 734	124%	\$ 1,468	\$ 1,813	\$ (345)	100%	\$ 734	\$ 1,468	\$ (345)	\$ -
107	<del>Retaining Wall Non-Engineered</del> Perspective Design Wall - Each addtl In ft - BLDG	New Fixed Fee		\$ 195		0%	\$ -	\$ -	\$ -	100%	\$ 195	\$ -	\$ -	\$ -
108	Roof Structure Replacement - BLDG - Base Fee (500 sq ft)	Fixed Fee	1.00	\$1,101	\$ 993	111%	\$ 993	\$ 1,101	\$ (107)	100%	\$ 993	\$ 993	\$ (107)	\$ -
109	Roof Structure Replacement - BLDG - Each addtl 250 sq ft	New Fixed Fee		\$ 259		0%	\$ -	\$ -	\$ -	100%	\$ 259	\$ -	\$ -	\$ -
110	<del>School Tenant Permit</del>	<del>Remove</del>		<del>\$1,031</del>			<del>\$ -</del>	<del>\$ -</del>	<del>\$ -</del>	-- Recommend to remove --				
111	<del>Secondary Dwelling Units</del>	<del>Remove</del>		<del>\$1,409</del>			<del>\$ -</del>	<del>\$ -</del>	<del>\$ -</del>	-- Recommend to remove --				
112	Seismic Strengthening of URM Bldg	Fixed Fee		\$53	\$ 303	18%	\$ -	\$ -	\$ -	100%	\$ 303	\$ -	\$ -	\$ -
113	Shear Wall / Steel Support Column - BLDG	Fixed Fee		\$1,033	\$ 1,253	82%	\$ -	\$ -	\$ -	100%	\$ 1,253	\$ -	\$ -	\$ -
114	Site Work- Grading 1-1000 Cubic Yards	Fixed Fee		\$890	\$ 1,123	79%	\$ -	\$ -	\$ -	100%	\$ 1,123	\$ -	\$ -	\$ -
115	Each Additional 10,000 Cubic Yards	Fixed Fee		\$255	\$ 475	54%	\$ -	\$ -	\$ -	100%	\$ 475	\$ -	\$ -	\$ -
116	Sign - Monument or free standing - BLDG	Fixed Fee	3.00	\$690	\$ 864	80%	\$ 2,591	\$ 2,070	\$ 521	100%	\$ 864	\$ 2,591	\$ 521	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue <sup>2</sup>	Increased Revenue	Recommended Subsidy
1	<b>Building &amp; Safety - Fixed Price Permits</b>													
117	Sign - Wall - BLDG	Fixed Fee	36.00	\$397	\$ 604	66%	\$ 21,755	\$ 14,285	\$ 7,470	100%	\$ 604	\$ 21,755	\$ 7,470	\$ -
118	Skylight - Base Fee	Fixed Fee		\$350	\$ 475	74%	\$ -	\$ -	\$ -	100%	\$ 475	\$ -	\$ -	\$ -
119	Skylight - Each Addtl	New Fixed Fee		\$	\$ 64	0%	\$ -	\$ -	\$ -	100%	\$ 64	\$ -	\$ -	\$ -
120	SMIP (Commercial)	Fixed Fee		\$31	\$ 31	100%	\$ -	\$ -	\$ -	100%	\$ 31	\$ -	\$ -	\$ -
121	SMIP (Residential)	Fixed Fee	300.00	\$15	\$ 15	100%	\$ 4,360	\$ 4,360	\$ -	100%	\$ 15	\$ 4,360	\$ -	\$ -
122	Solar/PV System - Commercial -BLDG	Fixed Fee	17.00	\$929	\$ 1,426	65%	\$ 24,250	\$ 15,791	\$ 8,459	100%	\$ 1,426	\$ 24,250	\$ 8,459	\$ -
123	Solar/ PV System Photovoltaic - Commercial/Multifamily - BLDG	Fixed Fee	17.00	\$904	\$ 1,426	63%	\$ 24,250	\$ 15,370	\$ 8,880	100%	\$ 1,426	\$ 24,250	\$ 8,880	\$ -
124	Solar Water System Fixtures - BLDG	Fixed Fee		\$85	\$ 115	74%	\$ -	\$ -	\$ -	100%	\$ 115	\$ -	\$ -	\$ -
125	Stairs - Repair/Replace - BLDG (1 story)	Fixed Fee	2.00	\$1,163	\$ 993	117%	\$ 1,987	\$ 2,326	\$ (339)	100%	\$ 993	\$ 1,987	\$ (339)	\$ -
126	Stairs - Repair/Replace - BLDG (each additional story)	New Fixed Fee		\$	\$ 259	0%	\$ -	\$ -	\$ -	100%	\$ 259	\$ -	\$ -	\$ -
127	Stand-Alone Electrical Plan Check - BLDG	Remove		\$260			\$ -	\$ -	\$ -	-- Recommend to remove --				
128	Stand-Alone Mechanical Plan Check - BLDG	Remove		\$130			\$ -	\$ -	\$ -	-- Recommend to remove --				
129	Stand-Alone Plumbing Plan check - BLDG	Remove		\$258			\$ -	\$ -	\$ -	-- Recommend to remove --				
130	Store Front / Facade Alterations: Minor - BLDG	Fixed Fee	4.00	\$1,163	\$ 1,512	77%	\$ 6,048	\$ 4,652	\$ 1,396	100%	\$ 1,512	\$ 6,048	\$ 1,396	\$ -
131	Stormwater - Major Project - BLDG	Fixed Fee	8.00	\$4,521	\$ 6,743	67%	\$ 53,946	\$ 36,164	\$ 17,782	100%	\$ 6,743	\$ 53,946	\$ 17,782	\$ -
132	Stormwater - Minor Project - BLDG	Fixed Fee	164.00	\$338	\$ 519	65%	\$ 85,068	\$ 55,451	\$ 29,617	100%	\$ 519	\$ 85,068	\$ 29,617	\$ -
133	Stormwater - Moderate Project - BLDG	Fixed Fee	42.00	\$2,131	\$ 3,242	66%	\$ 136,161	\$ 89,522	\$ 46,639	100%	\$ 3,242	\$ 136,161	\$ 46,639	\$ -
134	Stucco/Siding - BLDG (per building)	Fixed Fee	32.00	\$490	\$ 734	67%	\$ 23,487	\$ 15,695	\$ 7,793	100%	\$ 734	\$ 23,487	\$ 7,793	\$ -
135	Supplemental Inspection (Building) - BLDG	Fixed Fee	234.00	\$258	\$ 259	99%	\$ 60,689	\$ 60,281	\$ 408	100%	\$ 259	\$ 60,689	\$ 408	\$ -
136	Supplemental Plan Check (Building) - BLDG	Fixed Fee	258.00	\$258	\$ 259	99%	\$ 66,914	\$ 66,463	\$ 450	100%	\$ 259	\$ 66,914	\$ 450	\$ -
137	T-Bar Ceiling - BLDG - Per Project	Fixed Fee		\$774	\$ 1,253	62%	\$ -	\$ -	\$ -	100%	\$ 1,253	\$ -	\$ -	\$ -
138	Temporary Service - BLDG	Fixed Fee	12.00	\$64	\$ 173	37%	\$ 2,075	\$ 773	\$ 1,302	100%	\$ 173	\$ 2,075	\$ 1,302	\$ -
139	Trash Enclosure - BLDG	Fixed Fee	5.00	\$1,291	\$ 1,253	103%	\$ 6,263	\$ 6,453	\$ (189)	100%	\$ 1,253	\$ 6,263	\$ (189)	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit			Annual			Per Unit			Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
1	<b>Building &amp; Safety - Fixed Price Permits</b>														
140	URM Seismic Strengthening - BLDG	Fixed Fee		\$47	\$ 303	16%	\$ -	\$ -	\$ -	100%	\$ 303	\$ -	\$ -	\$ -	
141	Vapor Recovery - BLDG	Fixed Fee		\$647	\$ 993	65%	\$ -	\$ -	\$ -	100%	\$ 993	\$ -	\$ -	\$ -	
142	Vent Fan (Single Duct) - BLDG	Fixed Fee		\$64	\$ 173	37%	\$ -	\$ -	\$ -	100%	\$ 173	\$ -	\$ -	\$ -	
143	Water Heater - BLDG	Fixed Fee	15.00	\$84	\$ 173	49%	\$ 2,594	\$ 1,262	\$ 1,332	100%	\$ 173	\$ 2,594	\$ 1,332	\$ -	
144	Water Heater—BLDG—additional	Remove		\$22			\$ -	\$ -	\$ -	-- Recommend to remove --					
145	Water Heater Replacement Only -BLDG	Fixed Fee		\$138	\$ 303	46%	\$ -	\$ -	\$ -	100%	\$ 303	\$ -	\$ -	\$ -	
146	Walk-in Box/Refrigerator Coil - BLDG	Fixed Fee		\$85	\$ 173	49%	\$ -	\$ -	\$ -	100%	\$ 173	\$ -	\$ -	\$ -	
147	Water Pipe Repair/Replace - BLDG	Fixed Fee	2.00	\$64	\$ 173	37%	\$ 346	\$ 129	\$ 217	100%	\$ 173	\$ 346	\$ 217	\$ -	
148	Window Retrofits (non-structural) -BLDG - Base Fee	Fixed Fee	68.00	\$225	\$ 389	58%	\$ 26,454	\$ 15,327	\$ 11,127	100%	\$ 389	\$ 26,454	\$ 11,127	\$ -	
149	Window Retrofits (non-structural) -BLDG - Each addtl	New Fixed Fee		\$	\$ 258	0%	\$ -	\$ -	\$ -	100%	\$ 258	\$ -	\$ -	\$ -	
150	Temporary Certificate of Occupancy	Fixed Fee		\$961	\$ 1,214	79%	\$ -	\$ -	\$ -	100%	\$ 1,214	\$ -	\$ -	\$ -	
151	<b>Additional New Fees</b>											\$ -	\$ -	\$ -	
152	Paper Plan Disposal Fee + Disposal Actual Cost	New Fixed Fee		\$	\$ 41	0%	\$ -	\$ -	\$ -	100%	\$ 41	\$ -	\$ -	\$ -	
153	Phased approval - Hourly	New Fixed Fee		\$	\$ 195	0%	\$ -	\$ -	\$ -	100%	\$ 195	\$ -	\$ -	\$ -	
154	AMMR (found under fire fees)	New Fixed Fee		\$	\$ 519	0%	\$ -	\$ -	\$ -	100%	\$ 519	\$ -	\$ -	\$ -	
155	Expired permit/application extension fee	New Fixed Fee		\$	\$ 130	0%	\$ -	\$ -	\$ -	100%	\$ 130	\$ -	\$ -	\$ -	
156	Permit Reissuance - Hourly	New Fixed Fee		\$	\$ 171	0%	\$ -	\$ -	\$ -	100%	\$ 171	\$ -	\$ -	\$ -	
157	Annual Stormwater Review	New Fixed Fee		\$	\$ 324	0%	\$ -	\$ -	\$ -	100%	\$ 324	\$ -	\$ -	\$ -	
158	Duplicate Single Family Plan (35% of plan review)	New Fixed Fee								100%	35% of plan review	\$ -	\$ -	\$ -	
159	Duplicate Multi Family Plan (35% of plan review)	New Fixed Fee								100%	35% of plan review	\$ -	\$ -	\$ -	
Total User Fees							\$888,159	\$656,413	\$231,746		\$888,159	\$231,746	\$0		
% of Full Cost								74%	26%		100%	35%	0%		

# ENGINEERING

City of San Luis Obispo  
 Engineering  
 FY2024

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue <sup>2</sup>	Increased Revenue	Recommended Subsidy
<b>1 Improvement Plan Check</b>														
15% of Estimated Construction Costs for the														
2	first \$100,000 plus 1.0% thereafter	% of Cost Estimate	10	\$ 53,509	\$ -	0%	\$ 535,091	\$ 535,091	\$ -	100%	\$ -	\$ 535,091	\$ -	\$ -
2.01	\$10,000 Flat Fee - Plan Check	Remove and use new fee	-	\$ 1,870	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
2.1	each add'l \$10,000	Remove and use new fee	-	\$ 180	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
2.2	\$100,000 base fee	Remove and use new fee	-	\$ 4,015	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
2.3	each add'l \$10,000	Remove and use new fee	-	\$ 180	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
2.4	\$500,000 base fee	Remove and use new fee	-	\$ 11,200	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
2.5	each add'l \$10,000	Remove and use new fee	-	\$ 171	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
2.6	\$1,000,000 base fee	Remove and use new fee	-	\$ 28,373	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
2.7	each add'l \$10,000	Remove and use new fee	-	\$ 75	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
2.8	\$3,000,000 base fee	Remove and use new fee	-	\$ 43,842	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
2.9	each add'l \$10,000	Remove and use new fee	-	\$ 146	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				



Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery%	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue <sub>2</sub>	Increased Revenue	Recommended Subsidy
<b>3 Construction Inspection</b>														
8.4% of Estimated Construction Costs for														
4	the first \$500,000 plus 3.3% thereafter		2	\$ 137,061	\$ -	0%	\$ 274,121	\$ 274,121	\$ -	100%	\$ -	\$ 274,121	\$ -	\$ -
4.1	\$10,000 Flat Fee - Inspection	Remove and use new fee	-	\$ 659	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
4.2	each add'l \$10,000	Remove and use new fee	-	\$ 1,093	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
4.3	\$100,000 base fee	Remove and use new fee	-	\$ 10,705	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
4.4	each add'l \$10,000	Remove and use new fee	-	\$ 766	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
4.5	\$500,000 base fee	Remove and use new fee	-	\$ 41,997	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
4.6	each add'l \$10,000	Remove and use new fee	-	\$ 339	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
4.7	\$1,000,000 base fee	Remove and use new fee	-	\$ 59,291	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
4.8	each add'l \$10,000	Remove and use new fee	-	\$ 322	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
4.9	\$3,000,000 base fee	Remove and use new fee	-	\$ 125,169	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
4.92	each add'l \$10,000	Remove and use new fee	-	\$ 409	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove and use new fee--				
<b>5 Subdivision Maps</b>														
6	Parcel Map	Fixed Fee	-	\$ 7,675	\$ 10,609	72%	\$ -	\$ -	\$ -	100%	\$ 10,609	\$ -	\$ -	\$ -
7	Parcel Map - Commercial or Condominium	Fixed Fee	-	\$ 11,114	\$ 14,191	78%	\$ -	\$ -	\$ -	100%	\$ 14,191	\$ -	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
8	Plus per parcel or condominium unit	Fixed Fee	1	\$ 59	\$ 180	32%	\$ 180	\$ 59	\$ 122	100%	\$ 180	\$ 180	\$ 122	\$ -
9	Tract Map	Fixed Fee	1	\$ 16,853	\$ 23,174	73%	\$ 23,174	\$ 16,853	\$ 6,321	100%	\$ 23,174	\$ 23,174	\$ 6,321	\$ -
10	Plus per lot or condominium unit	Fixed Fee	1	\$ 182	\$ 348	52%	\$ 348	\$ 182	\$ 166	100%	\$ 348	\$ 348	\$ 166	\$ -
<b>Certificates of Compliance and Lot Line</b>														
<b>11 Adjustments</b>														
12	Lot Line Adjustment Map or Agreement	Fixed Fee	31	\$ 3,327	\$ 5,518	60%	\$ 171,063	\$ 103,133	\$ 67,930	100%	\$ 5,518	\$ 171,063	\$ 67,930	\$ -
13	Certificates of Compliance	Fixed Fee	31	\$ 832	\$ 1,338	62%	\$ 41,470	\$ 25,783	\$ 15,686	100%	\$ 1,338	\$ 41,470	\$ 15,686	\$ -
Additional Document Review/Certificates of														
14	Correction	Fixed Fee	-	\$ 333	\$ 502	66%	\$ -	\$ -	\$ -	100%	\$ 502	\$ -	\$ -	\$ -
<b>15 Encroachment Permits- Concrete Flatwork</b>														
16	Curb and Gutter base fee	Base Fee	-	\$ 806	\$ 1,096	74%	\$ -	\$ -	\$ -	100%	\$ 1,096	\$ -	\$ -	\$ -
Curb and Gutter base fee plus per linear														
17	foot	per linear foot	1	\$ 11.67	\$ 12.26	95%	\$ 12	\$ 12	\$ 1	100%	\$ 12.26	\$ 12	\$ 1	\$ -
18	Sidewalk base fee	Base Fee	-	\$ 724	\$ 1,096	66%	\$ -	\$ -	\$ -	100%	\$ 1,096	\$ -	\$ -	\$ -
19	Sidewalk base fee plus per linear foot	per linear foot	1	\$ 6.48	\$ 7.80	83%	\$ 8	\$ 6	\$ 1	100%	\$ 7.80	\$ 8	\$ 1	\$ -
20	Driveway Approach/Curb Ramp base fee	Base Fee	-	\$ 1,053	\$ 1,476	71%	\$ -	\$ -	\$ -	100%	\$ 1,476	\$ -	\$ -	\$ -
Driveway Approach/Curb Ramp base fee														
21	plus per linear foot	per linear foot	1	\$ 11.32	\$ 12.26	92%	\$ 12	\$ 11	\$ 1	100%	\$ 12.26	\$ 12	\$ 1	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue <sup>2</sup>	Increased Revenue	Recommended Subsidy
<b>Encroachment Permits - Trenched Excavation or Bored</b>														
23	Water Service/Recycled Service base fee	Base Fee	-	\$ 836	\$ 960	87%	\$ -	\$ -	\$ -	100%	\$ 960	\$ -	\$ -	\$ -
24	Water Service/Recycled Service base fee plus per linear foot	per linear foot	1	\$ 22.60	\$ 28.09	80%	\$ 28	\$ 23	\$ 5	100%	\$ 28.09	\$ 28	\$ 5	\$ -
25	Sewer Service base fee	Base Fee	-	\$ 670	\$ 877	76%	\$ -	\$ -	\$ -	100%	\$ 877	\$ -	\$ -	\$ -
26	Sewer Service base fee plus per linear foot	per linear foot	1	\$ 11.32	\$ 14.72	77%	\$ 15	\$ 11	\$ 3	100%	\$ 14.72	\$ 15	\$ 3	\$ -
26.1	plus per linear foot (Trench)	Remove	-	\$ -	\$ 6	0%	\$ -	\$ -	\$ -	--Recommend to remove--				
27	Fire Lateral/Hydrant/Water and Recycled Main Extension base fee	Base Fee	-	\$ 1,835	\$ 1,555	118%	\$ -	\$ -	\$ -	100%	\$ 1,555	\$ -	\$ -	\$ -
28	Fire Lateral/Hydrant/Water and Recycled Main Extension base fee plus per linear foot	per linear foot	-	\$ 27.44	\$ 31.64	87%	\$ -	\$ -	\$ -	100%	\$ 31.64	\$ -	\$ -	\$ -
29	Other/Dry Utilities base fee	Base Fee	-	\$ 753	\$ 1,077	70%	\$ -	\$ -	\$ -	100%	\$ 1,077	\$ -	\$ -	\$ -
30	plus per linear foot (Bore)	per linear foot	-	\$ 6.48	\$ 7.43	87%	\$ -	\$ -	\$ -	100%	\$ 7.43	\$ -	\$ -	\$ -
31	plus per linear foot (Trench)	per linear foot	-	\$ 11.32	\$ 11.88	95%	\$ -	\$ -	\$ -	100%	\$ 11.88	\$ -	\$ -	\$ -
32	Monitoring Well	Fixed Fee	-	\$ 251	\$ 431	58%	\$ -	\$ -	\$ -	100%	\$ 431	\$ -	\$ -	\$ -
32.9	Other Minor Encroachment Permits not Listed	Fixed fee	1	\$ -	\$ 167	0%	\$ 167	\$ -	\$ 167	100%	\$ 167	\$ 167	\$ 167	\$ -
33	Other Moderate Encroachment Permits not Listed	Fixed Fee	-	\$ 251	\$ 334	75%	\$ -	\$ -	\$ -	100%	\$ 334	\$ -	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
34	Time Extension for Encroachment Permit	Fixed Fee	-	\$ 168	\$ 167	101%	\$ -	\$ -	\$ -	100%	\$ 167	\$ -	\$ -	\$ -
34.1	Unpermitted Encroachments	Remove	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove--				
35	Plan Review for Special Cases	Fixed Fee	-	\$ 336	\$ 334	101%	\$ -	\$ -	\$ -	100%	\$ 334	\$ -	\$ -	\$ -
36	Annual Encroachment Permit for Utility Companies	Fixed Fee	21	\$ 10,545	\$ 20,902	50%	\$ 438,944	\$ 221,446	\$ 217,498	100%	\$ 20,902	\$ 438,944	\$ 217,498	\$ -
37	Sidewalk Dining or Parklet Encroachment (See Planning Fees)	Move to Planning	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
39	<b>Transportation Permit</b>													
40	Single Trip Permit	Fixed Fee-State Set	785	\$ 16	\$ 84	19%	\$ 65,633	\$ 12,560	\$ 53,073	100%	\$ 16	\$ 12,560	\$ -	\$ 53,073
41	Annual Permit	Fixed Fee-State Set	86	\$ 90	\$ 100	90%	\$ 8,628	\$ 7,740	\$ 888	100%	\$ 90	\$ 7,740	\$ -	\$ 888
42	<b>Traffic Control Plan Review</b>													
43	Minor Traffic Control Plan Review	Fixed Fee	70	\$ 214	\$ 306	70%	\$ 21,392	\$ 14,993	\$ 6,398	100%	\$ 306	\$ 21,392	\$ 6,398	\$ -
44	Moderate Traffic Control Plan Review	Fixed Fee	103	\$ 347	\$ 859	40%	\$ 88,489	\$ 35,778	\$ 52,711	100%	\$ 859	\$ 88,489	\$ 52,711	\$ -
45	Major Traffic Control Plan Review	Fixed Fee	7	\$ 613	\$ 2,327	26%	\$ 16,286	\$ 4,293	\$ 11,993	100%	\$ 2,327	\$ 16,286	\$ 11,993	\$ -
46	<b>Traffic Control Plan Inspection</b>													
47	Minor - first day	Fixed Fee	263	\$ 82	\$ 366	22%	\$ 96,329	\$ 21,673	\$ 74,656	100%	\$ 366	\$ 96,329	\$ 74,656	\$ -
48	Minor each additional day	Fixed Fee	-	\$ 82	\$ 223	37%	\$ -	\$ -	\$ -	100%	\$ 223	\$ -	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
49	Moderate - first day	Fixed Fee	13	\$ 165	\$ 510	32%	\$ 6,626	\$ 2,142	\$ 4,484	100%	\$ 510	\$ 6,626	\$ 4,484	\$ -
50	Moderate each additional day	Fixed Fee	-	\$ 82	\$ 297	28%	\$ -	\$ -	\$ -	100%	\$ 297	\$ -	\$ -	\$ -
51	Major - first day	Fixed Fee	4	\$ 330	\$ 1,276	26%	\$ 5,104	\$ 1,319	\$ 3,785	100%	\$ 1,276	\$ 5,104	\$ 3,785	\$ -
52	Major each additional day	Fixed Fee	-	\$ 82	\$ 371	22%	\$ -	\$ -	\$ -	100%	\$ 371	\$ -	\$ -	\$ -
53	<b>4th and subsequent plan review</b>													
54	Public Improvement Plans	Fixed Fee	-	\$ 1,733	\$ 4,305	40%	\$ -	\$ -	\$ -	100%	\$ 4,305	\$ -	\$ -	\$ -
55	Building Plans	Fixed Fee	-	\$ 413	\$ 1,280	32%	\$ -	\$ -	\$ -	100%	\$ 1,280	\$ -	\$ -	\$ -
56	Maps / Additional Documents	Fixed Fee	-	\$ 474	\$ 2,529	19%	\$ -	\$ -	\$ -	100%	\$ 2,529	\$ -	\$ -	\$ -
57	Design Exception/Revision	Fixed Fee	-	\$ 331	\$ 983	34%	\$ -	\$ -	\$ -	100%	\$ 983	\$ -	\$ -	\$ -
58	<b>Site Improvements plan review (square feet)</b>													
59	Site Improvement 0-2499	Fixed Fee	-	\$ 338	\$ 1,197	28%	\$ -	\$ -	\$ -	100%	\$ 1,197	\$ -	\$ -	\$ -
60	Site Improvement 2500-4999	Fixed Fee	-	\$ 506	\$ 1,919	26%	\$ -	\$ -	\$ -	100%	\$ 1,919	\$ -	\$ -	\$ -
61	Site Improvement 5000-14999	Fixed Fee	-	\$ 844	\$ 2,253	37%	\$ -	\$ -	\$ -	100%	\$ 2,253	\$ -	\$ -	\$ -
62	Site Improvement 15000-21999	Fixed Fee	-	\$ 1,350	\$ 2,587	52%	\$ -	\$ -	\$ -	100%	\$ 2,587	\$ -	\$ -	\$ -
63	Site Improvement 22000-43559	Fixed Fee	-	\$ 1,688	\$ 2,922	58%	\$ -	\$ -	\$ -	100%	\$ 2,922	\$ -	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue <sup>2</sup>	Increased Revenue	Recommended Subsidy
64	Site Improvement 43560+	Fixed Fee	-	\$ 2,025	\$ 3,256	62%	\$ -	\$ -	\$ -	100%	\$ 3,256	\$ -	\$ -	\$ -
<b>Single Family Residential plan review</b>														
65	(square feet)													
66	Single Family Residential 0-2499	Fixed Fee	-	\$ 338	\$ 766	44%	\$ -	\$ -	\$ -	100%	\$ 766	\$ -	\$ -	\$ -
67	Single Family Residential 2500+	Fixed Fee	-	\$ 1,013	\$ 1,531	66%	\$ -	\$ -	\$ -	100%	\$ 1,531	\$ -	\$ -	\$ -
<b>68 Final Inspections</b>														
<b>69 Square Footage of Site Disturbance:</b>														
<b>70 Non-Single Family Residential</b>														
71	Non-Single Family Residential 0-2499	Fixed Fee	-	\$ 169	\$ 251	67%	\$ -	\$ -	\$ -	100%	\$ 251	\$ -	\$ -	\$ -
71.1	Non-Single Family Residential 2500-4999	Fixed Fee	-	\$ 169	\$ 334	50%	\$ -	\$ -	\$ -	100%	\$ 334	\$ -	\$ -	\$ -
72	Non-Single Family Residential 5000-14999	Fixed Fee	-	\$ 169	\$ 418	40%	\$ -	\$ -	\$ -	100%	\$ 418	\$ -	\$ -	\$ -
74	Non-Single Family Residential 15000-21999	Fixed Fee	-	\$ 338	\$ 502	67%	\$ -	\$ -	\$ -	100%	\$ 502	\$ -	\$ -	\$ -
<b>Non-Single Family Residential 22000-43559</b>														
75	(PW 3 Hours)	Fixed Fee	-	\$ 506	\$ 585	87%	\$ -	\$ -	\$ -	100%	\$ 585	\$ -	\$ -	\$ -
76	Non-Single Family Residential 43560+	Fixed Fee	-	\$ 675	\$ 669	101%	\$ -	\$ -	\$ -	100%	\$ 669	\$ -	\$ -	\$ -
<b>77 Single Family Residential</b>														
78	Single Family Residential 0-2499	Fixed Fee	-	\$ 169	\$ 251	67%	\$ -	\$ -	\$ -	100%	\$ 251	\$ -	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
79	Single Family Residential 2500+	Fixed Fee	-	\$ 338	\$ 334	101%	\$ -	\$ -	\$ -	100%	\$ 334	\$ -	\$ -	\$ -
<b>80 Flood Zone Analysis</b>														
81	Minor - Verification only	Fixed Fee	102	\$ 168	\$ 334	50%	\$ 34,112	\$ 17,174	\$ 16,938	100%	\$ 334	\$ 34,112	\$ 16,938	\$ -
Major - New/Substantial Remodel														
82	Analysis/Documentation	Fixed Fee	13	\$ 673	\$ 1,338	50%	\$ 17,391	\$ 8,755	\$ 8,635	100%	\$ 1,338	\$ 17,391	\$ 8,635	\$ -
<b>Stormwater Post Construction Requirements</b>														
Non-Single Family Residential (Net Impervious Area per SCP) 0-2499 square feet														
85		Fixed Fee	-	\$ 169	\$ 431	39%	\$ -	\$ -	\$ -	100%	\$ 431	\$ -	\$ -	\$ -
Non-Single Family Residential (Net Impervious Area per SCP) 2500-4999														
86		Fixed Fee	-	\$ 338	\$ 598	56%	\$ -	\$ -	\$ -	100%	\$ 598	\$ -	\$ -	\$ -
Non-Single Family Residential (Net Impervious Area per SCP) 5000-14999														
87		Fixed Fee	-	\$ 675	\$ 766	88%	\$ -	\$ -	\$ -	100%	\$ 766	\$ -	\$ -	\$ -
Non-Single Family Residential (Net Impervious Area per SCP) 15000-24999														
88		Fixed Fee	-	\$ 675	\$ 933	72%	\$ -	\$ -	\$ -	100%	\$ 933	\$ -	\$ -	\$ -
Non-Single Family Residential (Net Impervious Area per SCP) 25000+														
89		Fixed Fee	-	\$ 1,013	\$ 1,100	92%	\$ -	\$ -	\$ -	100%	\$ 1,100	\$ -	\$ -	\$ -
90	Stormwater Control Plan	Fixed Fee	-	\$ -	\$ 334	0%	\$ -	\$ -	\$ -	100%	\$ 334	\$ -	\$ -	\$ -
Private Stormwater Conveyance System Agreement														
91		Fixed Fee	-	\$ -	\$ 334	0%	\$ -	\$ -	\$ -	100%	\$ 334	\$ -	\$ -	\$ -
<b>Single Family Residential (Net Impervious Area per SCP)</b>														
Single Family Residential (Net Impervious Area per SCP) 0-2499 square feet														
94		Fixed Fee	-	\$ 169	\$ 334	50%	\$ -	\$ -	\$ -	100%	\$ 334	\$ -	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations															
				Per Unit			Annual			Per Unit		Annual													
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy											
Single Family Residential (Net Impervious 95 Area per SCP) 2500+													Fixed Fee	-	\$ 675	\$ 669	101%	\$ -	\$ -	\$ -	100%	\$ 669	\$ -	\$ -	\$ -
96 Drainage Report/Flood Study Review																									
97	Minor	Fixed Fee	144	\$ 338	\$ 1,672	20%	\$ 240,792	\$ 48,600	\$ 192,192	100%	\$ 1,672	\$ 240,792	\$ 192,192	\$ -											
98	Major	Fixed Fee	25	\$ 844	\$ 3,344	25%	\$ 83,608	\$ 21,094	\$ 62,514	100%	\$ 3,344	\$ 83,608	\$ 62,514	\$ -											
151	Fiber Infrastructure Protection Fee	Remove	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	--Recommend to remove--															
Total User Fees							\$2,169,022	\$1,372,852	\$796,170		\$2,115,061	\$742,209	\$53,961												
% of Full Cost								63%	37%		98%	54%	2%												

**Footnotes**

*\*MGT did not receive volume and revenue for all of the fees therefore the user percent recovery level may be in accurate.*

- 1 ORD 1- Improvement Plan Check
- 2 ORD 2 - Construction Inspection Fee
- 3 Unpermitted Encroachments
- 4 Plus per linear foot (trench)
- 5 Fiber Infrastructure Protection Fee
- 6 Fee Name Revisions



# FIRE

City of San Luis Obispo

Fire Department

Budget FY 2024

FINAL

	Annual Revenue	Annual Cost	Revenue minus cost	Revenue / Cost	Dept Recommends	Dept Recommended Recovery	Increased Revenue
<b>Total</b>	\$962,996	\$975,990	(\$12,994)	99%	\$975,990	100%	\$12,994
Table 1 CONSTRUCTION PERMITS	\$299,231	\$320,064	(\$20,833)	93%	\$320,064	100%	\$20,833
FIRE DEVELOPMENT FIXED PRICE PERMITS	\$54,327	\$62,659	(\$8,332)	87%	\$62,659	100%	\$8,332
FIRE NON-DEVELOPMENT FIXED PRICE PERMITS	\$609,438	\$593,267	\$16,171	103%	\$593,267	100%	-\$16,171
<b>FIRE NON-FEE RELATED COST*</b>	\$0	\$325,330	(\$325,330)	0%			

*Fire non-related cost were excluded from the model as they are cost associated with activities that are not recoverable via fee revenues.*

Ord	Construction Type	Sample Square Footage Project	Price Per Square Foot						Recommendations			Dollar Amount Change +/-	Percentage Change +/-	
			Current			Full Cost								
			Plan Review	Inspection	Total	Plan Review <sub>2</sub>	Inspection <sub>2</sub>	Total <sub>2</sub>	Plan Review	Inspection <sub>3</sub>	Total <sub>3</sub>			
<b>1 Building Construction Permits</b>														
2	New Accessory Building	22,011 sq ft	\$ 0.15	\$ 0.09	\$ 0.24	\$ 0.32	\$ 0.32	\$ 0.64	\$0.16	\$0.16	\$ 0.32	\$ 0.08	33%	
3	New Commercial	13,097 sq ft	\$ 0.31	\$ 0.20	\$ 0.51	\$ 0.11	\$ 0.17	\$ 0.28	\$0.06	\$0.09	\$ 0.14	\$ (0.37)	-73%	
4	Alt/Addition-Commercial	1,226 sq ft	\$ 0.70	\$ 0.46	\$ 1.16	\$ 0.14	\$ 0.18	\$ 0.32	\$0.07	\$0.09	\$ 0.16	\$ (1.00)	-86%	
5	Alt/Addition-Mixed Use	4,037 sq ft	\$ 0.55	\$ 0.36	\$ 0.91	\$ 0.19	\$ 0.25	\$ 0.44	\$0.19	\$0.25	\$ 0.44	\$ (0.47)	-52%	
6	New Mixed Use	26,575 sq ft	\$ 0.20	\$ 0.13	\$ 0.33	\$ 0.16	\$ 0.26	\$ 0.42	\$0.08	\$0.13	\$ 0.21	\$ (0.12)	-36%	
7	Alt/Addition ADU	904 sq ft	\$ 1.23	\$ 0.80	\$ 2.03	\$ 0.92	\$ 0.92	\$ 1.84	\$0.46	\$0.46	\$ 0.92	\$ (1.11)	-55%	
8	Alt/Addition- Single Family	No current fee data				\$ 0.51	\$ 0.51	\$ 1.02	\$0.51	\$0.51	\$ 1.02			
9	Alt/Addition-Multi Family	392 sq ft	\$ 1.53	\$ 0.99	\$ 2.52	\$ 0.19	\$ 0.25	\$ 0.44	\$0.19	\$0.25	\$ 0.44	\$ (2.33)	-92%	
10	New Multi Family	21,516 sq ft	\$ 0.23	\$ 0.15	\$ 0.38	\$ 0.12	\$ 0.08	\$ 0.20	\$0.06	\$0.04	\$ 0.10	\$ (0.28)	-74%	
11	New Single Family	5773 sq ft	\$ 0.07	\$ 0.05	\$ 0.12	\$ 0.42	\$ 0.28	\$ 0.70	\$0.21	\$0.14	\$ 0.35	\$ 0.23	192%	

Agency: City of San Luis Obispo  
 Department: Fire - Hazardous Prevention  
 Fiscal Year: FY2024

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit		Annual				Per Unit		Annual			
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	
1	<b>Fire Development - Fixed Price Permits</b>														
2	<b>Fire Sprinkler and Suppression Systems -(Issued by Building and Safety)</b>														
3	<i>Fire Sprinkler Systems (New Installation) - Plan Review</i>														
4	<i>Residential Fire Sprinkler Plan Review</i>														
5	Private Underground Fire Line Installation	Fixed Fee		\$ 487	0%	\$ -	\$ -	\$ -	100%	\$ 487	\$ -	\$ -	\$ -		
6	1-25 Heads	Fixed Fee	6	\$1,114	752	148%	\$ 4,514	\$ 6,684	\$ (2,170)	100%	\$ 752	\$ 4,514	\$ (2,170)		
7	26-50 Heads	Fixed Fee	7	\$1,542	929	166%	\$ 6,505	\$ 10,797	\$ (4,292)	100%	\$ 929	\$ 6,505	\$ (4,292)		
8	51-100 Heads	Fixed Fee		\$1,714	1,195	143%	\$ -	\$ -	\$ -	100%	\$ 1,195	\$ -	\$ -		
9	101-200 Heads	Fixed Fee	3	\$2,314	1,460	158%	\$ 4,381	\$ 6,941	\$ (2,560)	100%	\$ 1,460	\$ 4,381	\$ (2,560)		
10	Every 200 Heads above 200	Fixed Fee	6	\$686	443	155%	\$ 2,655	\$ 4,113	\$ (1,458)	100%	\$ 443	\$ 2,655	\$ (1,458)		
11	<i>Fire Sprinkler Systems (New Installation) - Inspection</i>														
12	<i>Residential Fire Sprinkler Plan Review</i>														
13	Private Underground Fire Line Installation	New Fixed Fee		\$ 354	0%	\$ -	\$ -	\$ -	100%	\$ 354	\$ -	\$ -	\$ -		
14	1-25 Heads	New Fixed Fee	6	\$ 531	0%	\$ 3,186	\$ -	\$ 3,186	100%	\$ 531	\$ 3,186	\$ 3,186	\$ -		
15	26-50 Heads	New Fixed Fee	7	\$ 708	0%	\$ 4,956	\$ -	\$ 4,956	100%	\$ 708	\$ 4,956	\$ 4,956	\$ -		
16	51-100 Heads	New Fixed Fee		\$ 708	0%	\$ -	\$ -	\$ -	100%	\$ 708	\$ -	\$ -	\$ -		
17	101-200 Heads	New Fixed Fee	3	\$ 885	0%	\$ 2,655	\$ -	\$ 2,655	100%	\$ 885	\$ 2,655	\$ 2,655	\$ -		
18	Every 200 Heads above 200	New Fixed Fee	6	\$ 354	0%	\$ 2,124	\$ -	\$ 2,124	100%	\$ 354	\$ 2,124	\$ 2,124	\$ -		
19	<i>Fire Alarm System (New Installation) - Plan Review</i>														
20	1-50 Devices	Fixed Fee	6	\$1,114	841	132%	\$ 5,045	\$ 6,684	\$ (1,639)	100%	\$ 841	\$ 5,045	\$ (1,639)		
21	51-100 Devices	Fixed Fee	1	\$1,885	1,239	152%	\$ 1,239	\$ 1,885	\$ (646)	100%	\$ 1,239	\$ 1,239	\$ (646)		
22	Every 50 Devices above 100	Fixed Fee	2	\$686	398	172%	\$ 797	\$ 1,371	\$ (575)	100%	\$ 398	\$ 797	\$ (575)		
23	Sprinkler Monitoring System	Fixed Fee	3	\$428	266	161%	\$ 797	\$ 1,285	\$ (489)	100%	\$ 266	\$ 797	\$ (489)		

Ord	Service Name	Fee Description	Annual Volume	Current							Recommendations				
				Per Unit			Annual				Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	
24	<b>Fire Alarm System (New Installation) - Inspection</b>														
25	1-50 Devices	New Fixed Fee	6	\$ 354	0%	\$ 2,124	\$ -	\$ 2,124	100%	\$ 354	\$ 2,124	\$ 2,124	\$ -		
26	51-100 Devices	New Fixed Fee	1	\$ 708	0%	\$ 708	\$ -	\$ 708	100%	\$ 708	\$ 708	\$ 708	\$ -		
27	Every 50 Devices above 100	New Fixed Fee	2	\$ 354	0%	\$ 708	\$ -	\$ 708	100%	\$ 354	\$ 708	\$ 708	\$ -		
28	Sprinkler Monitoring System	New Fixed Fee	3	\$ 177	0%	\$ 531	\$ -	\$ 531	100%	\$ 177	\$ 531	\$ 531	\$ -		
29	<b>Fire Sprinkler Systems (Tenant Improvement) - Plan Review</b>														
30	1-25 Heads	Fixed Fee	11	\$600	194%	\$ 3,407	\$ 6,598	\$ (3,191)	100%	\$ 310	\$ 3,407	\$ (3,191)	\$ -		
31	26-50 Heads	Fixed Fee		\$771	158%	\$ -	\$ -	\$ -	100%	\$ 487	\$ -	\$ -	\$ -		
32	51-100 Heads	Fixed Fee	1	\$1,200	169%	\$ 708	\$ 1,200	\$ (492)	100%	\$ 708	\$ 708	\$ (492)	\$ -		
33	101-200 Heads	Fixed Fee		\$1,542	166%	\$ -	\$ -	\$ -	100%	\$ 929	\$ -	\$ -	\$ -		
34	Every 200 Heads above 200	Fixed Fee		\$686	155%	\$ -	\$ -	\$ -	100%	\$ 443	\$ -	\$ -	\$ -		
35	<b>Fire Sprinkler Systems (Tenant Improvement) - Inspection</b>														
36	1-25 Heads	New Fixed Fee	11	\$ 266	0%	\$ 2,921	\$ -	\$ 2,921	100%	\$ 266	\$ 2,921	\$ 2,921	\$ -		
37	26-50 Heads	New Fixed Fee		\$ 354	0%	\$ -	\$ -	\$ -	100%	\$ 354	\$ -	\$ -	\$ -		
38	51-100 Heads	New Fixed Fee	1	\$ 443	0%	\$ 443	\$ -	\$ 443	100%	\$ 443	\$ 443	\$ 443	\$ -		
39	101-200 Heads	New Fixed Fee		\$ 531	0%	\$ -	\$ -	\$ -	100%	\$ 531	\$ -	\$ -	\$ -		
40	Every 200 Heads above 200	New Fixed Fee		\$ 354	0%	\$ -	\$ -	\$ -	100%	\$ 354	\$ -	\$ -	\$ -		
41	<b>Fire Alarm System (Tenant Improvement) - Plan Review</b>														
42	Minor modification (Panel replacement etc)	Fixed Fee	2	\$ 266	0%	\$ 531	\$ -	\$ 531	100%	\$ 266	\$ 531	\$ 531	\$ -		
43	1-50 Devices	Fixed Fee	3	\$1,114	132%	\$ 2,522	\$ 3,342	\$ (820)	100%	\$ 841	\$ 2,522	\$ (820)	\$ -		
44	51-100 Devices	Fixed Fee		\$1,885	152%	\$ -	\$ -	\$ -	100%	\$ 1,239	\$ -	\$ -	\$ -		
45	Every 50 Devices above 100	Fixed Fee		\$771	194%	\$ -	\$ -	\$ -	100%	\$ 398	\$ -	\$ -	\$ -		
46	Sprinkler Monitoring System	Fixed Fee		\$428	194%	\$ -	\$ -	\$ -	100%	\$ 221	\$ -	\$ -	\$ -		
47	<b>Fire Alarm System (Tenant Improvement) - Inspection</b>														

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy
48	Minor modification	New Fixed Fee	2	\$ 89		0%	\$ 177	\$ -	\$ 177	100%	\$ 89	\$ 177	\$ 177	\$ -
49	1-50 Devices	New Fixed Fee	3	\$ 354		0%	\$ 1,062	\$ -	\$ 1,062	100%	\$ 354	\$ 1,062	\$ 1,062	\$ -
50	51-100 Devices	New Fixed Fee		\$ 708		0%	\$ -	\$ -	\$ -	100%	\$ 708	\$ -	\$ -	\$ -
51	Every 50 Devices above 100	New Fixed Fee		\$ 354		0%	\$ -	\$ -	\$ -	100%	\$ 354	\$ -	\$ -	\$ -
52	Sprinkler Monitoring System	New Fixed Fee		\$ 177		0%	\$ -	\$ -	\$ -	100%	\$ 177	\$ -	\$ -	\$ -
53	<b>Other Suppression Systems</b>													
54	Insert Gas Systems	Fixed Fee		\$1,200	\$ 1,283	93%	\$ -	\$ -	\$ -	100%	\$ 1,283	\$ -	\$ -	\$ -
55	Dry Chemical Systems	Fixed Fee		\$686	\$ 708	97%	\$ -	\$ -	\$ -	100%	\$ 708	\$ -	\$ -	\$ -
56	Wet Chemical/Kitchen Hood	Fixed Fee		\$514	\$ 531	97%	\$ -	\$ -	\$ -	100%	\$ 531	\$ -	\$ -	\$ -
57	Foam Systems	Fixed Fee		\$2,142	\$ 2,257	95%	\$ -	\$ -	\$ -	100%	\$ 2,257	\$ -	\$ -	\$ -
58	Paint Spray Booth	Fixed Fee		\$771	\$ 797	97%	\$ -	\$ -	\$ -	100%	\$ 797	\$ -	\$ -	\$ -
59	<b>OTHER MISCELLANEOUS FEES</b>													
60	Supplemental Fire Plan Review	New Fixed Fee		\$ 310		0%	\$ -	\$ -	\$ -	100%	\$ 310	\$ -	\$ -	\$ -
61	Supplemental Fire Inspection	New Fixed Fee		\$ 266		0%	\$ -	\$ -	\$ -	100%	\$ 266	\$ -	\$ -	\$ -
62	Alternative Method and Material Review	New Fixed Fee	5	\$686	\$ 708	97%	\$ 3,540	\$ 3,428	\$ 112	100%	\$ 708	\$ 3,540	\$ 112	\$ -
63	Expedited Plan Review Fee	New Fixed Fee		\$ 398		0%	\$ -	\$ -	\$ -	100%	\$ 398	\$ -	\$ -	\$ -
64	Commercial Solar/Energy Storage System	New Fixed Fee	10	\$ 443		0%	\$ 4,425	\$ -	\$ 4,425	100%	\$ 443	\$ 4,425	\$ 4,425	\$ -
Total User Fees							\$62,659	\$54,327	\$8,332			\$62,659	\$8,332	\$0
% of Full Cost								87%	13%			100%	15%	0%

Agency: City of San Luis Obispo  
 Department: Fire - Hazardous Prevention  
 Fiscal Year: FY2024

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit		Current Recovery %	Annual			Per Unit		Annual			
				Current Fee	Full Cost		Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	
1	<b>Fire Non-Development - Fixed Price Permits</b>														
2	<b>Hazardous Occupancy Permits</b>														
3	Additive Manufacturing	Fixed Fee	-	\$ 221	\$ 221	100%	\$ -	\$ -	\$ -	100%	\$ 221	\$ -	\$ -	\$ -	\$ -
4	Aircraft Refueling Vehicles	Fixed Fee	-	\$ 169	\$ 310	55%	\$ -	\$ -	\$ -	100%	\$ 310	\$ -	\$ -	\$ -	\$ -
5	Aircraft Repair Hangar	Fixed Fee	-	\$ 338	\$ 487	69%	\$ -	\$ -	\$ -	100%	\$ 487	\$ -	\$ -	\$ -	\$ -
6	Automobile Wrecking Yard	Fixed Fee	-	\$ 423	\$ 575	73%	\$ -	\$ -	\$ -	100%	\$ 575	\$ -	\$ -	\$ -	\$ -
7	Bonfire or Rubbish Fires	Fixed Fee	-	\$ 169	\$ 221	76%	\$ -	\$ -	\$ -	100%	\$ 221	\$ -	\$ -	\$ -	\$ -
8	Burning in Public Place	Fixed Fee	-	\$ 169	\$ 221	76%	\$ -	\$ -	\$ -	100%	\$ 221	\$ -	\$ -	\$ -	\$ -
9	Candles or Open-Flames in Assembly Areas	Fixed Fee	-	\$ 169	\$ 221	76%	\$ -	\$ -	\$ -	100%	\$ 221	\$ -	\$ -	\$ -	\$ -
10	Combustible Fiber Storage (handle/store over 100 cu ft)	Fixed Fee	-	\$ 423	\$ 487	87%	\$ -	\$ -	\$ -	100%	\$ 487	\$ -	\$ -	\$ -	\$ -
11	Compressed Gases (Unless in the CUPA Program)	Fixed Fee	3	\$ 169	\$ 310	55%	\$ 929	\$ 507	\$ 422	100%	\$ 310	\$ 929	\$ 422	\$ -	\$ -
12	Cryogenics (Unless in the CUPA Program)	Fixed Fee	2	\$ 338	\$ 310	109%	\$ 620	\$ 676	\$ (57)	100%	\$ 310	\$ 620	\$ (57)	\$ -	\$ -
13	Dry Cleaning Plant	Fixed Fee	3	\$ 338	\$ 310	109%	\$ 929	\$ 1,014	\$ (85)	100%	\$ 310	\$ 929	\$ (85)	\$ -	\$ -
14	Dust Producing Operation	Fixed Fee	7	\$ 338	\$ 398	85%	\$ 2,788	\$ 2,367	\$ 421	100%	\$ 398	\$ 2,788	\$ 421	\$ -	\$ -
15	Energy Storage Systems	Fixed Fee		\$ 310	\$ 310	100%	\$ -	\$ -	\$ -	100%	\$ 310	\$ -	\$ -	\$ -	\$ -
16	Explosives or Blasting Agents	Fixed Fee	2	\$ 676	\$ 575	118%	\$ 1,151	\$ 1,353	\$ (202)	100%	\$ 575	\$ 1,151	\$ (202)	\$ -	\$ -
17	Fireworks	Fixed Fee	3	\$ 676	\$ 929	73%	\$ 2,788	\$ 2,029	\$ 759	100%	\$ 929	\$ 2,788	\$ 759	\$ -	\$ -
18	Flammable or Combustible Liquids (Unless in the CUPA Program)	Fixed Fee	11	\$ 338	\$ 310	109%	\$ 3,407	\$ 3,720	\$ (312)	100%	\$ 310	\$ 3,407	\$ (312)	\$ -	\$ -
19	Fruit Ripening - Ethylene Gas Fogging	Fixed Fee	-	\$ 338	\$ 310	109%	\$ -	\$ -	\$ -	100%	\$ 310	\$ -	\$ -	\$ -	\$ -
20	Garages - Repair	Fixed Fee	58	\$ 338	\$ 487	69%	\$ 28,232	\$ 19,613	\$ 8,619	100%	\$ 487	\$ 28,232	\$ 8,619	\$ -	\$ -
21	Hazardous Chemicals (Unless in the CUPA Program):	Fixed Fee	9	\$ 423	\$ 487	87%	\$ 4,381	\$ 3,804	\$ 577	100%	\$ 487	\$ 4,381	\$ 577	\$ -	\$ -
22	High-Piled Combustible Stock - exceeding 2500 sq ft	Fixed Fee	10	\$ 423	\$ 575	73%	\$ 5,753	\$ 4,227	\$ 1,526	100%	\$ 575	\$ 5,753	\$ 1,526	\$ -	\$ -
23	Junk Yards	Fixed Fee	-	\$ 423	\$ 575	73%	\$ -	\$ -	\$ -	100%	\$ 575	\$ -	\$ -	\$ -	\$ -
24	Liquefied Petroleum Gas	Fixed Fee	11	\$ 254	\$ 310	82%	\$ 3,407	\$ 2,790	\$ 618	100%	\$ 310	\$ 3,407	\$ 618	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit		Annual			Per Unit		Annual				
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	
1	<b>Fire Non-Development - Fixed Price Permits</b>														
25	Lithium Battery Storage > 15 Cubic Feet	New Fee	-	\$ 398		0%	\$ -	\$ -	\$ -	100%	\$ 398	\$ -	\$ -	\$ -	
26	Lumberyard - Storage in excess of 100,000 board feet	Fixed Fee	1	\$ 423	\$ 487	87%	\$ 487	\$ 423	\$ 64	100%	\$ 487	\$ 487	\$ 64	\$ -	
27	Magnesium Working - Process more than 10 lbs daily	Fixed Fee	-	\$ 338	\$ 310	109%	\$ -	\$ -	\$ -	100%	\$ 310	\$ -	\$ -	\$ -	
28	Mall (covered)	Fixed Fee	-	\$ 423	\$ 487	87%	\$ -	\$ -	\$ -	100%	\$ 487	\$ -	\$ -	\$ -	
29	Motor Fuel Dispensing	Fixed Fee	-	\$ 310		0%	\$ -	\$ -	\$ -	100%	\$ 310	\$ -	\$ -	\$ -	
30	On-Demand Fueling Operations	Fixed Fee	-	\$ 266		0%	\$ -	\$ -	\$ -	100%	\$ 266	\$ -	\$ -	\$ -	
31	Organic Coatings - manufacture over 1 gallon a day	Fixed Fee	-	\$ 423	\$ 310	136%	\$ -	\$ -	\$ -	100%	\$ 310	\$ -	\$ -	\$ -	
32	Ovens - Industrial, Baking and Drying	Fixed Fee	1	\$ 169	\$ 310	55%	\$ 310	\$ 169	\$ 141	100%	\$ 310	\$ 310	\$ 141	\$ -	
33	Places of Assembly	Fixed Fee	127	\$ 338	\$ 398	85%	\$ 50,578	\$ 42,945	\$ 7,633	100%	\$ 398	\$ 50,578	\$ 7,633	\$ -	
34	Plan Extraction	Fixed Fee		\$ 310		0%	\$ -	\$ -	\$ -	100%	\$ 310	\$ -	\$ -	\$ -	
35	Refrigeration Equipment - Mechanical refrigeration (see UFC for most common refrigerants)	Fixed Fee	-	\$ 507	\$ 487	104%	\$ -	\$ -	\$ -	100%	\$ 487	\$ -	\$ -	\$ -	
36	Outdoor Assembly Event > 1000 participants	New Fee		\$ 929		0%	\$ -	\$ -	\$ -	100%	\$ 929	\$ -	\$ -	\$ -	
37	Spraying or Dipping	Fixed Fee	9	\$ 338	\$ 398	85%	\$ 3,584	\$ 3,043	\$ 541	100%	\$ 398	\$ 3,584	\$ 541	\$ -	
38	Tents and Air-supported Structures - excess of 200 sq ft	Fixed Fee		\$ 338	\$ 398	85%	\$ -	\$ -	\$ -	100%	\$ 398	\$ -	\$ -	\$ -	
39	Tire Re-capping	Fixed Fee	-	\$ 338	\$ 310	109%	\$ -	\$ -	\$ -	100%	\$ 310	\$ -	\$ -	\$ -	
40	Waste Material Plant	Fixed Fee	-	\$ 423	\$ 575	73%	\$ -	\$ -	\$ -	100%	\$ 575	\$ -	\$ -	\$ -	
41	Welding and Cutting Operations - Any Occupancy	Fixed Fee	76	\$ 254	\$ 221	115%	\$ 16,815	\$ 19,275	\$ (2,459)	100%	\$ 221	\$ 16,815	\$ (2,459)	\$ -	
42	Additional Permitted Use (per permit) [1]	Fixed Fee	1	\$ 85	\$ 133	64%	\$ 133	\$ 85	\$ 48	100%	\$ 133	\$ 133	\$ 48	\$ -	
43	<b>MANDATED / REQUIRED INSPECTIONS</b>														
44	Public/Private Schools (K-8)	Fixed Fee		\$ 531		0%	\$ -	\$ -	\$ -	100%	\$ 531	\$ -	\$ -	\$ -	
45	Public/Private Schools (High Schools)	Fixed Fee	3	\$ 885		0%	\$ 2,655	\$ -	\$ 2,655	100%	\$ 885	\$ 2,655	\$ 2,655	\$ -	
46	Commercial Day Care (Group E and I4)	Fixed Fee		\$ 177		0%	\$ -	\$ -	\$ -	100%	\$ 177	\$ -	\$ -	\$ -	
47	Assisted Living (Group R2.1, R4, I3) <26 Residents	Fixed Fee		\$ 177		0%	\$ -	\$ -	\$ -	100%	\$ 177	\$ -	\$ -	\$ -	

Ord	Service Name	Fee Description	Annual Volume	Current					Recommendations						
				Per Unit		Current Recovery %	Annual		Per Unit		Annual				
				Current Fee	Full Cost		Annual Cost	Annual Revenue	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy		
1	<b>Fire Non-Development - Fixed Price Permits</b>														
48	Assisted Living (Group R2.1, R4, I3) 26 residents or more	Fixed Fee		\$ 354		0%	\$ -	\$ -	\$ -	100%	\$ 354	\$ -	\$ -	\$ -	
49	<b>NON-MANDATED / REQUIRED INSPECTIONS</b>														
50	Commercial Business Inspections (Up to 3 stories)														
51	0 – 5,000 sq. ft.	Fixed Fee		\$ 133		0%	\$ -	\$ -	\$ -	100%	\$ 133	\$ -	\$ -	\$ -	
52	5,001 – 40,000 sq. ft.	Fixed Fee		\$ 221		0%	\$ -	\$ -	\$ -	100%	\$ 221	\$ -	\$ -	\$ -	
53	40,001 – 120,000 sq. ft.	Fixed Fee		\$ 398		0%	\$ -	\$ -	\$ -	100%	\$ 398	\$ -	\$ -	\$ -	
54	120,001 – 150,000 sq. ft.	Fixed Fee		\$ 575		0%	\$ -	\$ -	\$ -	100%	\$ 575	\$ -	\$ -	\$ -	
55	150,001 – or more sq. ft.	Fixed Fee		\$ 752		0%	\$ -	\$ -	\$ -	100%	\$ 752	\$ -	\$ -	\$ -	
56	Mid Rise Inspections (4-6 stories)	Fixed Fee		\$ 443		0%	\$ -	\$ -	\$ -	100%	\$ 443	\$ -	\$ -	\$ -	
57	Self-Inspection Non-Compliance	Fixed Fee		\$ 177		0%	\$ -	\$ -	\$ -	100%	\$ 177	\$ -	\$ -	\$ -	
58	New Business Inspection (Baseline)	Fixed Fee		\$ 177		0%	\$ -	\$ -	\$ -	100%	\$ 177	\$ -	\$ -	\$ -	
59	<b>FIRE FALSE ALARM FEES</b>														
60	Initial Permit and Renewal Registrations - see Police	See Police		\$ -		0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	
61	<i>False fire alarms shall be considered excessive when they meet or exceed the following number:</i>														
62	<del>Two false alarms in any thirty day period</del>	Remove									-- Recommend to remove --				
63	False alarms exceeding these numbers/per Alarm	Per Alarm		\$ 656	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 656	\$ -	\$ -	\$ -	
64	Three false alarms in any three-hundred-sixty day period	Per Alarm		\$ -		0%	\$ -	\$ -	\$ -	100%	\$ 656	\$ -	\$ -	\$ -	
65	<b>CERTIFIED UNIFIED PARTICIPATING AGENCY FEES</b>														
66	Hazardous Materials Handlers														
67	Remote utility (1-time fee)	Fixed Fee	6	\$ 649	\$ 620	105%	\$ 3,717	\$ 3,897	\$ (180)	100%	\$ 620	\$ 3,717	\$ (180)	\$ -	
68	1 - 4 Materials handled	Fixed Fee	184	\$ 374	\$ 354	106%	\$ 65,137	\$ 68,796	\$ (3,659)	100%	\$ 354	\$ 65,137	\$ (3,659)	\$ -	
69	5 - 10 Materials handled	Fixed Fee	18	\$ 427	\$ 398	107%	\$ 7,169	\$ 7,678	\$ (509)	100%	\$ 398	\$ 7,169	\$ (509)	\$ -	
70	11+ Materials handled	Fixed Fee	11	\$ 511	\$ 575	89%	\$ 6,328	\$ 5,619	\$ 709	100%	\$ 575	\$ 6,328	\$ 709	\$ -	



Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
1	<b>Fire Non-Development - Fixed Price Permits</b>													
71	Waste Generators													
72	1 Waste stream (professional or medical)	Fixed Fee	2	\$ 251	\$ 221	113%	\$ 443	\$ 502	\$ (60)	100%	\$ 221	\$ 443	\$ (60)	\$ -
73	1 - 5 Waste streams (all others)	Fixed Fee	131	\$ 374	\$ 354	106%	\$ 46,375	\$ 48,980	\$ (2,605)	100%	\$ 354	\$ 46,375	\$ (2,605)	\$ -
74	6+ Waste streams	Fixed Fee	5	\$ 504	\$ 575	88%	\$ 2,876	\$ 2,519	\$ 357	100%	\$ 575	\$ 2,876	\$ 357	\$ -
75	Waste Stream (DeMinimus)	Fixed Fee	61	\$ 121	\$ 221	55%	\$ 13,496	\$ 7,388	\$ 6,108	100%	\$ 221	\$ 13,496	\$ 6,108	\$ -
76	Tiered Permitting													
77	CE	Fixed Fee	-	\$ 793	\$ 531	149%	\$ -	\$ -	\$ -	100%	\$ 531	\$ -	\$ -	\$ -
78	CA	Fixed Fee	1	\$ 1,250	\$ 1,062	118%	\$ 1,062	\$ 1,250	\$ (188)	100%	\$ 1,062	\$ 1,062	\$ (188)	\$ -
79	PBR	Fixed Fee	-	\$ 2,953	\$ 2,301	128%	\$ -	\$ -	\$ -	100%	\$ 2,301	\$ -	\$ -	\$ -
80	Underground Storage Tanks (general model)													
81	First tank	Fixed Fee	23	\$ 2,157	\$ 1,947	111%	\$ 44,782	\$ 49,619	\$ (4,837)	100%	\$ 1,947	\$ 44,782	\$ (4,837)	\$ -
82	Each additional tank	No Fee	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
83	Tank installation	Fixed Fee		\$ 7,041	\$ 6,018	117%	\$ -	\$ -	\$ -	100%	\$ 6,018	\$ -	\$ -	\$ -
84	Tank removal	Fixed Fee		\$ 5,450	\$ 4,779	114%	\$ -	\$ -	\$ -	100%	\$ 4,779	\$ -	\$ -	\$ -
85	Minor Modification	Fixed Fee		\$ 2,043	\$ 1,947	105%	\$ -	\$ -	\$ -	100%	\$ 1,947	\$ -	\$ -	\$ -
86	Major Modification	Fixed Fee		\$ 6,358	\$ 4,956	128%	\$ -	\$ -	\$ -	100%	\$ 4,956	\$ -	\$ -	\$ -
87	Above Ground Storage Tanks													
88	One Tank	Fixed Fee	15	\$ 237	\$ 443	54%	\$ 6,638	\$ 3,555	\$ 3,083	100%	\$ 443	\$ 6,638	\$ 3,083	\$ -
89	Two Tanks	Fixed Fee	-	\$ 474	\$ 620	77%	\$ -	\$ -	\$ -	100%	\$ 620	\$ -	\$ -	\$ -
90	Three Tanks	Fixed Fee	5	\$ 567	\$ 797	71%	\$ 3,983	\$ 2,835	\$ 1,148	100%	\$ 797	\$ 3,983	\$ 1,148	\$ -
91	CALARP													
92	New Stationary Source Facility	Fixed Fee	-	\$ 3,110	\$ 2,832	110%	\$ -	\$ -	\$ -	100%	\$ 2,832	\$ -	\$ -	\$ -
93	Existing Annual Facility Inspection	Fixed Fee	-	\$ 484	\$ 708	68%	\$ -	\$ -	\$ -	100%	\$ 708	\$ -	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	
1	<b>Fire Non-Development - Fixed Price Permits</b>														
94	Site Remediation Oversight	Fixed Fee		\$ 242	\$ 708	34%	\$ -	\$ -	\$ -	100%	\$ 708	\$ -	\$ -	\$ -	
95	Soil Remediation	Fixed Fee		\$ 242	\$ 708	34%	\$ -	\$ -	\$ -	100%	\$ 708	\$ -	\$ -	\$ -	
96	Temporary Closure Permit	Fixed Fee		\$ 2,024	\$ 1,770	114%	\$ -	\$ -	\$ -	100%	\$ 1,770	\$ -	\$ -	\$ -	
97	Closures	Fixed Fee				0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	
98	Temporary Closure	Fixed Fee		\$ 2,157	\$ 1,770	122%	\$ -	\$ -	\$ -	100%	\$ 1,770	\$ -	\$ -	\$ -	
99	Closure in Place	Fixed Fee		\$ 2,726	\$ 2,124	128%	\$ -	\$ -	\$ -	100%	\$ 2,124	\$ -	\$ -	\$ -	
100	Late Fee	Remove		\$ -	\$ -	0%	\$ -	\$ -	\$ -	-- Recommend to remove --					
101	Annual permit fees received 31-60 days after original invoice day	New Fee - Penalty		\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	25% Penalty				
102	Annual permit fees received 61 + days after original invoice day	New Fee - Penalty		\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	Addtl 25% Penalty				
103	<b>FIRE EQUIPMENT AND PERSONNEL STAND-BY FEES</b>														
104	Ladder Truck Standby (4 personnel) per hour	Stanby Fee		\$ 488	\$ 933	52%	\$ -	\$ -	\$ -	100%	\$ 933	\$ -	\$ -	\$ -	
105	Fire Enginer Standby (3 personnel) per hour	Stanby Fee		\$ 699	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 699	\$ -	\$ -	\$ -	
106	Squad or Light Rescue Equipment Standby (2 personnel) per hour	Stanby Fee		\$ 304	\$ 466	65%	\$ -	\$ -	\$ -	100%	\$ 466	\$ -	\$ -	\$ -	
107	Fire Suppression Personnel Standby (per hour)	Per Hour		\$ 233	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 233	\$ -	\$ -	\$ -	
108	Third & Subsequent Fire Inspection Fee (included \$50 penalty)	Per Hour		\$ 202	\$ 227	89%	\$ -	\$ -	\$ -	100%	\$ 227	\$ -	\$ -	\$ -	
109	Additional Site Inspection Fee (one hour min.)	Per Hour		\$ 177	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 177	\$ -	\$ -	\$ -	
110	Fire Investigation/Fire Prevention Standby (per hour)	New Fee - Per Hour		\$ 177	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 177	\$ -	\$ -	\$ -	
#N/A	Administrative/Clerical Personnel Standby (Per hour)	New Fee - Per Hour		\$ 167	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 167	\$ -	\$ -	\$ -	
111	<b>Multi-Dwelling Fire and Life Safety Inspection Fee Schedule [2] [3]</b>														
112	Administrative-Fee [4]	Remove		\$ -	\$ -	0%	\$ -	\$ -	\$ -	-- Recommend to remove --					
113	Re-inspection Fee	Fixed Fee		\$ 221	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 221	\$ -	\$ -	\$ -	
114	Re-inspection Fee, 2nd reinspection and all subsequent reinspections	Fixed Fee				0%	\$ -	\$ -	\$ -	100%	\$ 387	\$ -	\$ -	\$ -	
115	Processing per facility	Fixed Fee		\$ 101	\$ 89	114%	\$ -	\$ -	\$ -	100%	\$ 89	\$ -	\$ -	\$ -	

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	
1	<b>Fire Non-Development - Fixed Price Permits</b>														
116	Each Additional Owner	Fixed Fee		\$ 12	\$ 44	27%	\$ -	\$ -	\$ -	100%	\$ 44	\$ -	\$ -	\$ -	
117	Apartment Houses														
118	Fees are waived for units that are built, owned and managed by the San Luis Obispo Housing Authority, other government agencies or not-for-profit														
119	Up to 10 units	Fixed Fee	349	\$ 404	\$ 354	114%	\$ 123,548	\$ 140,903	\$ (17,355)	100%	\$ 354	\$ 123,548	\$ (17,355)	\$ -	
120	11 - 20 Units	Fixed Fee	45	\$ 606	\$ 531	114%	\$ 23,895	\$ 27,252	\$ (3,357)	100%	\$ 531	\$ 23,895	\$ (3,357)	\$ -	
121	21 - 50 Units	Fixed Fee	47	\$ 807	\$ 708	114%	\$ 33,276	\$ 37,951	\$ (4,674)	100%	\$ 708	\$ 33,276	\$ (4,674)	\$ -	
122	51 - 100 Units	Fixed Fee	12	\$ 1,009	\$ 885	114%	\$ 10,620	\$ 12,112	\$ (1,492)	100%	\$ 885	\$ 10,620	\$ (1,492)	\$ -	
123	101 - 200 Units	Fixed Fee	5	\$ 1,615	\$ 1,593	101%	\$ 7,965	\$ 8,075	\$ (110)	100%	\$ 1,593	\$ 7,965	\$ (110)	\$ -	
124	Every additional 100 Units over 200	Fixed Fee	1	\$ 404	\$ 531	76%	\$ 531	\$ 404	\$ 127	100%	\$ 531	\$ 531	\$ 127	\$ -	
125	Hotels, Motels, Lodging Houses, Bed & Breakfast Facilities, Youth Hostel Facilities, Senior Facilities, Sororities, Fraternities and Other Congregate														
126	Hotel, Motel, Bed & Breakfast														
127	1 - 20 Units	Fixed Fee	10	\$ 404	\$ 354	114%	\$ 3,540	\$ 4,037	\$ (497)	100%	\$ 354	\$ 3,540	\$ (497)	\$ -	
128	21 - 50 Units	Fixed Fee	9	\$ 606	\$ 531	114%	\$ 4,779	\$ 5,450	\$ (671)	100%	\$ 531	\$ 4,779	\$ (671)	\$ -	
129	51 - 100 Units	Fixed Fee	13	\$ 1,009	\$ 885	114%	\$ 11,505	\$ 13,121	\$ (1,616)	100%	\$ 885	\$ 11,505	\$ (1,616)	\$ -	
130	101 - 200 Units	Fixed Fee	8	\$ 1,615	\$ 1,328	122%	\$ 10,620	\$ 12,919	\$ (2,299)	100%	\$ 1,328	\$ 10,620	\$ (2,299)	\$ -	
131	Sorority and Fraternity	Fixed Fee	18	\$ 807	\$ 708	114%	\$ 12,744	\$ 14,534	\$ (1,790)	100%	\$ 708	\$ 12,744	\$ (1,790)	\$ -	
132	Condominiums														
133	Up to 10 Units	Fixed Fee	19	\$ 404	\$ 354	114%	\$ 6,726	\$ 7,671	\$ (945)	100%	\$ 354	\$ 6,726	\$ (945)	\$ -	
134	11 - 20 Units	Fixed Fee	9	\$ 606	\$ 531	114%	\$ 4,779	\$ 5,450	\$ (671)	100%	\$ 531	\$ 4,779	\$ (671)	\$ -	
135	21 - 50 Units	Fixed Fee	8	\$ 807	\$ 708	114%	\$ 5,664	\$ 6,460	\$ (796)	100%	\$ 708	\$ 5,664	\$ (796)	\$ -	
136	51 - 500 Units	Fixed Fee	2	\$ 1,211	\$ 1,062	114%	\$ 2,124	\$ 2,422	\$ (298)	100%	\$ 1,062	\$ 2,124	\$ (298)	\$ -	
137	<b>OTHER FIRE FEES</b>														
138	Hydrant Flow Test (First Hydrant)	Fixed Fee		\$ 202	\$ 177	114%	\$ -	\$ -	\$ -	100%	\$ 177	\$ -	\$ -	\$ -	

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit		Current Recovery %	Annual			Per Unit		Annual		
				Current Fee	Full Cost		Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenuez	Increased Revenue	Recommended Subsidy
1	<b>Fire Non-Development - Fixed Price Permits</b>													
139	Hydrant Flow Test (Each Additional Hydrant)	Fixed Fee		\$ 101	\$ 89	114%	\$ -	\$ -	\$ -	100%	\$ 89	\$ -	\$ -	\$ -
140	Reinspection Fee (construction)	Fixed Fee		\$ 202	\$ 221	91%	\$ -	\$ -	\$ -	100%	\$ 221	\$ -	\$ -	\$ -
141	Board of Appeals	Fixed Fee		\$ 202	\$ 1,460	14%	\$ -	\$ -	\$ -	100%	\$ 1,460	\$ -	\$ -	\$ -
142	Emergency Call-Out (Non-Scheduled)	Fixed Fee		\$ 787	\$ 1,062	74%	\$ -	\$ -	\$ -	100%	\$ 1,062	\$ -	\$ -	\$ -
143	After Hours Call-Out (Scheduled)	Fixed Fee		\$ 197	\$ 1,062	19%	\$ -	\$ -	\$ -	100%	\$ 1,062	\$ -	\$ -	\$ -
144	Lift Assist Fee	New Fee		\$ -		0%	\$ -	\$ -	\$ -	100%	\$ 244	\$ -	\$ -	\$ -
145	Extraordinary Response/High Use Fee	New Fee		\$ -		0%	\$ -	\$ -	\$ -	100%	\$ 488	\$ -	\$ -	\$ -
146	Defensible Space/Home Hardening Inspection	New Fee		\$ 354		0%	\$ -	\$ -	\$ -	100%	\$ 354	\$ -	\$ -	\$ -
	Total User Fees						\$593,267	\$609,438	-\$16,171		\$593,267	-\$16,171		\$0
	% of Full Cost							103%	-3%		100%	-3%		0%

# GENERAL GOVERNMENT

City of San Luis Obispo  
 General Government  
 FY2024

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommend Subsidy	
1	<b>GENERAL GOVERNMENT</b>														
2	<b>Photo Copies</b>														
4	Standard or legal	Per page	-	\$ 0.45	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 0.45	\$ -	\$ -	\$ -	
5	11" x 17"	Per page	-	\$ 0.79	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 0.79	\$ -	\$ -	\$ -	
6	<b>Microfiche Copies</b>														
7	Standard	Remove	-	\$ 0.61	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to remove--				
8	11" x 17"	Remove	-	\$ 3.12	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to remove--				
9	18" x 24"	Remove	-	\$ 3.78	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to remove--				
10	Photographs	Each	-	\$ 6.48	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 6.48	\$ -	\$ -	\$ -	
11	<b>Audio Recordings</b>														
12	CD	Remove	-	\$ 8.40	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to remove--				
13	Tape	Remove	-	\$ 16.81	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to remove--				
14	Video Recordings	Remove	-	\$ 34.81	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to remove--				
15	Faxes	Remove	-	\$ 3.60	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to remove--				

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommend Subsidy	
16	<b>Electronic Documents</b>														
18	<i>Via the City's Web Site or e-mail</i>														
19	CD-Counter Pickup	Remove	-	\$ 4.81	\$ -	0%	\$ -	\$ -	\$ -	\$ -	100%	--Recommend to remove--			
20	CD-Mail	Remove	-	\$ 4.81	\$ -	0%	\$ -	\$ -	\$ -	\$ -	100%	--Recommend to remove--			
All other reproduction services will be charged at actual cost incurred															
21	Late Fee	Fixed Fee	-	\$ 16.95	\$ -	0%	\$ -	\$ -	\$ -	\$ -	100%	\$ 16.95	\$ -	\$ -	\$ -
22	<b>Appeals to Advisory Bodies Following Administrative (non-Planning) Decisions</b>														
25	Administrative Review Board	Fixed Fee	1	\$ 337.31	\$ 2,608	13%	\$ 2,608	\$ 337	\$ 2,271	\$ -	25%	\$ 652	\$ 652	\$ 315	\$ 1,956
25.1	Hearing Officer Review	Fixed Fee- NEW	110	\$ -	\$ 424	0%	\$ 46,597	\$ -	\$ 46,597	\$ -	25%	\$ 106	\$ 11,649	\$ 11,649	\$ 34,948
26	All Other Appeals	Fixed Fee	1	\$ 337.31	\$ 2,128	16%	\$ 2,128	\$ 337	\$ 1,791	\$ -	25%	\$ 532	\$ 532	\$ 195	\$ 1,596
26.1	Community Service Worker Registration	Remove	-	\$ 63	\$ -	0%	\$ -	\$ -	\$ -	\$ -	100%	--Recommend to remove--			
27	<b>FINANCE DEPARTMENT</b>														
28	<b>New Business License Processing Fee</b>														
29	Business License Application	Fixed Fee	670	\$ 65	\$ 95	69%	\$ 63,776	\$ 43,751	\$ 20,025	\$ -	100%	\$ 95	\$ 63,776	\$ 20,025	\$ -
30	Business License Zoning Fee	Fixed Fee	1	\$ 125	\$ 128	98%	\$ 128	\$ 125	\$ 3	\$ -	100%	\$ 128	\$ 128	\$ 3	\$ -
31.0	Annual Business License Renewal Processing Fee	Fixed Fee	8,908	\$ 55	\$ 42	132%	\$ 371,216	\$ 488,604	\$ (117,388)	\$ -	100%	\$ 42	\$ 371,216	\$ (117,388)	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommend Subsidy
<b>31.1 Home Occupancy Business</b>														
31.2	Renewal or New Application [3]	Move to Planning	-	\$ 39	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to move to Planning--			
31.3	Business License & Tax Certificate Replacement Fee	Remove	-	\$ 13	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to remove--			
<b>32 Returned Check Fee</b>														
33	Initial returned check	Fixed Fee	-	\$ 25	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 25	\$ -	\$ -	\$ -
34	Each subsequent returned check	Fixed Fee	-	\$ 35	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 35	\$ -	\$ -	\$ -
35	Annual Business Minimum Tax Fee	or 0.5%, whichever is greater	-	\$ 25	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 25	\$ -	\$ -	\$ -
36	Annual Downtown Assessment -for locations within Downtown	or 0.5%, whichever is greater	-	\$ 150	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 150	\$ -	\$ -	\$ -
37	SB1186 State Fee - Disability Access [2]	Set by the state	-	\$ 4	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 4	\$ -	\$ -	\$ -
<b>43 Stormwater Connection Fee</b>														
44	Single Property	Fixed Fee	-	\$ 26	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 26	\$ -	\$ -	\$ -
45	Larger Developments	Fixed Fee	-	\$ 68	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ 68	\$ -	\$ -	\$ -
Total User Fees								\$486,453	\$533,154	-\$46,701		\$447,953	-\$85,201	\$38,500
% of Full Cost									110%	-10%		92%	-16%	8%

**Footnotes**

ORD 1-21: City would like these fees to remain on schedule with no changes. MGT did not perform an analysis for these fees.  
 ORD 25-26: Appeals were included in analysis with cross support from Legal  
 Home Occupancy Business Application and Renewal - Removed -CDD heavy. Remain consistent with Planning Fee Application  
 Business License & Tax Certificate Replacement Fee - Removed -CDD heavy  
 Change of Location an Zoning Fee - Removed -CDD heavy  
 Stormwater Connection Fee (Single Property and Larger Developments - Removed -CDD heavy  
 Community Service Worker Registration Fee - Removed -Parks/Rec and CDD

# PARKS AND RECREATION

City of San Luis Obispo  
Parks & Recreation  
FY2024

Ord.	Service Name	Current						Recommendations				
		Per Unit		Annual				Per Unit		Annual		
		Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
1	Youth Services: School Year (Sun-N-Fun)	\$ 700,427	\$ 1,442,237	49%	\$ 1,442,237	\$ 700,427	\$ 741,811	60%	\$ 865,342	\$ 865,342	\$ 164,916	\$ 576,895
2	Youth Services: Out of School Care (Spring Break, Summer Camp, Teacher Workday)	\$ 219,395	\$ 445,919	49%	\$ 445,919	\$ 219,395	\$ 226,524	60%	\$ 267,551	\$ 267,551	\$ 48,156	\$ 178,367
3	Youth Sports (leagues, clinics and camps)	\$ 93,134	\$ 278,537	33%	\$ 278,537	\$ 93,134	\$ 185,403	33%	\$ 91,917	\$ 91,917	\$ (1,217)	\$ 186,620
4	Aquatics: Lap Swim / Swim Script	\$ 63,051	\$ 597,572	11%	\$ 597,572	\$ 63,051	\$ 534,521	13%	\$ 78,392	\$ 78,392	\$ 15,341	\$ 519,180
5	Aquatics: Recreational Swim / Recreational Swim Script	\$ 63,495	\$ 324,632	20%	\$ 324,632	\$ 63,495	\$ 261,137	23%	\$ 75,243	\$ 75,243	\$ 11,748	\$ 249,389
6	Aquatics: Lessons	\$ 99,324	\$ 350,247	28%	\$ 350,247	\$ 99,324	\$ 250,923	30%	\$ 105,074	\$ 105,074	\$ 5,750	\$ 245,173
7	Aquatics: Special Classes	\$ 5,760	\$ 110,390	5%	\$ 110,390	\$ 5,760	\$ 104,630	30%	\$ 33,117	\$ 33,117	\$ 27,357	\$ 77,273
8	Aquatics: Facility Use	\$ 47,656	\$ 61,550	77%	\$ 61,550	\$ 47,656	\$ 13,894	80%	\$ 49,240	\$ 49,240	\$ 1,584	\$ 12,310
9	Recreational Adult Sports: Softball/Outdoor	\$ 104,771	\$ 179,821	58%	\$ 179,821	\$ 104,771	\$ 75,050	65%	\$ 116,230	\$ 116,230	\$ 11,459	\$ 63,591
10	<i>Recreational Adult Sports: Indoor (this is built into the number on the line above)</i>											
11	Instructional Classes	\$ 82,548	\$ 191,991	43%	\$ 191,991	\$ 82,548	\$ 109,444	45%	\$ 85,643	\$ 85,643	\$ 3,096	\$ 106,348



Ord.	Service Name	Current						Recommendations				
		Per Unit			Annual			Per Unit		Annual		
		Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
12	Special Events: Parks and Recreation Sponsored Events (FEE)	\$ 3,393	\$ 58,865	6%	\$ 58,865	\$ 3,393	\$ 55,473	7%	\$ 4,121	\$ 4,121	\$ 728	\$ 54,745
13	Special Events: Parks and Recreation Sponsored Events (NON-FEE)	\$ -	\$ 75,633	0%	\$ 75,633	\$ -	\$ 75,633	0%	\$ -	\$ -	\$ -	\$ 75,633
14	Gymnasium Rental (Ludwick Community Center)	\$ 8,203	\$ 40,919	20%	\$ 40,919	\$ 8,203	\$ 32,715	60%	\$ 24,551	\$ 24,551	\$ 16,348	\$ 16,367
15	Indoor Facilities: Large Room Rentals (need to categorize who fits large vs small) - Ludwick, Library and Senior center	\$ 18,305	\$ 127,736	14%	\$ 127,736	\$ 18,305	\$ 109,432	60%	\$ 76,642	\$ 76,642	\$ 58,337	\$ 51,094
16	Indoor Facilities: Small Room Rentals (need to categorize who fits large vs small)	\$ 10,145	\$ 53,244	19%	\$ 53,244	\$ 10,145	\$ 43,099	60%	\$ 31,947	\$ 31,947	\$ 21,802	\$ 21,298
17	Outdoor Facilities: Jack House Garden Rentals	\$ 10,715	\$ 27,734	39%	\$ 27,734	\$ 10,715	\$ 17,019	60%	\$ 16,640	\$ 16,640	\$ 5,926	\$ 11,094
18	Outdoor Facilities: Softball/baseball diamond (excluding Sinsheimer Stadium)	\$ 7,839	\$ 341,193	2%	\$ 341,193	\$ 7,839	\$ 333,354	60%	\$ 204,716	\$ 204,716	\$ 196,877	\$ 136,477
19	Outdoor Facilities: Multi-Use Courts (basketball courts are multi-use - includes Hockey Rink)	\$ 8,868	\$ 109,050	8%	\$ 109,050	\$ 8,868	\$ 100,181	60%	\$ 65,430	\$ 65,430	\$ 56,562	\$ 43,620
20	Outdoor Facilities: Skate Park (CS)	\$ -	\$ 35,930	0%	\$ 35,930	\$ -	\$ 35,930	0%	\$ -	\$ -	\$ -	\$ 35,930
21	Outdoor Facilities: Tennis, Sand Volleyball, Pickleball Courts	\$ 9,498	\$ 440,978	2%	\$ 440,978	\$ 9,498	\$ 431,479	60%	\$ 264,587	\$ 264,587	\$ 255,088	\$ 176,391
22	Outdoor Facilities: Damon-Garcia	\$ 26,774	\$ 653,794	4%	\$ 653,794	\$ 26,774	\$ 627,020	60%	\$ 392,276	\$ 392,276	\$ 365,503	\$ 261,518
23	Outdoor Facilities: Baseball Stadium	\$ 33,765	\$ 60,553	56%	\$ 60,553	\$ 33,765	\$ 26,788	60%	\$ 36,332	\$ 36,332	\$ 2,567	\$ 24,221
24	Outdoor Facilities: Other (Bounce House & Portable BBQ)	\$ 11,274	\$ 39,709	28%	\$ 39,709	\$ 11,274	\$ 28,435	60%	\$ 23,825	\$ 23,825	\$ 12,552	\$ 15,884

Ord. #	Service Name	Current						Recommendations				
		Per Unit			Annual			Per Unit		Annual		
		Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
25	Mission Plaza - Downtown Dining	\$ -	\$ 70,614	0%	\$ 70,614	\$ -	\$ 70,614	0%	\$ -	\$ -	\$ -	\$ 70,614
26	Outdoor Special Events	\$ -	\$ -	0%	\$ -	\$ -	\$ -	60%	\$ -	\$ -	\$ -	\$ -
27	Outdoor Facilities: Community Gardens	\$ 4,756	\$ 48,312	10%	\$ 48,312	\$ 4,756	\$ 43,556	10%	\$ 4,756	\$ 4,756	\$ -	\$ 43,556
28	Junior Ranger Camp	\$ 8,211	\$ 32,026	26%	\$ 32,026	\$ 8,211	\$ 23,815	30%	\$ 9,608	\$ 9,608	\$ 1,397	\$ 22,418
29	Environmental Education	\$ -	\$ 34,680	0%	\$ 34,680	\$ -	\$ 34,680		\$ -	\$ -	\$ -	\$ 34,680
30	Golf Course	\$ 213,003	\$ 1,036,785	21%	\$ 1,036,785	\$ 213,003	\$ 823,783	30%	\$ 311,036	\$ 311,036	\$ 98,033	\$ 725,750
31	BBQ Rental locations	\$ 14,236	\$ 166,638	9%	\$ 166,638	\$ 14,236	\$ 152,402	60%	\$ 99,983	\$ 99,983	\$ 85,747	\$ 66,655
32	Senior Center and Senior Programming (Community Services oversight)	\$ -	\$ 148,570	0%	\$ 148,570	\$ -	\$ 148,570	0%	\$ -	\$ -	\$ -	\$ 148,570
33	Volunteer Program	\$ -	\$ 183,904	0%	\$ 183,904	\$ -	\$ 183,904	0%	\$ -	\$ -	\$ -	\$ 183,904
34	Rangers	\$ -	\$ 838,379	0%	\$ 838,379	\$ -	\$ 838,379	0%	\$ -	\$ -	\$ -	\$ 838,379
35	Rangers - Homelessness	\$ -	\$ 322,905	0%	\$ 322,905	\$ -	\$ 322,905	0%	\$ -	\$ -	\$ -	\$ 322,905
36	Public Arts Program	\$ -	\$ 156,920	0%	\$ 156,920	\$ -	\$ 156,920	0%	\$ -	\$ -	\$ -	\$ 156,920
37	Out of Department Cost	\$ -	\$ 370,170	0%	\$ 370,170	\$ -	\$ 370,170	0%	\$ -	\$ -	\$ -	\$ 370,170

Ord #	Service Name	Current						Recommendations				
		Per Unit			Annual			Per Unit		Annual		
		Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
38	Jack House Docent Program	\$ -	\$ 150,299	0%	\$ 150,299	\$ -	\$ 150,299	0%	\$ -	\$ -	\$ -	\$ 150,299
<b>41 SPECIAL EVENTS</b>												
42	Special Events: Mission Plaza	\$ 673	\$ 4,492	15%	\$ 40,426	\$ 6,057	\$ 34,369	60%	\$ 2,695	\$ 24,255	\$ 18,198	\$ 16,170
43	Special Events: Special Event Application Fees	\$ 317	\$ 2,610	12%	\$ 49,591	\$ 6,023	\$ 43,568	60%	\$ 1,566	\$ 29,754	\$ 23,731	\$ 19,836
44	Special Events: Special Banner Permit Application/Installation*	\$ 243	\$ 427	57%	\$ 15,371	\$ 8,748	\$ 6,623	60%	\$ 256	\$ 9,223	\$ 475	\$ 6,149
45	Special Events: Film Application - Still Photography	\$ 119	\$ 1,362	9%	\$ 1,362	\$ 119	\$ 1,243	60%	\$ 817	\$ 817	\$ 699	\$ 545
46	Special Events: Film Application - Commercial	\$ 151	\$ 1,021	15%	\$ 2,043	\$ 302	\$ 1,741	60%	\$ 613	\$ 1,226	\$ 924	\$ 817
47	Special Events: Film Application - Non-Profit	\$ 47	\$ 681	7%	\$ 681	\$ -	\$ 681	30%	\$ 204	\$ -	\$ -	\$ 681
48	Special Events: Film Application - Destination Marketing	\$ -	\$ 1,589	0%	\$ 4,767	\$ -	\$ 4,767	30%	\$ 477	\$ 1,430	\$ 1,430	\$ 3,337
49	Special Events: Permit Fee - Permit Processing Fee	\$ 18	\$ 25	72%	\$ 6,537	\$ 4,704	\$ 1,833	100%	\$ 25	\$ 6,537	\$ 1,833	\$ -
50	Special Events: Permit Fee - Park Use (full and half)	\$ 441	\$ 978	45%	\$ 26,402	\$ 11,911	\$ 14,491	60%	\$ 587	\$ 15,841	\$ 3,930	\$ 10,561
51	Drop-Ins	\$ -	\$ 86,244	0%	\$ 86,244	\$ -	\$ 86,244	0%	\$ -	\$ -	\$ -	\$ 86,244

Ord	Service Name	Current					Recommendations					
		Per Unit			Annual		Per Unit		Annual			
		Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
	Total User Fees				\$9,841,859	\$1,906,407	\$7,935,453			\$3,423,282	\$1,516,875	\$6,418,578
	% of Full Cost					19%	81%			35%	80%	65%

# PLANNING

City of San Luis Obispo

Planning - 4003

FY2024

Ord	Service Name	Fee Description	Annual Volum	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery%	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
1	Home Occupation Permit	Fixed Fee	123	\$ 191	\$ 488	39%	\$ 60,079	\$ 23,536	\$ 36,542	60%	\$ 293	\$ 36,047	\$ 12,511	\$ 24,032
2	Business License Zoning Clearance	Fixed Fee	113	\$ 39	\$ 268	15%	\$ 30,311	\$ 4,427	\$ 25,884	100%	\$ 268	\$ 30,311	\$ 25,884	\$ -
3	Business License Change of Location Only	Fixed Fee	81	\$ -	\$ 268	0%	\$ 21,727	\$ -	\$ 21,727	100%	\$ 268	\$ 21,727	\$ 21,727	\$ -
4	Land Use Documentation Request	Fixed Fee	9	\$ 510	\$ 661	77%	\$ 5,946	\$ 4,587	\$ 1,359	100%	\$ 661	\$ 5,946	\$ 1,359	\$ -
5	Minor Use Permit (Admin)	Fixed Fee	14	\$ 3,663	\$ 3,506	104%	\$ 49,078	\$ 51,286	\$ (2,208)	100%	\$ 3,506	\$ 49,078	\$ (2,208)	\$ -
6	Conditional Use Permit (Planning Commission)	Fixed Fee	3	\$ 7,624	\$ 10,609	72%	\$ 31,827	\$ 22,873	\$ 8,954	100%	\$ 10,609	\$ 31,827	\$ 8,954	\$ -
7	Variance	Fixed Fee	1	\$ 3,496	\$ 3,894	90%	\$ 3,894	\$ 3,496	\$ 398	100%	\$ 3,894	\$ 3,894	\$ 398	\$ -
8	Time Extension	25% of filing fee	8	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
9	Non-profit Special Event Fee	Fixed Fee	1	\$ 254	\$ 799	32%	\$ 799	\$ 254	\$ 545	25%	\$ 200	\$ 200	\$ (54)	\$ 599
10	Affordable Housing Incentive Request	Fixed Fee	2	\$ 1,452	\$ 2,503	58%	\$ 5,007	\$ 2,904	\$ 2,103	100%	\$ 2,503	\$ 5,007	\$ 2,103	\$ -
11	Modification	25% of filing fee	9	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
13	Creek Setback Exception (Director's Hearing)	Fixed Fee	1	\$ 3,663	\$ 3,471	106%	\$ 3,471	\$ 3,663	\$ (192)	100%	\$ 3,471	\$ 3,471	\$ (192)	\$ -
14	Reviews Requiring ALUC Hearing	Fixed Fee	1	\$ 3,324	\$ 2,697	123%	\$ 2,697	\$ 3,324	\$ (627)	100%	\$ 2,697	\$ 2,697	\$ (627)	\$ -
15	Planning Consultation	per hour	1	\$ 173	\$ 220	79%	\$ 220	\$ 173	\$ 47	100%	\$ 220	\$ 220	\$ 47	\$ -
16	<b>Director's Action</b>													
17	Director's Action - General	Fixed Fee	105	\$ 1,006	\$ 2,874	35%	\$ 301,724	\$ 105,604	\$ 196,121	100%	\$ 2,874	\$ 301,724	\$ 196,121	\$ -
18	Christmas Tree/Pumpkin Lot Permit	Fixed Fee	1	\$ 430	\$ 882	49%	\$ 882	\$ 430	\$ 452	50%	\$ 441	\$ 441	\$ 11	\$ 441

Ord	Service Name	Fee Description	Annual Volum	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery%	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
19	Sidewalk Café User and Parklet Application Fee	Fixed Fee	2	\$ 908	\$ 3,619	25%	\$ 7,239	\$ 1,816	\$ 5,422	100%	\$ 3,619	\$ 7,239	\$ 5,422	\$ -
<b>21 Development Review</b>														
23	Pre-Application w/o site visit	Fixed Fee	9	\$ 1,079	\$ 2,665	40%	\$ 23,986	\$ 9,712	\$ 14,274	50%	\$ 1,333	\$ 11,993	\$ 2,281	\$ 11,993
24	With site visit	Fixed Fee	1	\$ 1,355	\$ 3,269	41%	\$ 3,269	\$ 1,355	\$ 1,914	50%	\$ 1,635	\$ 1,635	\$ 279	\$ 1,635
25	With site visit + ARC Review	Fixed Fee - New	1	\$ -	\$ 7,229	0%	\$ 7,229	\$ -	\$ 7,229	50%	\$ 3,615	\$ 3,615	\$ 3,615	\$ 3,615
26	Development Projects - Minor	Fixed Fee	21	\$ 4,957	\$ 8,390	59%	\$ 176,191	\$ 104,107	\$ 72,085	100%	\$ 8,390	\$ 176,191	\$ 72,085	\$ -
27	Development Projects - Moderate	Fixed Fee	8	\$ 14,394	\$ 24,200	59%	\$ 193,603	\$ 115,155	\$ 78,448	100%	\$ 24,200	\$ 193,603	\$ 78,448	\$ -
28	Development Projects - Major	Fixed Fee	10	\$ 19,237	\$ 40,655	47%	\$ 406,553	\$ 192,368	\$ 214,184	100%	\$ 40,655	\$ 406,553	\$ 214,184	\$ -
28.5	Plan Revision	Remove	-	\$ 5,623	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to Remove--			
<b>29 Environmental Services Review</b>														
32	Initial Study/Environmental Impact Report	30% plus contract costs	6	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
32.1	Environmental Impact Determination	Remove	-	\$ 7,603	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to Remove--			
<b>33 Historic Resources</b>														
34	Historic Property Listing/Delisting	Fixed Fee - New	4	\$ -	\$ 3,647	0%	\$ 14,588	\$ -	\$ 14,588	100%	\$ 3,647	\$ 14,588	\$ 14,588	\$ -
35	CHC Development Review	Fixed Fee - New	1	\$ -	\$ 3,860	0%	\$ 3,860	\$ -	\$ 3,860	100%	\$ 3,860	\$ 3,860	\$ 3,860	\$ -
36	CHC Staff Referral Review	Fixed Fee - New	1	\$ -	\$ 881	0%	\$ 881	\$ -	\$ 881	100%	\$ 881	\$ 881	\$ 881	\$ -
37	Mills Act Participation Application	Fixed Fee	1	\$ 1,701	\$ 3,771	45%	\$ 3,771	\$ 1,701	\$ 2,070	50%	\$ 1,885	\$ 1,885	\$ 184	\$ 1,885
<b>38 Subdivision Services</b>														
39	Lot Line Adjustment	Fixed Fee	6	\$ 3,627	\$ 4,052	90%	\$ 24,311	\$ 21,759	\$ 2,551	100%	\$ 4,052	\$ 24,311	\$ 2,551	\$ -

Ord	Service Name	Fee Description	Annual Volum	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
41	S.B. 9 Urban Lot Split	Fixed Fee - New	4	\$ -	\$ 8,704	0%	\$ 34,815	\$ -	\$ 34,815	100%	\$ 8,704	\$ 34,815	\$ 34,815	\$ -
42	Tentative parcel map	Fixed Fee	4	\$ 7,650	\$ 11,257	68%	\$ 45,027	\$ 30,600	\$ 14,427	100%	\$ 11,257	\$ 45,027	\$ 14,427	\$ -
43	Tentative Tract map	Fixed Fee	1	\$ 29,739	\$ 32,534	91%	\$ 32,534	\$ 29,739	\$ 2,794	100%	\$ 32,534	\$ 32,534	\$ 2,794	\$ -
46	Certificate of Compliance	Fixed Fee	1	\$ 2,773	\$ 3,329	83%	\$ 3,329	\$ 2,773	\$ 556	100%	\$ 3,329	\$ 3,329	\$ 556	\$ -
47	Voluntary Merger	Fixed Fee	4	\$ 929	\$ 1,990	47%	\$ 7,960	\$ 3,716	\$ 4,245	50%	\$ 995	\$ 3,980	\$ 265	\$ 3,980
48	Condominium Conversion	Fixed Fee	1	\$ 17,843	\$ 28,333	63%	\$ 28,333	\$ 17,843	\$ 10,490	100%	\$ 28,333	\$ 28,333	\$ 10,490	\$ -
<b>49 Planned Development</b>														
50	Rezoning	Deposit	1	\$ 18,886	\$ 36,000	52%	\$ 36,000	\$ 18,886	\$ 17,113	100%	\$ 36,000	\$ 36,000	\$ 17,113	\$ -
<b>52 Rezoning Amendment</b>														
53	Map Amendment	Deposit	1	\$ 14,144	\$ 28,839	49%	\$ 28,839	\$ 14,144	\$ 14,695	100%	\$ 28,839	\$ 28,839	\$ 14,695	\$ -
54	Text Amendment	Deposit	1	\$ 10,044	\$ 21,962	46%	\$ 21,962	\$ 10,044	\$ 11,918	100%	\$ 21,962	\$ 21,962	\$ 11,918	\$ -
<b>54.1 Specific Plan</b>														
54.2	New Specific Plan, Deposit	Deposit	1	\$ -	\$ 53,127	0%	\$ 53,127	\$ -	\$ 53,127	100%	\$ 53,127	\$ 53,127	\$ 53,127	\$ -
54.3	Specific Plan Amendment, Deposit	Deposit	1	\$ 19,197	\$ 32,498	59%	\$ 32,498	\$ 19,197	\$ 13,301	100%	\$ 32,498	\$ 32,498	\$ 13,301	\$ -
<b>55 Amendments / Annexation</b>														
56	General Plan Amendment - Map (includes rezoning), Deposit	Deposit	-	\$ 20,027	\$ 39,362	51%	\$ -	\$ -	\$ -	100%	\$ 39,362	\$ -	\$ -	\$ -
57	General Plan Amendment - Text		1	\$ 19,429	\$ 34,699	56%	\$ 34,699	\$ 19,429	\$ 15,270	100%	\$ 34,699	\$ 34,699	\$ 15,270	\$ -
59	Annexation, Deposit	Deposit	-	\$ 26,391	\$ 55,249	48%	\$ -	\$ -	\$ -	100%	\$ 55,249	\$ -	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volum	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy
<b>60 Agreements</b>														
61	Agreements/Bonds/Guarantees	Fixed Fee	1	\$ 1,019	\$ 2,805	36%	\$ 2,805	\$ 1,019	\$ 1,785	100%	\$ 2,805	\$ 2,805	\$ 1,785	\$ -
62	Affordable Housing/MOUs	Fixed Fee	3	\$ -	\$ 3,245	0%	\$ 9,735	\$ -	\$ 9,735	100%	\$ 3,245	\$ 9,735	\$ 9,735	\$ -
63	Development Agreement	Fixed Fee	1	\$ 17,969	\$ 57,856	31%	\$ 57,856	\$ 17,969	\$ 39,886	100%	\$ 57,856	\$ 57,856	\$ 39,886	\$ -
64	Reimbursement Agreement	Fixed Fee	1	\$ 17,969	\$ 39,586	45%	\$ 39,586	\$ 17,969	\$ 21,617	100%	\$ 39,586	\$ 39,586	\$ 21,617	\$ -
<b>66 Appeals</b>														
Tier 1: e.g. Appeals to the City Council -														
67	Applicant	Fixed Fee	1	\$ 1,863	\$ 16,711	11%	\$ 16,711	\$ 1,863	\$ 14,848	50%	\$ 8,356	\$ 8,356	\$ 6,493	\$ 8,356
68	Tier 1 Appeal - Non Applicant	Fixed Fee	1	\$ 745	\$ 17,038	4%	\$ 17,038	\$ 745	\$ 16,293	20%	\$ 3,408	\$ 3,408	\$ 2,662	\$ 13,631
Tier 2: e.g. Minor/Incidental Arch Review, Administrative Use Permit, Variance,														
69	Subdivisions <5 lots - Applicant	Fixed Fee	1	\$ 1,035	\$ 10,517	10%	\$ 10,517	\$ 1,035	\$ 9,482	50%	\$ 5,259	\$ 5,259	\$ 4,224	\$ 5,259
70	Tier 2 Appeal - Non Applicant	Fixed Fee	1	\$ 414	\$ 10,350	4%	\$ 10,350	\$ 414	\$ 9,936	20%	\$ 2,070	\$ 2,070	\$ 1,656	\$ 8,280
Tier 3: e.g. Fence Height Exception, Administrative Approval Application -														
71	Applicant	Fixed Fee	1	\$ 363	\$ 5,146	7%	\$ 5,146	\$ 363	\$ 4,783	25%	\$ 1,286	\$ 1,286	\$ 924	\$ 3,859
72	Tier 3 Appeal - Non Applicant	Fixed Fee	1	\$ 363	\$ 5,146	7%	\$ 5,146	\$ 363	\$ 4,783	25%	\$ 1,286	\$ 1,286	\$ 924	\$ 3,859
Tier 4: e.g. Home Occupation permit, Non-Profit														
73	Special Event - Applicant	Fixed Fee	1	\$ 156	\$ 2,697	6%	\$ 2,697	\$ 156	\$ 2,541	25%	\$ 674	\$ 674	\$ 519	\$ 2,022
74	Tier 4 Appeal - Non Applicant	Fixed Fee	1	\$ 156	\$ 2,697	6%	\$ 2,697	\$ 156	\$ 2,541	25%	\$ 674	\$ 674	\$ 519	\$ 2,022



Ord	Service Name	Fee Description	Annual Volum	Current						Recommendations						
				Per Unit			Annual			Per Unit		Annual				
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy		
<b>76 Trees</b>																
77	Tree/Shrub Hazardous Abatement	actual cost	1	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	\$ -
78	Commemorative Tree Planting	Fixed Fee	1	\$ 344	\$ 661	52%	\$ 661	\$ 344	\$ 316	100%	\$ 661	\$ 661	\$ 316	\$ -	\$ -	
79	Tree Removal Permit	Fixed Fee	1	\$ 176	\$ 661	27%	\$ 661	\$ 176	\$ 485	100%	\$ 661	\$ 661	\$ 485	\$ -	\$ -	
80	Tree Committee Recommendation	Fixed Fee	1	\$ 136	\$ 661	21%	\$ 661	\$ 136	\$ 525	100%	\$ 661	\$ 661	\$ 525	\$ -	\$ -	
<b>81 Other</b>											\$ -					
82	Street Abandonment (Right of Way Abandonment)	Fixed Fee	-	\$ 15,912	\$ 14,367	111%	\$ -	\$ -	\$ -	100%	\$ 14,367	\$ -	\$ -	\$ -	\$ -	
85	Final Inspection Approval	Fixed Fee	4	\$ 318	\$ 330	96%	\$ 1,321	\$ 1,274	\$ 47	100%	\$ 330	\$ 1,321	\$ 47	\$ -	\$ -	
123	Street Name Change	Remove	-	\$ 5,639	\$ -	0%	\$ -	\$ -	\$ -	100%	--Recommend to Remove--					
<b>125 Cannabis Application Fee</b>																
126	Application Fee	Fixed Fee	2	\$ 26,699	\$ 25,002	107%	\$ 50,003	\$ 53,398	\$ (3,394)	100%	\$ 25,002	\$ 50,003	\$ (3,394)	\$ -	\$ -	
<b>130 Cannabis Yearly License Fee</b>																
131	Commercial, Retail Storefront, Delivery, Manufacturing, Cultivation	Fixed Fee	2	\$ 44,310	\$ 49,191	90%	\$ 98,383	\$ 88,619	\$ 9,764	100%	\$ 49,191	\$ 98,383	\$ 9,764	\$ -	\$ -	
<b>135 Cannabis Transfer of Ownership</b>																
136	Transfer Fee - All Types	Fixed Fee- New	-	\$ -	\$ 13,978	0%	\$ -	\$ -	\$ -	100%	\$ 13,978	\$ -	\$ -	\$ -	\$ -	
142	All other non-user fee related work	Non-Fee	1	\$ -	\$ 1,434,276	0%	\$ 1,434,276	\$ -	\$ 1,434,276	100%	\$ 1,434,276	\$ 1,434,276	\$ 1,434,276	\$ -	\$ -	
<b>Total User Fees</b>							\$2,074,235	\$1,026,898	\$1,047,337		\$1,978,767	\$951,869	\$95,468			
<b>% of Full Cost</b>								50%	50%		95%	93%	5%			

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## Footnotes

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\*Planning schedule heavy on cross support

\*Environmental Impact Determination - Recommend to remove - Rarely used- Merged into Environmental Impact Report. Separate Fish and Game fees may apply, as set by the State of California / Includes Application and IT Surcharge.

\*Street Name Change - Recommend to remove- fee no longer applicable per Planning staff. Fee was sent to Engineering and consensus was to remove from the schedule.

\*Plan Revision - Recommended to remove. Rarely used.

\*Conceptual Plan - Recommended to phase out - This has been merged into the pre-application fee.

\*Director's Action - General - Was previously called Director's Action Application. Includes Sidewalk Sales Permit, Sign Permit, Fence Height Exception.

\*Deposit fees - City will need to determine if they would like to adjust the deposit levels for these fees based on the average cost to provide the services.

\*Street Abandonment- cross support from Engineering in 2018 study was approximately half (20 hours) the time reported for this study. Inserted the reported 48 hours cross support from Engineering

# POLICE

City of San Luis Obispo

Police

FY 2024

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue <sup>2</sup>	Increased Revenue	Recommended Subsidy	
1	Processing charge for return of property taken for safekeeping	Remove	-	\$ 11	\$ -	0%	\$ -	\$ -	\$ -	\$ -	-- Recommend to Remove --				
2	Clearance Letters	Fee set by Penal Code 13322	-	\$ 25	\$ 25	100%	\$ -	\$ -	\$ -	100%	\$ 25	\$ -	\$ -	\$ -	
3	Civil SDT	Fee set by California Evidence Code 1563	-	\$ 15	\$ 15	100%	\$ -	\$ -	\$ -	100%	\$ 15	\$ -	\$ -	\$ -	
4	Criminal SDT	Access through discovery	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -	
5	Civil Subpoena	Fee set by statute GC 68097.2	-	\$ 275	\$ 275	100%	\$ -	\$ -	\$ -	100%	\$ 275	\$ -	\$ -	\$ -	
6	<b>Concealed Weapons Permit</b>														
7	New Permit: Investigative costs and permit processing	fee	17	\$ 100	\$ 537	19%	\$ 9,131	\$ 1,700	\$ 7,431	50%	\$ 269	\$ 4,565	\$ 2,865	\$ 4,565	
7.1	New Permit: Livescan Fee	each	-	\$ 93	\$ 93	100%	\$ -	\$ -	\$ -	100%	\$ 93	\$ -	\$ -	\$ -	
7.2	New Permit: Social Media Check	each	-	\$ 33	\$ 33	100%	\$ -	\$ -	\$ -	100%	\$ 33	\$ -	\$ -	\$ -	
8	Renewal - Concealed Weapons Permit: No new firearms	fee	-	\$ 25	\$ 261	10%	\$ -	\$ -	\$ -	50%	\$ 131	\$ -	\$ -	\$ -	

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy
8.1	Renewal - Concealed Weapons Permit: Adding new or replacing firearms	fee	14	\$ 25	\$ 374	7%	\$ 5,241	\$ 350	\$ 4,891	50%	\$ 187	\$ 2,621	\$ 2,271	\$ 2,621
8.2	Amendment - Concealed Weapons Permit: Adding new firearm	fee	-	\$ 10	\$ 324	3%	\$ -	\$ -	\$ -	50%	\$ 162	\$ -	\$ -	\$ -
8.3	Amendment - Concealed Weapons Permit: Change in Address	fee	10	\$ 10	\$ 143	7%	\$ 1,432	\$ 100	\$ 1,332	50%	\$ 72	\$ 716	\$ 616	\$ 716
9	Massage Facility Permit	fee	11	\$ 361	\$ 365	99%	\$ 4,016	\$ 3,970	\$ 45	100%	\$ 365	\$ 4,016	\$ 45	\$ -
10	Massage Technician Initial Permit	fee	-	\$ 250	\$ 195	128%	\$ -	\$ -	\$ -	100%	\$ 195	\$ -	\$ -	\$ -
11	Massage Technician Permit Renewal	fee	-	\$ 220	\$ 195	113%	\$ -	\$ -	\$ -	100%	\$ 195	\$ -	\$ -	\$ -
12	Local Record Information	Fee limited by Penal Code 13322	-	\$ 25	\$ 25	100%	\$ -	\$ -	\$ -	100%	\$ 25	\$ -	\$ -	\$ -
13	Impound Vehicle Release (30-day impound)	fee	3	\$ 173	\$ 198	88%	\$ 593	\$ 520	\$ 73	100%	\$ 198	\$ 593	\$ 73	\$ -
14	Vehicle Tow Release Fee	fee	227	\$ 96	\$ 122	79%	\$ 27,727	\$ 21,831	\$ 5,896	100%	\$ 122	\$ 27,727	\$ 5,896	\$ -
15	Record sealing	Determined by Finance Director	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	-- Determined by Finance Director --				
16	<b>Property Damage-Only Collisions Investigations</b>													
17	Per party per non-injury traffic collision investigation report	fee	7	\$ 139	\$ 227	61%	\$ 1,587	\$ 970	\$ 617	50%	\$ 113	\$ 793	\$ (176)	\$ 793
18	Administrative Investigations	Determined by Finance Director	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	-- Determined by Finance Director --				
19	<b>Administrative Citations (Noise Violation, UIP, Open Alcohol Container)</b>													
20	First citation for each such violation (except open container)	Fee set by Muni Code	-	\$ 350	\$ 350	100%	\$ -	\$ -	\$ -	100%	\$ 350	\$ -	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenuez	Increased Revenue	Recommended Subsidy
21	First citation (open container)	Fee set by Muni Code	-	\$ 100	\$ 100	100%	\$ -	\$ -	\$ -	100%	\$ 100	\$ -	\$ -	\$ -
22	Second citation for each such violation	Fee set by Muni Code	-	\$ 700	\$ 700	100%	\$ -	\$ -	\$ -	100%	\$ 700	\$ -	\$ -	\$ -
23	Third citation for each such violation	Fee set by Muni Code	-	\$ 1,000	\$ 1,000	100%	\$ -	\$ -	\$ -	100%	\$ 1,000	\$ -	\$ -	\$ -
24	DUI Cost recovery	Determined by Finance Director	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	-- Determined by Finance Director --				
25	Nuisance abatement	Determined by Finance Director	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	-- Determined by Finance Director --				
<b>26 False Alarms and Alarm Permits</b>														
27	Permit	fee	2,694	\$ 46	\$ 32	145%	\$ 86,260	\$ 124,732	\$ (38,472)	100%	\$ 32	\$ 86,260	\$ (38,472)	\$ -
28	Renewal	fee	-	\$ 46	\$ 32	145%	\$ -	\$ -	\$ -	100%	\$ 32	\$ -	\$ -	\$ -
29	1st and 2nd False Alarm Response	no fee	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	\$ -	\$ -
30	3rd False Alarm Response (cost recovery flat fee)	each	199	\$ 101	\$ 175	58%	\$ 34,731	\$ 20,027	\$ 14,704	100%	\$ 175	\$ 34,731	\$ 14,704	\$ -
31	4th False Alarm Response (flat fee + penalty \$50)	each	114	\$ 168	\$ 225	75%	\$ 25,596	\$ 19,168	\$ 6,428	100%	\$ 225	\$ 25,596	\$ 6,428	\$ -
32	5th False Alarm Response (flat fee + penalty \$175)	each	80	\$ 277	\$ 350	79%	\$ 27,962	\$ 22,190	\$ 5,772	100%	\$ 350	\$ 27,962	\$ 5,772	\$ -
33	6th or more (flat fee+ penalty \$325)	each	162	\$ 498	\$ 500	100%	\$ 80,924	\$ 24,915	\$ 56,009	100%	\$ 500	\$ 24,976	\$ 62	\$ 55,947
34	7th & More	Remove	112	\$ 760	\$ -	0%	\$ -	\$ 85,088	\$ (85,088)	100%	\$ -	\$ -	\$ (85,088)	\$ -
35	Second Response Cost Recovery	Determined by Finance Director	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	-- Determined by Finance Director --				

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations					
				Per Unit			Annual			Per Unit		Annual			
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	
36	<b>Taxi Permit</b>														
37	Pedicab Fee	fee	-	\$ 129	\$ 195	66%	\$ -	\$ -	\$ -	100%	\$ 195	\$ -	\$ -	\$ -	
38	Pedicab Renewal Fee	fee	-	\$ 66	\$ 195	34%	\$ -	\$ -	\$ -	100%	\$ 195	\$ -	\$ -	\$ -	
39	Permit fee	fee	-	\$ 267	\$ 195	137%	\$ -	\$ -	\$ -	100%	\$ 195	\$ -	\$ -	\$ -	
40	Permit Renewal fee	fee	-	\$ 273	\$ 195	140%	\$ -	\$ -	\$ -	100%	\$ 195	\$ -	\$ -	\$ -	
41	Electronic Game Center Permit	fee	1	\$ 505	\$ 404	125%	\$ 404	\$ 505	\$ (101)	100%	\$ 404	\$ 404	\$ (101)	\$ -	
42	Public Dance Permit	fee	-	\$ 121	\$ 124	97%	\$ -	\$ -	\$ -	100%	\$ 124	\$ -	\$ -	\$ -	
43	Tobacco License Fee - per location	fee	38	\$ 851	\$ 862	99%	\$ 32,764	\$ 32,339	\$ 424	100%	\$ 862	\$ 32,764	\$ 424	\$ -	
44	Mobile Food Vendor License	fee	-	\$ 189	\$ 188	101%	\$ -	\$ -	\$ -	100%	\$ 188	\$ -	\$ -	\$ -	
45	Administrative Use Permit (bars/nightclubs)	Planning Support	-	\$ 333	\$ 340	98%	\$ -	\$ -	\$ -	100%	\$ 340	\$ -	\$ -	\$ -	
	Total User Fees						\$338,367	\$358,404	-\$20,037			\$273,725	-\$84,680	\$64,643	
	Penalty Revenue							\$108,750							
	% of Full Cost							106%	-6%			81%	-23.63%	19%	
								74%							

**Footnotes**

ORD # 20-23 Administrative Citations (Noise Violation, UIP, Open Alcohol Container) are set through the municipal code and are not user fees.

Clearance Letters

Civil SDT

Criminal SDT

Civil Subpoena

# PUBLIC WORKS

City of San Luis Obispo

Public Works 5009 - CIP Project Eng

FY2024

Ord	Service Name	Fee Descriptio	Annual Volum	Current							Recommendations				
				Per Unit			Annual				Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
1	Final Inspection Approval / Department Finals Signoff														
2	Square Footage of Site Disturbance:														
3	Non-Single Family Residential														
4	Non-Single Family Residential: 0-2499	Fixed Fee	-	\$ 279	\$ 297	94%	\$ -	\$ -	\$ -	100%	\$ 297	\$ -	\$ -	\$ -	
5	Non-Single Family Residential: 2500-4999	Fixed Fee	-	\$ 279	\$ 297	94%	\$ -	\$ -	\$ -	100%	\$ 297	\$ -	\$ -	\$ -	
6	Non-Single Family Residential: 5000-14999	Fixed Fee	65	\$ 279	\$ 297	94%	\$ 19,310	\$ 18,107	\$ 1,203	100%	\$ 297	\$ 19,310	\$ 1,203	\$ -	
7	Non-Single Family Residential: 15000-21999	Fixed Fee	2	\$ 442	\$ 446	99%	\$ 891	\$ 885	\$ 7	100%	\$ 446	\$ 891	\$ 7	\$ -	
8	Non-Single Family Residential: 22000-43559	Fixed Fee	1	\$ 606	\$ 446	136%	\$ 446	\$ 606	\$ (160)	100%	\$ 446	\$ 446	\$ (160)	\$ -	
9	Non-Single Family Residential: 43560+	Fixed Fee	5	\$ 770	\$ 446	173%	\$ 2,228	\$ 3,849	\$ (1,621)	100%	\$ 446	\$ 2,228	\$ (1,621)	\$ -	
10	Single Family Residential														
11	Single Family Residential: 0-2500	Fixed Fee	-	\$ 279	\$ 297	94%	\$ -	\$ -	\$ -	100%	\$ 297	\$ -	\$ -	\$ -	
12	Single Family Residential: 2501+	Fixed Fee	149	\$ 279	\$ 297	94%	\$ 44,264	\$ 41,507	\$ 2,757	100%	\$ 297	\$ 44,264	\$ 2,757	\$ -	
13	Review of Mitigation Measures, Conditions, and TIFs	Fixed Fee	-	\$ 270	\$ 346	78%	\$ -	\$ -	\$ -	100%	\$ 346	\$ -	\$ -	\$ -	

Ord	Service Name	Fee Descripti	Annual Volum	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
14	<b>Abandoned Shopping Carts</b>													
	Failure to Submit Abandoned Shopping Cart Prevention & Retrieval Plan													
15	Per Month	-	\$ 100	\$ 100	100%	\$ -	\$ -	\$ -	100%	\$ 100	\$ -	\$ -	\$ -	
16	<b>Failure to Reclaim Abandoned Shopping Carts*</b>													
	After 3rd occurrence in a 6-month period**													
17	Per Occurrence	-	\$ 50	\$ 50	100%	\$ -	\$ -	\$ -	100%	\$ 50	\$ -	\$ -	\$ -	
18	Retrieval/impoundment costs	Actual Cost	-	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	--Actual Cost--			
	Total User Fees					\$67,138	\$64,954	\$2,185		\$67,138	\$2,185	\$0		
	% of Full Cost						97%	3%		100%	3%	0%		

**Footnotes**

All cross supporting costs are not reflected in the total user fee costs listed on ORD 18.5 forward. These costs are captured under the home department's fees. The Abandoned shopping cart fees were recently adopted and therefore MGT did not analyze these fees.



# UTILITIES

City of San Luis Obispo

Utilities

FY2024

Ord	Service Name	Fee Description	Annual Volume	Current							Recommendations				
				Per Unit			Annual				Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy	
<b>1 Meter Services</b>															
2	Water Meter Cost (.75")	Materials Only	107	\$ 192	\$ 199	97%	\$ 21,253	\$ 20,540	\$ 714	100%	\$ 199	\$ 21,253	\$ 714	\$ -	
3	Water Meter Cost (1")	Materials Only	1,243	\$ 209	\$ 234	90%	\$ 290,377	\$ 260,297	\$ 30,081	100%	\$ 234	\$ 290,377	\$ 30,081	\$ -	
4	Water Meter Cost (1.5")	Materials Only	17	\$ 549	\$ 550	100%	\$ 9,344	\$ 9,329	\$ 15	100%	\$ 550	\$ 9,344	\$ 15	\$ -	
5	Water Meter Cost (2")	Materials Only	39	\$ 693	\$ 739	94%	\$ 28,830	\$ 27,034	\$ 1,796	100%	\$ 739	\$ 28,830	\$ 1,796	\$ -	
6	Water Meter: Cellular Data transmitter cost (All Sizes)	New Fee - Material Only	1	\$ -	\$ 128	0%	\$ 128	\$ -	\$ 128	100%	\$ 128	\$ 128	\$ 128	\$ -	
6.1	Water Meter: Cellular Data transmitter installation(All Sizes)	New Fee	1	\$ -	\$ 84	0%	\$ 84	\$ -	\$ 84	100%	\$ 84	\$ 84	\$ 84	\$ -	
8	Install Water Meter (3/4" - 1")	Fixed Fee	1,320	\$ 149	\$ 169	88%	\$ 222,861	\$ 196,363	\$ 26,498	100%	\$ 169	\$ 222,861	\$ 26,498	\$ -	
10	Install Water Meter (1.5" - 2")	Fixed Fee	50	\$ 298	\$ 338	88%	\$ 16,883	\$ 14,876	\$ 2,007	100%	\$ 338	\$ 16,883	\$ 2,007	\$ -	
11	Install Water Meter (larger than 2")	Deposit	3	\$ -	\$ 675	0%	\$ 2,026	\$ -	\$ 2,026	100%	--Deposit Amount Needed (Time and Materials)--				
12	Remove Water Meter (5/8" - 1")	Fixed Fee	187	\$ 149	\$ 169	88%	\$ 31,572	\$ 27,818	\$ 3,754	100%	\$ 169	\$ 31,572	\$ 3,754	\$ -	
13	Remove Water Meter (1.5" - 2")	Fixed Fee	9	\$ 298	\$ 338	88%	\$ 3,039	\$ 2,678	\$ 361	100%	\$ 338	\$ 3,039	\$ 361	\$ -	
14	Remove Water Meter (larger than 2")	Deposit	3	\$ -	\$ 675	0%	\$ 2,026	\$ -	\$ 2,026	100%	--Deposit Amount Needed (Time and Materials)--				
15	Adapter Cost (1" Service/.58"x.75" Meter)	Materials Only	1	\$ 29	\$ 72	40%	\$ 72	\$ 29	\$ 43	100%	\$ 72	\$ 72	\$ 43	\$ -	
16	Adapter Cost (1" Service/.75" Meter)	Materials Only	5	\$ 17	\$ 72	24%	\$ 360	\$ 86	\$ 274	100%	\$ 72	\$ 360	\$ 274	\$ -	
17	Adapter Cost (1.5" Service/1" Meter)	Materials Only	6	\$ 169	\$ 315	54%	\$ 1,890	\$ 1,012	\$ 878	100%	\$ 315	\$ 1,890	\$ 878	\$ -	

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue2	Increased Revenue	Recommended Subsidy
18	Adapter Cost (2" Service/1" Meter)	Materials Only	3	\$ 130	\$ 328	40%	\$ 984	\$ 390	\$ 594	100%	\$ 328	\$ 984	\$ 594	\$ -
19	Adapter Cost (2" Service/1.5" Meter)	Materials Only	-	\$ 248	\$ 427	58%	\$ -	\$ -	\$ -	100%	\$ 427	\$ -	\$ -	\$ -
20	Adapter Cost (2" /1" + 1"/.75" Combo Meter)	Materials Only	1	\$ 195	\$ 400	49%	\$ 400	\$ 195	\$ 205	100%	\$ 400	\$ 400	\$ 205	\$ -
21	Retirement of Service (2" or smaller)	Change from Fixed Fee to Deposit	10	\$ 921	\$ 844	109%	\$ 8,442	\$ 9,207	\$ (765)	100%	--Deposit Amount Needed (Time and Materials)--			
22	Retirement of Service (larger than 2")	Change from Fixed Fee to Deposit	3	\$ 921	\$ 844	109%	\$ 2,533	\$ 2,762	\$ (229)	100%	--Deposit Amount Needed (Time and Materials)--			
23	Account Set-up	Fixed Fee	2,927	\$ 42	\$ 42	100%	\$ 123,544	\$ 123,812	\$ (268)	100%	\$ 42	\$ 123,544	\$ (268)	\$ -
24	Account Set-up After Hours/Weekends	Hourly Rate	24	\$ 570	\$ 507	112%	\$ 12,156	\$ 13,670	\$ (1,514)	100%	\$ 507	\$ 12,156	\$ (1,514)	\$ -
27	Disconnect Service for Non-Payment (SB-998)	Fixed Fee set by SB-99	386	\$ 50	\$ 253	20%	\$ 97,755	\$ 19,362	\$ 78,393	23%	\$ 57	\$ 22,002	\$ 2,640	\$ 75,753
28	Sewer Lateral Installation	Fixed Fee	7	\$ 614	\$ 675	91%	\$ 4,727	\$ 4,296	\$ 431	100%	\$ 675	\$ 4,727	\$ 431	\$ -
29	Sewer Lateral Abandonment	Fixed Fee	6	\$ 614	\$ 675	91%	\$ 4,052	\$ 3,683	\$ 369	100%	\$ 675	\$ 4,052	\$ 369	\$ -
30	<b>Per Plan Review Submittal</b>													
31	Plan check review water service	Fixed Fee	104	\$ 614	\$ 675	91%	\$ 70,235	\$ 63,832	\$ 6,403	100%	\$ 675	\$ 70,235	\$ 6,403	\$ -
32	Plan check review irrigation water	Fixed Fee	35	\$ 614	\$ 675	91%	\$ 23,637	\$ 21,482	\$ 2,155	100%	\$ 675	\$ 23,637	\$ 2,155	\$ -
33	Plan check review sewer service	Fixed Fee	297	\$ 614	\$ 675	91%	\$ 200,575	\$ 182,290	\$ 18,285	100%	\$ 675	\$ 200,575	\$ 18,285	\$ -
34	Recycled water cross connection test	Fixed Fee	18	\$ 614	\$ 844	73%	\$ 15,195	\$ 11,048	\$ 4,147	100%	\$ 844	\$ 15,195	\$ 4,147	\$ -
35	C&D Recycling	Fixed Fee	454	\$ 77	\$ 84	91%	\$ 38,325	\$ 34,835	\$ 3,490	100%	\$ 84	\$ 38,325	\$ 3,490	\$ -
36	Class I Industrial User Annual Permit Fee	Fixed Fee	4	\$ 380	\$ 675	56%	\$ 2,701	\$ 1,522	\$ 1,179	60%	\$ 405	\$ 1,621	\$ 99	\$ 1,081
37	Class II Industrial User Annual Permit Fee	Fixed Fee	72	\$ 205	\$ 507	40%	\$ 36,468	\$ 14,751	\$ 21,718	60%	\$ 304	\$ 21,881	\$ 7,130	\$ 14,587

Ord	Service Name	Fee Description	Annual Volume	Current						Recommendations				
				Per Unit			Annual			Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy
38	Significant Industrial User (ex: Chemical Manufacturing, Electroplating)	Fixed Fee	2	\$ 1,983	\$ 3,377	59%	\$ 6,753	\$ 3,967	\$ 2,787	60%	\$ 2,026	\$ 4,052	\$ 85	\$ 2,701
39	Industrial User Re-Inspection	Fixed Fee	5	\$ 92	\$ 253	36%	\$ 1,266	\$ 462	\$ 805	100%	\$ 253	\$ 1,266	\$ 805	\$ -
40	<b>New Fees</b>													
41	Recycled water construction water permit fee (Full Year; 0-2 Vehicles)	New - Fixed Fee	32	\$ -	\$ 3,438	0%	\$ 110,019	\$ -	\$ 110,019	47%	\$ 3,400	\$ 108,800	\$ 108,800	\$ 1,219
41.05	Recycled water construction water permit fee (Full Year; 3 Vehicles)	New - Fixed Fee	-	\$ -	\$ 4,884	0%	\$ -	\$ -	\$ -	100%	\$ 4,884	\$ -	\$ -	\$ -
41.1	Recycled water construction water permit fee (Full Year; 4 Vehicles)	New - Fixed Fee	-	\$ -	\$ 6,330	0%	\$ -	\$ -	\$ -	100%	\$ 6,330	\$ -	\$ -	\$ -
41.15	Recycled water construction water permit fee (Full Year; 5 Vehicles)	New - Fixed Fee	-	\$ -	\$ 7,776	0%	\$ -	\$ -	\$ -	100%	\$ 7,776	\$ -	\$ -	\$ -
41.2	Recycled water construction water permit fee (Full Year; 6 Vehicles)	New - Fixed Fee	-	\$ -	\$ 9,223	0%	\$ -	\$ -	\$ -	100%	\$ 9,223	\$ -	\$ -	\$ -
41.25	Recycled water construction water permit fee (Half-Year; 2 Vehicles)	New - Fixed Fee	-	\$ -	\$ 1,847	0%	\$ -	\$ -	\$ -	100%	\$ 1,847	\$ -	\$ -	\$ -
41.3	Recycled water construction water permit fee (Half-Year; 3 Vehicles)	New - Fixed Fee	-	\$ -	\$ 3,293	0%	\$ -	\$ -	\$ -	100%	\$ 3,293	\$ -	\$ -	\$ -
41.35	Recycled water construction water permit fee (Half-Year; 4 Vehicles)	New - Fixed Fee	-	\$ -	\$ 4,740	0%	\$ -	\$ -	\$ -	100%	\$ 4,740	\$ -	\$ -	\$ -
41.4	Recycled water construction water permit fee (Half-Year; 5 Vehicles)	New - Fixed Fee	-	\$ -	\$ 6,186	0%	\$ -	\$ -	\$ -	100%	\$ 6,186	\$ -	\$ -	\$ -
41.5	Recycled water construction water permit fee (Half-Year; 6 Vehicles)	New - Fixed Fee	-	\$ -	\$ 7,632	0%	\$ -	\$ -	\$ -	100%	\$ 7,632	\$ -	\$ -	\$ -
41.55	Recycled water construction water permit fee (Quarterly; 2 Vehicles)	New - Fixed Fee	-	\$ -	\$ 1,052	0%	\$ -	\$ -	\$ -	100%	\$ 1,052	\$ -	\$ -	\$ -

Ord	Service Name	Fee Description	Annual Volun	Current							Recommendations				
				Per Unit			Annual				Per Unit		Annual		
				Current Fee	Full Cost	Current Recovery %	Annual Cost	Annual Revenue	Annual Subsidy	Recovery Level	Fee @ Policy Level	Annual Revenue	Increased Revenue	Recommended Subsidy	
41.6	Recycled water construction water permit fee (Quarterly; 3 Vehicles)	New - Fixed Fee	-	\$ -	\$ 2,498	0%	\$ -	\$ -	\$ -	-	100%	\$ 2,498	\$ -	\$ -	\$ -
41.7	Recycled water construction water permit fee (Quarterly; 4 Vehicles)	New - Fixed Fee	-	\$ -	\$ 3,944	0%	\$ -	\$ -	\$ -	-	100%	\$ 3,944	\$ -	\$ -	\$ -
41.8	Recycled water construction water permit fee (Quarterly; 5 Vehicles)	New - Fixed Fee	-	\$ -	\$ 5,390	0%	\$ -	\$ -	\$ -	-	100%	\$ 5,390	\$ -	\$ -	\$ -
41.9	Recycled water construction water permit fee (Quarterly; 6 Vehicles)	New - Fixed Fee	-	\$ -	\$ 6,836	0%	\$ -	\$ -	\$ -	-	100%	\$ 6,836	\$ -	\$ -	\$ -
42	Non-compliance Water Restoration Fee	New - Fixed Fee	3	\$ -	\$ 169	0%	\$ 507	\$ -	\$ 507	-	100%	\$ 169	\$ 507	\$ 507	\$ -
43	Temporary Wastewater Discharge Application	New - Fixed Fee	12	\$ -	\$ 253	0%	\$ 3,039	\$ -	\$ 3,039	-	100%	\$ 253	\$ 3,039	\$ 3,039	\$ -
50	Sewer Lateral CCTV Review	New - Fixed Fee	300	\$ -	\$ 84	0%	\$ 25,325	\$ -	\$ 25,325	-	100%	\$ 84	\$ 25,325	\$ 25,325	\$ -
56	Sewer WYE Installation	New - Fixed Fee	125	\$ -	\$ 530	0%	\$ 66,292	\$ -	\$ 66,292	-	100%	\$ 530	\$ 66,292	\$ 66,292	\$ -
Total User Fees								\$1,485,677	\$1,071,626	\$414,051			\$1,375,310	\$315,652	\$95,341
% of Full Cost									72%	28%			93%	29%	6%

**Footnotes**

ORD 38-Industrial User Fees were recommended by staff to be held at a reduced rate, based on prior City Council direction (Resolution 6981).

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## Appendix B – Peer Comparison Survey Results

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The following pages provide the results of the peer comparison survey.

## City of San Luis Obispo Building Prototype Comparison Survey

Alteration/Addition - ADU - 600 SQ FT - \$250,000 Valuation								
	SLO Current Fee	SLO Proposed Fee	SLO County	City of Santa Barbara	City of Ventura	City of Monterey	Average	Median
Valuation/Sq Ft	600 SQ FT	600 SQ FT	600 SQ FT	600 SQ FT	600 SQ FT	\$250,000		
Building Plan Check	\$799	\$3,240	\$768	\$1,261	\$845	\$2,707	\$1,395	\$1,053
Building Inspection	\$2,158	\$3,240	\$53	\$1,261	\$404	\$4,202	\$1,480	\$832
<b>Total</b>	<b>\$2,957</b>	<b>\$6,480</b>	<b>\$821</b>	<b>\$2,521</b>	<b>\$1,250</b>	<b>\$6,908</b>	<b>\$2,875</b>	<b>\$1,885</b>

Alteration/Addition - SFR - 679 SQ FT - \$125,000 Valuation								
	SLO Current Fee	SLO Proposed Fee	SLO County	City of Santa Barbara	City of Ventura	City of Monterey	Average	Median
Valuation/Sq Ft	679 SQ FT	679 SQ FT	679 SQ FT	679 SQ FT	679 SQ FT	\$125,000		
Building Plan Check	\$1,969	\$2,580	\$869	\$1,987	\$992	\$1,648	\$1,374	\$1,320
Building Inspection	\$2,525	\$2,390	\$604	\$1,987	\$625	\$2,573	\$1,447	\$1,306
<b>Total</b>	<b>\$4,494</b>	<b>\$4,970</b>	<b>\$1,473</b>	<b>\$3,974</b>	<b>\$1,617</b>	<b>\$4,221</b>	<b>\$2,821</b>	<b>\$2,796</b>

New ADU - 900 SQ FT - \$200,000 Valuation								
	SLO Current Fee	SLO Proposed Fee	SLO County	City of Santa Barbara	City of Ventura	City of Monterey	Average	Median
Valuation/Sq Ft	900 SQ FT	900 SQ FT	900 SQ FT	900 SQ FT	900 SQ FT	\$200,000		
Building Plan Check	\$2,690	\$3,501	\$1,152	\$4,681	\$1,235	\$2,283	\$2,338	\$1,759
Building Inspection	\$2,725	\$3,888	\$801	\$12,873	\$2,412	\$3,550	\$4,909	\$2,981
<b>Total</b>	<b>\$5,415</b>	<b>\$7,389</b>	<b>\$1,953</b>	<b>\$17,554</b>	<b>\$3,646</b>	<b>\$5,833</b>	<b>\$7,247</b>	<b>\$4,740</b>

<b>New Commercial - 30,986 SQ FT - \$3,000,000 Valuation</b>							<b>Average</b>	<b>Median</b>
	<b>SLO Current Fee</b>	<b>SLO Proposed Fee</b>	<b>SLO County</b>	<b>City of Santa Barbara</b>	<b>City of Ventura</b>	<b>City of Monterey</b>		
<b>Valuation/Sq Ft</b>	<b>30,986 SQ FT</b>	<b>30,986 SQ FT</b>	<b>30,986 SQ FT</b>	<b>30,986 SQ FT</b>	<b>30,986 SQ FT</b>	<b>\$3,000,000</b>		
Building Plan Check	\$14,720	\$19,831	\$21,125	\$10,765	\$18,020	\$17,942	\$16,963	\$17,981
Building Inspection	\$15,417	\$22,310	\$13,500	\$20,298	\$20,409	\$27,648	\$20,464	\$20,353
<b>Total</b>	<b>\$30,137</b>	<b>\$42,141</b>	<b>\$34,625</b>	<b>\$31,063</b>	<b>\$38,429</b>	<b>\$45,590</b>	<b>\$37,427</b>	<b>\$36,527</b>

<b>New Single Family - 1,900 SQ FT - \$250,000 Valuation</b>							<b>Average</b>	<b>Median</b>
	<b>SLO Current Fee</b>	<b>SLO Proposed Fee</b>	<b>SLO County</b>	<b>City of Santa Barbara</b>	<b>City of Ventura</b>	<b>City of Monterey</b>		
<b>Valuation/Sq Ft</b>	<b>1,900 SQ FT</b>	<b>1,900 SQ FT</b>	<b>1,900 SQ FT</b>	<b>1,900 SQ FT</b>	<b>1,900 SQ FT</b>	<b>\$250,000</b>		
Building Plan Check	\$4,299	\$4,921	\$2,432	\$5,669	\$1,415	\$2,707	\$3,056	\$2,569
Building Inspection	\$4,355	\$5,795	\$1,691	\$21,153	\$2,614	\$4,202	\$7,415	\$3,408
<b>Total</b>	<b>\$8,654</b>	<b>\$10,716</b>	<b>\$4,123</b>	<b>\$26,822</b>	<b>\$4,029</b>	<b>\$6,908</b>	<b>\$10,470</b>	<b>\$5,516</b>

## City of San Luis Obispo - Peer Comparison Study

City of San Luis Obispo	Peer Agencies					
	Current Fee	Proposed Fee	San Luis Obispo County	Santa Barbara City	Ventura City	Monterey City
<b>POLICE</b>						
1st False Alarm	no charge	no charge	\$ 325.00	\$ -	\$ -	\$ -
2nd False Alarm	no charge	no charge	\$ 325.00	\$ -	\$ -	\$ 50.00
3rd False Alarm	\$ 100.64	\$ 175.00	\$ 325.00	\$ 246.00	\$ -	\$ 100.00
4th False Alarm	\$ 168.14	\$ 225.00	\$ 325.00	\$ 380.00	\$ 180.00	\$ 250.00
5th False Alarm	\$ 277.38	\$ 350.00	\$ 325.00	\$ 380.00	\$ 180.00	\$ 500.00
6th False Alarm	\$ 498.29	\$ 500.00	\$ 325.00	\$ 380.00	\$ 180.00	\$ 500.00
7th False Alarm	\$ 759.71	\$ 500.00	\$ 325.00	\$ 380.00	\$ 180.00	\$ 500.00
<b>PLANNING</b>						
Minor Use Permit (Admin)	\$ 3,663.00	\$ 3,740.00	\$ 3,562.00	\$ 1,960.00	\$ 4,866.00	\$ 2,278.50
Subdivision Services 5+ Lots (Tentative Tract Map)	\$ 13,263.32	\$ 32,635.00	\$ 10,947.00	\$ 26,920.00	\$ 19,221.00	\$ 6,000.00
<b>CANNABIS</b>						
Total One Time Application Fees	\$ 26,698.87	\$ 25,002.00	\$13,455 deposit + processing cost	\$5,180 - \$10,450	\$ 9,642.00	Varies
Retail	\$ 44,309.53	\$ 19,597.00	\$12,496 deposit + processing cost	\$ 5,727.00	\$ 9,642.00	Varies





## City of San Luis Obispo - Peer Comparison Study

City of San Luis Obispo	Peer Agencies					
	Current Fee	Proposed Fee	San Luis Obispo County	Santa Barbara City	Ventura City	Monterey City
<b>UTILITIES</b>						
Account Set-up	\$ 42.30	\$ 48.00	n/a	\$ 59.00	\$ 108.00	n/a
Water Meter Cost (1") [Meter Installation 1] - peers may combine the two	\$ 216.00		\$325-\$395	\$ 77.97	\$ 31.09	\$ 20.75
Plan check review water service	\$614	\$ 774.00	\$ 325.00	\$ 113.00	\$350-\$1290	\$ 363.00
Retirement of Service (2" or smaller)	\$956	change to deposit		n/a	\$ 108.00	
Retirement of Service (larger than 2")	\$956	change to deposit		n/a	\$ 108.00	
Disconnect/Reconnect for Non-Payment	\$50	\$ 57.00	n/a	\$ 59.00	n/a	n/a
<b>ENGINEERING</b>						
Improvement Plan Check	Base plus incremental	15% of Estimate Construction Costs for first \$100,000 plus 1.0% thereafter	\$1.80 - \$2.97	\$1,937-15,743	\$1,123.50-\$3,302.25	\$111/hr
Construction Inspection	Base plus incremental	8.4% of Estimate Construction Costs for first \$500,000 plus 3.3% thereafter	\$ 0.84	\$16,137-\$23,822	hourly w/ \$1,248 Deposit	\$100.89-\$13,637.65
Annual Encroachment Permit for Utility Companies Changed to Temporary Encroachment Agreement	\$10,545	\$ 20,902.00	Varies	\$2,796-\$4,200 (initial deposit)	Varies	\$ 277.00
Stormwater Post-Construction Requirements	\$168.75-\$1,012.50	\$334-\$1,003	Varies	\$ 2,847.00	\$913-\$1,826	\$ 2,458.00

## City of San Luis Obispo - Peer Comparison Study

City of San Luis Obispo	Peer Agencies					
	Current Fee	Proposed Fee	San Luis Obispo County	Santa Barbara City	Ventura City	Monterey City
<b>FIRE</b>						
Fire Sprinkler System (New installation) 1-25 heads Plan Review	\$1,114	\$ 752.00	\$ 433.00	\$ 413.00	\$ 1,208.00	\$428 + Contractor Cost
Fire Alarm System (New installation) 1-50 devices Plan Review	\$1,114	\$ 841.00	\$ 435.00	\$ 656.00	\$ 790.00	\$ 858.00
Hazardous Occupancy Permits - Garages - Repair	\$338	\$ 487.00	\$ 255.00	\$ 374.00	\$ 279.00	\$ 428.00
Hazardous Occupancy Permits - Places of Assembly	\$338	\$ 398.00	\$ 451.00	\$ 374.00	\$ 372.00	\$ 428.00
Hazardous Occupancy Permits - Welding and Cutting Operations	\$254	\$ 221.00	\$ 255.00	\$ 374.00	\$ 279.00	\$ 428.00
CUPA - Hazardous Materials Handlers - 1-4 Materials Handled	\$374	\$ 354.00	\$ 451.00	\$ 433.00	\$ 558.00	\$ 235.00
CUPA - Waste Generators - 1-5 waste streams	\$374	\$ 354.00	\$ 451.00	\$ 433.00	\$ 558.00	\$ 584.00
CUPA - Underground Storage Tanks - 1st Tank	\$2,157	\$ 1,947.00	\$ 1,588.00	\$ 1,165.00	\$ 1,859.00	\$ 1,345.00
Fire and Life Safety Inspection, Apartments, 0-10 units	\$404	\$ 354.00	\$ 637.00	\$ 265.00	\$ 484.00	Not available
<b>PARKS AND RECREATION</b>						
<b>Ludwick Community Center</b>						
Gymnasium (Non-Profit) 3060 sqft	\$45.15	\$ 60.00	N/A	Resident rate: \$46/hr Non-resident rate: \$51/hr	Currently not doing rentals, no pricing	Resident rate: During operating hours - \$33.30/hour Not operating hours - \$273.60 (first 2 hours)
Gymnasium (For-Profit)	\$79.54	\$ 95.00	N/A	Resident rate: \$58/hr Non-resident rate: \$64/hr	Currently not doing rentals, no pricing	Non-resident rate: During operating hours - \$37.00/hour Not operating hours - \$304.00 (first 2 hours)

## City of San Luis Obispo - Peer Comparison Study

			Peer Agencies			
City of San Luis Obispo	Current Fee	Proposed Fee	San Luis Obispo County	Santa Barbara City	Ventura City	Monterey City
<b>PARKS AND RECREATION</b>						
Assembly Room (Non-Profit) 1457 sqft	\$35.44	\$ 45.00	N/A	40/hr	Currently not doing rentals, no pricing	Facility Rental – Community Centers Private Party Use - Per Hour Fee w/ 2 Hour Minimum Resident rate: \$111.69
Assembly Room (For-Profit)	\$74.55	\$ 85.00	N/A	Resident rate: \$50/hr Non-resident rate: \$60/hr	Currently not doing rentals, no pricing	Facility Rental – Community Centers Private Party Use - Per Hour Fee w/ 2 Hour Minimum Non-resident rate: \$146.00
<b>Senior Center</b>						
Main Room (Non-Profit) 6128 sqft	\$35.44	\$ 45.00	N/A	N/A	Currently not doing rentals, no pricing	N/A
Main Room (For-Profit)	\$74.55	\$ 85.00	N/A	N/A	Currently not doing rentals, no pricing	N/A
Conference Room (Non-Profit) 500 sq ft	\$19.16	\$ 20.00	N/A	N/A	Currently not doing rentals, no pricing	N/A
Conference Room (For-Profit)	\$24.68	\$ 35.00	N/A	N/A	Currently not doing rentals, no pricing	N/A
<b>Meadow Park Building 3400 sqft</b>						
Non-Profit	\$19.16	\$ 20.00	N/A	N/A	Currently not doing rentals, no pricing	Nonprofit (During Community Center Operating Hours) - \$27.00/hr Meeting Room Use - Nonprofit (During Community Center Non-Operating Hours) -

## City of San Luis Obispo - Peer Comparison Study

City of San Luis Obispo			Peer Agencies			
	Current Fee	Proposed Fee	San Luis Obispo County	Santa Barbara City	Ventura City	Monterey City
<b>PARKS AND RECREATION</b>						
For-Profit	\$24.68	\$ 35.00	N/A	N/A	Currently not doing rentals, no pricing	N/A
<b>City/County Library</b>						
Community Room (Non-Profit) 1683 sqft	\$35.44	\$ 45.00	N/A	\$150.00 for initial 3 hours, 305 each additional hour	\$10-\$25	\$10/hr max \$50/day if user does not have valid library card
Community Room (For-Profit)	\$74.55	\$ 85.00	N/A	\$300.00 for initial 3 hours, \$100.00 each additional hour	\$10-\$25	N/A
Community Room (Municipality)	\$22.00	\$ 35.00	N/A	N/A	N/A	N/A
Conference Room (Non-Profit) 503 sqft	\$19.16	\$ 20.00	N/A	\$100.00 for initial 3 hours, \$35 each additional hour	\$10-\$25	\$5/hr max \$25/day if user does not have a library card
Conference Room (For-Profit)	\$24.68	\$ 35.00	N/A	\$200.00 for initial 3 hours, \$70 each additional hour	\$10-\$25	N/A
Conference Room (Municipality)	\$7.25	\$ 15.00	N/A	N/A	N/A	N/A
Community Gardens - 148 plots (19,649.25 total sqft)	\$34/year + .03 per square ft	\$36/year + .03 per square ft	N/A	134 plots	219 plots Residents: \$30-\$85/6- months Non-residents: \$33- \$93.50/6-months	N/A