



Parks & Recreation

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slocity.org

FACT SHEET

LIMITED FEE REDUCTION PROGRAM ASSISTANCE

The City of San Luis Obispo Parks and Recreation Department offers a limited fee reduction program that assists eligible children to obtain a scholarship credit towards Parks and Recreation program fees (registration fees are not included in this credit). The credits are limited and available on a first come-first served basis.

Please Note: The fee reduction application period will be available at start of Fall Registration, July 1st, and approved credits will be effective for the 2024-25 fiscal year ending June 30, 2025.

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IS MY CHILD ELIGIBLE FOR FEE REDUCTION ASSISTANCE?

- ✓ Child MUST reside within the San Luis Obispo city limits – proof of residency required.
- ✓ Child must be under the age of 18.
- ✓ Program eligibility is limited to available program funding and is based upon household income level consistent with the [City of San Luis Obispo Affordable Housing Standards](#).
- ✓ Fee reduction for youth services programs and swim lessons have been reserved for lower income households. Tier 1 income levels are eligible to apply for the City’s Fee Reduction program. The eligibility matrix is updated annually based upon the [City of San Luis Obispo Affordable Housing Standards](#). Tier 1 applicants can receive a maximum scholarship credit of \$1,000 per child / per fiscal year; credits are non-transferable between children.
- ✓ Tier 2 applicants may be considered (on a first come-first served basis) *only* if program funding limits have not been exceeded prior to the beginning of the start of the school year. If approved, Tier 2 applicants can receive a maximum scholarship credit of \$500 per child /per fiscal year; credits are non-transferable between children.

WHAT LEVEL OF A PROGRAM CREDIT IS AVAILABLE?

- ✓ Assistance is limited to first come-first served basis.
- ✓ Scholarship credits towards program fees will be effective for the 2024-25 fiscal year: July 1st, 2024 - June 30th, 2025.
- ✓ Credits are limited to a max. of up to \$1,000/fiscal year, per eligible child; non-transferable.
- ✓ Credits can be applied to Parks and Recreation programs for youth services and/or swim lessons.

HOW DO I APPLY?

- ✓ **1. Determine Eligibility.** Eligibility is based upon household income level consistent with the City of San Luis Obispo Affordable Housing Standards (AHS). Applications are reviewed by the Parks and Recreation Department, using the eligibility matrix created based off of AHS income guidelines to verify eligibility in the Fee Reduction program.
- ✓ **2. Application.** Complete **ONE** Fee Reduction Application (attached) **PER CHILD**. Applications for the 2023-24 fiscal year will be accepted **beginning fall registration period, July 1st, 2024**. Applications will be processed on a first come-first served basis. Credits will not be retroactive; parents/guardians will be responsible for 100% of the program fees beginning July 1st until approval notification is received. **Only complete applications will be reviewed** -- please complete all information requested on the application and attach all necessary documents.
- ✓ **3. Income Verification:** **ALL** parents/guardians living in the household **MUST** provide required income verification for eligibility consideration. The only accepted verification is an Income Tax Return from the previous year (if filed taxes jointly but currently separated, please provide copy of legal separation documentation).
****Applicants can email scanned electronic copies of the application packet or drop off a paper application packet at the Parks and Recreation office.***
- ✓ **4. Residency.** Proof of current San Luis Obispo City residency is required (driver's license or recent utility bill)

HOW AM I NOTIFIED IF I RECEIVE A SCHOLARSHIP CREDIT TOWARDS PROGRAM FEES?

- ✓ Once approved, an approval notification letter indicating the credit amount will be emailed to the email address supplied on the application.
- ✓ Approved credits will be applied to your child's account by Parks and Recreation staff.
- ✓ Credits towards program fees will become effective upon approval.
- ✓ Approval of a scholarship credit does not automatically enroll your child in a program. You will be required to complete the full online registration process to enroll your child before a credit can be applied.

WHAT CAN I USE THE CREDIT FOR?

- ✓ Once approved, the credits will be available for the child to use when you enroll for youth services programs (such as Sun 'N Fun, Club STAR, Summer Camps and Spring Break Camps), and swim lessons offered by the City's Parks and Recreation Department.